

TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
MINUTES
OCTOBER 15, 2012
9:00 a.m.

Present: Mayor Roberts, Deputy Mayor Mueller-Sparenberg, Councillors Fearon, Hudson, Power, CAO St-Amour, Administrative Assistant Monica Mills as recording secretary, and members of the public: Pierre Igot, Christine Igot, Jeff Langstaff, Camille Karcey-Langstaff, Byron Mersereau, Angela Chartier, Heather Frenette, Audrey Shields, and Lawrence Powell from the Spectator.

Regrets: Councillor Shaffner

CALL TO ORDER : The meeting was called to order at 9:00 am by Mayor Roberts.

APPROVAL OF REGULAR COUNCIL MINUTES:

Motion 1:

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Hudson that the minutes dated Sept 25, 2012 be approved. Motion carried.

ADDITIONS/DELETIONS TO AGENDA

- Post office parking and sidewalks: Business Arising #2
- Update on fire inspection at Sinclair Mews: Business Arising #3
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APPROVAL OF AGENDA

Motion 2:

It was moved by Councillor Power, seconded by Councillor Fearon that the agenda be approved with additions. Motion carried.

PRESENTATIONS

9:00 am: Heather Frenette, Audrey Shields: Presentation regarding Community Dialogues on Gambling, Appendix A.

Mayor Roberts suggested that staff research by-laws from other municipalities that limit which gambling products are permitted. Councillor Fearon asked if any other municipalities have adopted such by-laws. Audrey Shields replied in the negative, adding that New Zealand does have such laws. It was decided that such research into by-laws would not be necessary. Heather Frenette and Audrey Shields stated that they intend on presenting to Council again in the future.

9:15 am: Christine Igot: Presentation regarding speed bumps on Chapel Street, Appendix B

9:30 am: Angela Chartier: Presentation regarding speed bumps on Chapel Street.

Angela Chartier stated that she wanted the opportunity to express to Council that not all citizens of lower St George Street support the idea of installing speed bumps on Chapel Street. She noted that Council should look at the broader view of the situation and consult professionals who have an understanding of traffic flows prior to making a decision. She added that Council may be creating a larger problem in an attempt to solve one problem. She added that speed bumps would not stop the traffic from accelerating on Chapel Street, as vehicles will slow down for going around the turn and then accelerate once they have completed the turn. Another aspect that the residents of Chapel Street must consider is that the speed bumps will increase the noise pollution, which in turn may annoy the residents of Chapel Street. Angela Chartier stated that she was concerned with restricted traffic as it may result in the elimination of traffic and negatively impact businesses. She added that the biggest problem with Chapel Street was that many vehicles travel the wrong way and that she agreed with the Chapel Street residents that more signage would be beneficial. She concluded by stating that she was very concerned with the installation of speed bumps as it sends an unfriendly message. She added that increased enforcement should be the first step and further consultation with traffic experts should be consulted prior to making a decision.

Deputy Mayor Mueller-Sparenberg stated that signage would not affect speeding; he added that narrowing the street temporarily with large concrete planters would be a better solution. The planters would be positioned in such a way that vehicles would have to swerve around them, similar to what is done in European towns.

10:00 am: Presentation of the Queen's Diamond Jubilee Medal to Jane Nicholson,
Council presented the Queen's Diamond Jubilee Medal to Jane Nicholson. Jane Nicholson stated that of the 59999 other people who were receiving the medal, she was the proudest as it comes from the Town that she loves. Mayor Roberts stated that the medal was well-deserved and is a small thank-you for all the work that Jane has done for the Town both in front and behind the scenes.

PUBLIC HEARING : None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
1. Income and Expense Statement for the Fiscal year 2012-2013, period 6	Council reviewed the income and expense statements ending September 30, 2012.		

<p>2. Discussion re: Chapel Street</p>	<p>Mayor Roberts declared a conflict of interest, as he is a resident of Lower St George Street and left the room. Deputy Mayor Mueller-Sparenberg took over as Chair of the meeting.</p> <p>Deputy Mayor Mueller-Sparenberg opened the floor for discussion.</p> <p>Councillor Hudson stated that he agreed with the residents of Chapel Street that there should be three 30km/hr speed signs, three wrong way signs, painted wrong way arrows on the street. He said he was led by staff to believe that speed bumps were a hazard for snow plowing. He added that rather than planters and boulders he would like to see sidewalks used to narrow the street. He stated that he would like to see a general increase in speed limit signage throughout Town , especially on Victoria and St George Street.</p> <p>Councillor Fearon stated that she understood that the reason she did not agree with moveable speed bumps is that the rebar that is used to fix them to the ground damages the road. They are also approximately \$500.00 each and the Town would require three to four to span the street. She added that she believed that Public Works was going to construct a permanent speed bump. She stated that perhaps boulders could be used to narrow the street.</p> <p>Councillor Power stated that she agreed with the additional signage if the Traffic Authority approved. She added that there was a lot of signage at that end of St George, which may be confusing for tourists. She stated that she was not in favour of speed bumps.</p> <p>Deputy Mayor Mueller-Sparenberg stated that he was in favour of increasing the signage; he added that signage does not slow down traffic. He stated that he was against the speed bumps but he felt that narrowing the street through concrete planters or boulders would be a good compromise.</p> <p>Christine Igot stated that she preferred speed bumps. She added that her only issue with the planters was that they may limit parking for people attending funerals on the street.</p>		
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	<p>Deputy Mayor Mueller-Sparenberg stated that they would be located so as not to limit parking for funerals. Councillor Fearon added that the street could be wide enough for the snow plows.</p> <p>Christine Igot stated that the planters would be lovely, adding that Public Works could make them.</p> <p>Deputy Mayor Mueller-Sparenberg suggested the use of four planters. Camille Karcey-Langstaff stated that there is some work scheduled near the graveyard and recommended that the planters be erected at the same time.</p> <p>CAO ST-Amour asked for direction from Council as to where the cost would be budgeted. Christine Igot suggested that it be budgeted under the Asphalt line of the budget. Council agreed to budget the item under Asphalt.</p>		
3. Post office parking and sidewalk	<p>Councillor Power requested an update on the parking at the Post Office sidewalks and parking spaces. CAO St-Amour stated that the Town was still waiting for advice and the final figures from the Town's engineers. Councillor Fearon asked how the Post Office felt regarding the project. Mayor Roberts stated that the only concern expressed by the manager at the Post Office was the impact on the wheelchair parking space. Councillor Fearon stated that she would like to go on record as being against the changes in the sidewalk at the Post Office.</p> <p>Mayor Roberts stated that it was up to the next Council to decide on the project.</p>		
4. Sinclair Mews	<p>Councillor Power requested an update on Sinclair Mews. CAO St-Amour stated that she had met with the Deputy Fire Chief and reported that there was a call to the premises on December 31, 2010 regarding smoke and another call on July 20, 2012 reporting an alarm but there was no fire. She added that only community areas required inspections every three years. Deputy Mayor Mueller-Sparenberg stated that generally insurance companies require inspections and perhaps the Town could request one of these reports. CAO St-Amour stated that this may not be something that the Town could request, adding that the Fire Inspector could request this.</p>		

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
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1. Annual Report from the Annapolis Valley Regional Library	Council reviewed the report.		
2. Request from ADBoT ¹	<p>Council reviewed the request from the Board of Trade. CAO St-Amour explained that they were requesting \$1345.50 in funding to post their Christmas advertisements in three newspapers. She added that in addition to the financial request, they were requesting that an employee of the Town assist in the collection and organization of information from the various businesses and organizations within Town. Also, that this individual could then compile and proof the information prior to being advertised. CAO St-Amour stated that there is currently \$4000.00 in the marketing budget. She noted that Council would have to ensure that sufficient funds were in the account in order to cover any three-day events that may arise, as the Town has a policy regarding funding three-day events in Town. Council discussed providing funding. They agreed to provide full funding in the amount of \$1345.50; however, due to limited staff, they would be unable to provide additional assistance in the gathering, compiling and proofing of information.</p> <p>Motion 3: It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Fearon that Council approve providing \$1345.50 in funding to the Annapolis District Board of Trade for their Christmas promotion; however, the Town cannot provide assistance in the gathering and compiling of information. Motion carried.</p>		

¹ Annapolis District Board of Trade

RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS

Item	Decision/Action	Responsibility	Target Date
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<p>1. Committee of the Whole</p>	<p>Mayor Roberts declared a conflict of interest and left the meeting. Deputy Mayor Mueller-Sparenberg became acting chair.</p> <p>Motion 4: It was moved by Councillor Power, seconded by Councillor Hudson that Council approve the purchase and installation of two wrong-way signs, two 30 km signs and pavement marking with one-way arrow on Chapel Street with the understanding that if these measures are deemed ineffective after a trial period that the Town proceed with the installation of moveable speed bumps. Motion not carried.</p> <p>Motion 5: It was moved by Councillor Power, seconded by Councillor Hudson that Council approve, with the agreement of the Traffic Authority regarding placement, the purchase and installation of three 30km/hr signs, three wrong-way signs and pavement markings indicated a one-way street, with the understanding that if after a six-month period, these are deemed ineffective at reducing speeding that the Town will reconsider the purchase and installation of either moveable speed bumps or permanent speed bumps. Motion not carried.</p> <p>Motion 6: It was moved by Councillor Fearon, seconded by Councillor Hudson that the motion be amended to read that Council approve the purchase and installation of three 30km/hr signs, three wrong-way signs and pavement markings with one-way arrows on Chapel Street and with the placement of four planters on Chapel Street on alternate sides of the road to cause “traffic calming” in conjunction with the approval of the Traffic Authority. Motion carried.</p> <p>con’t...</p>		
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	<p>Discussion:</p> <p>Councillor Power stated that the motion as presented indicates that the planters will be a permanent fixture on the street, she added that she would like the addition of wording that indicates that the planters may be removed.</p> <p>Councillor Fearon stated that that would be up to future resident presentations and Council's consideration.</p> <p>Christine Igot and Camille Karcey-Langstaff volunteered to plant and maintain the planters, as a sign of appreciation for the motion.</p>		
	<p>Motion 7:</p> <p>It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Power that Council support the nomination of Hillsdale House for a Crystal Award by writing a letter of support. Motion carried.</p>		
1. Planning and Heritage Advisory Committee (Tab 5)	<p>Mayor explained that this is the first reading of the amendment.</p> <p>Motion 8:</p> <p>It was moved by Councilor Power, seconded by Councillor Hudson that in light of a review of the application by ALLI² and the provisions contained in the Town's Municipal Planning Strategy and Land Use By-law Part 16.1 of the Land Use By-law be amended as follows:</p> <p>That the words "colleges, universities and other educational facilities" be replaced with "Public, Private or Commercial schools, colleges, universities and educational facilities." Motion carried.</p> <p>Motion 9:</p> <p>It was moved by Councillor Hudson, seconded by Councillor Fearon that Council give first reading to an amendment to the Land Use By-law as recommended by the Planning Advisory Committee and to hold a Public Hearing on November 19, 2012. Motion carried.</p>		

² Annapolis Living and Learning Institute

2. Board of Police Commissioners	<p>Motion 10: It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Power that a Letter of Employment be offered to Greg Morrell regarding casual employment, not a term position, with the Town of Annapolis Royal Police Department.</p> <p>CAO St-Amour recommended that the motion be tabled to the in-camera session for further discussion. Council agreed.</p>		
3. Environment Committee	None		

REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS

(a) Board of Police Commissioners	<p>Council reviewed the Chief's Report. Councillor Power reported that the enforcement of 2-hour parking on St George and Victoria Street was discussed. She added that a date for a meeting with the officers and Town, October 12, 2012. She reported that extra patrolling of Chapel and Champlain Streets was discussed. She noted that Chief McNeil did not believe that there were many speeders on these streets but he stated that he would contact Citizens on Patrol to perform a traffic and speeding survey. She added that this may be redundant in light of the motion regarding Chapel Street that was just passed.</p>	Councillor Power & Deputy Mayor Mueller-Sparenberg	
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(b) Mayor's Report	<p>Mayor Roberts reported on the following events:</p> <p>Sept. 19: Met with a group of Australian tourists. He noted that these tours are being arranged by a couple and they concentrate solely on the Annapolis Royal area. He added that he will attempt to contact them.</p> <p>Oct.6 : A party of three from Royan, France arrived. (Appendix C) He added that he will offer to continue to chair the Twinning Committee if the new Council desires.</p> <p>Mayor Roberts stated that for clarification purposes, that when a new council is elected, all committees of council are dissolved, with the exceptions of the Board of Police Commissioners and the Planning and Heritage Advisory Committee. These committees are governed by their by-laws. He noted that approval of the Board of Police Commissioners by-law is still pending and requested that Councillor Power address the situation. She agreed.</p>	Mayor Roberts	
(c) ADEDA ³	No meeting.	Deputy Mayor Mueller- Sparenberg	
(d) Planning Services	Council reviewed the Planning Services report for September.		
(d) King's Theatre	<p>Councillor Fearon reported that the Theatre is still in need of more money. She added that the break-even point for movies was an attendance of between 50-60 people. The Theatre is attempting to become scent-free. The golf tournament fundraiser was a success. She reported that Wayne Boucher had donated a painting worth \$3600.00 for a fundraising event. She added that Freeman Butland was in the process of meeting with the nursing home and creating a "show" bus, which would shuttle seniors to the Theatre.</p>	Councillor Kathie Fearon	

³ Annapolis Digby Economic Development Agency

(e) REMO ⁴	No meeting since last council, there will be one Oct 24, 2012.	Councillor Sherman Hudson and Mayor Roberts	
(f) Twinning Committee	Reported under Mayor's Report.	Mayor Phil Roberts	
{h} Environment Committee	None.	Mayor Phil Roberts	
{i} Planning and Heritage Advisory Committee	CAO St-Amour reported that at the last meeting there was discussion regarding signage. The recommendation from the Town's Planning officer was that the Town commence an educational campaign regarding signage. It was decided that a brochure would be designed explaining the Town regulations regarding signage to Town businesses. It was decided that the brochure would go out twice a year, in spring and autumn. Council reviewed the brochure. CAO St-Amour stated that she would forward the brochure to the Town's Planning Officer to ensure that it accurately reflects the Land Use By-law.	Councillors Kathie Fearon and Sherman Hudson	
{j} CAO's Report	CAO St-Amour reviewed the following information with Council: <ol style="list-style-type: none"> 1. The Town of Middleton has informed the Town that they will continue the planning coordination function until the end of December. 2. She stated that she had met with Jane Nicholson and Donnie Brown regarding the condition of the blue NSPI building. 3. She added that she will be attending REMO training online. 	CAO St-Amour	
{k} Water Reports	Water tests have been viewed and are within the required parameters.		
{l} MPAL ⁵ Report	Council reviewed the report.		

⁴ Regional Emergency Measures Office

⁵ Municipal Physical Activity Leader

CORRESPONDENCE.

Council reviewed the below correspondence:

1. Correspondence from Economic and Rural Development and Tourism Minister re: Regional Development Authorities Review Panel
2. Correspondence from Wharf Rat Rally Motorcycle Association

OTHER BUSINESS

Motion 11:

It was moved by Councillor Hudson, seconded by Deputy Mayor Mueller-Sparenberg that the meeting move in camera at 11:25 am. Motion carried.

IN CAMERA

1. Contract Negotiations – Municipality of the District of Digby
2. Personnel – ARPD
3. Personnel – ARPD Stand-by Pay
4. Contract Negotiations – Atlantic Police Association
5. Public Security – Management Letter
6. Acquisition, sale, lease and security of municipal property – Offer to Sell Land to Town
7. Litigation or potential litigation- Complaint
8. Acquisition, sale, lease and security of municipal property – Sale of Municipal Property

Motion 12:

It was moved by Councillor Hudson, seconded by Deputy Mayor Mueller-Sparenberg that the meeting move out of camera at 12:10 pm. Motion carried.

Motion 13:

It was moved by Councillor Fearon, seconded by Councillor Hudson that Council approve the Chief Administrative Officer to sign the Memorandum of Understanding between the Municipality of the District of Digby and the Town of Annapolis Royal for the short-term provision of internet mapping service in the Local Information Utility for the period of time between October 16, 2012 and March 31, 2013. Motion carried.

Motion 14:

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Power that a Letter of Employment be offered to Greg Morrell regarding casual employment, not a term position, with the Town of Annapolis Royal Police Department. Motion carried.

Motion 15:

It was moved by Councillor Power, seconded by Councillor Mueller-Sparenberg that a Letter of Employment, as amended, be offered to Cliff Thompson regarding casual employment, not a term position, with the Town of Annapolis Royal Police Department. Motion carried.

Motion 16:



It was moved by Councillor Hudson, Seconded by Councillor Mueller-Sparenberg that motion 12 from the Council Meeting dated June 18, 2012 be rescinded. Motion carried (*Motion 12 from June 18, 2012 Council meeting is as follows: It was moved by Councillor Power, seconded by Deputy Mayor Mueller-Sparenberg that the annual amount for stand-by pay for the police department be set at \$10,000.00 and the process for paying out will be agreed upon by the Town and the officers that it affects. Motion carried*)

NEXT MEETING: November 19, 2012

ADJOURNMENT: 12:10

Motion 17:

It was moved by Councillor Hudson, seconded by Deputy Mayor Mueller-Sparenberg that the meeting be adjourned at 12:10 pm. Motion carried.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor Roberts	2012.11.22	
Changes made by CAO		
Approved for website by CAO	Nov. 20/12	
Sent to webmaster	Nov 23, 2012	