

TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
October 18, 2004
7:00 p.m.

The monthly session of the Council was held on Monday, October 18, 2004 in the Council chambers at Town Hall. In attendance were Chair Mayor J. Kinsella, Councillors J. DeWolfe, W. Morgan, M. Tompkins, and R. Microys, Melony Robinson Director of Finance, and Marlene Feener Administrative Assistant as recording secretary. Regrets from Deputy Mayor T. Fry and A. Boyer Chief Administrative Officer. Also, present were Douglas Shaffner, Jessie Smith, Jill Rodie, Carol Littleton, Sherman Hudson, and Ron Boulding.

CALL TO ORDER **7:00 P.M.**

J. Kinsella called the meeting to order at 7:00 p.m.

APPROVAL OF REGULAR MINUTES **16/08/04**

Motion # 1

It was moved by M. Tompkins, seconded by W. Morgan, approval of minutes of September 20, 2004 as circulated. Motion Carried.

ADDITIONS/DELETIONS TO AGENDA **20/09/04**

Error under New Business lettering

APPROVAL OF AGENDA **20/09/04**

Motion # 2

It was moved by R. Microys, seconded by J. DeWolfe, approval of the agenda of October 18, 2004 as circulated. Motion Carried.

PUBLIC HEARINGS **None**

PRESENTATIONS None

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Swimming Pool Fence Bylaw (6)	W. Morgan suggested that changes made to bylaws be made in bold print. Motion # 3 <i>It was moved by J. DeWolfe, seconded by R. Microys, second reading and final reading of the Swimming Pool Bylaw. Motion Carried</i>		
{b} Orientation Session for New Council Members	M. Robinson reported that the swearing in of new Council will be held on Monday, November 01, 2004 at 4:00 p.m. She said that there will be orientation packages and a tour for new councillors. Mayor Kinsella reported that the orientation session will be very informative and that current Council members are all using electronic means to communicate.		
{c} Minimum Housing and Maintenance Standards Bylaw (7)	Motion # 4 <i>It was moved by J. DeWolfe, seconded by M. Tompkins, second and final reading of the Minimum Housing and Maintenance Standards Bylaw. Motion carried</i>		
{d} Streets and Sidewalk Bylaw (2)	Motion # 5 <i>It was moved by W. Morgan, seconded by M. Tompkins, second and final reading of the Streets and Sidewalks Bylaw. Motion Carried</i>		
{e} Other:			

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Water Reports	Reports have been reviewed and found to be satisfactory.	A/CAO ¹	
{b} Policy on Computer Purchase (1)	<p>Motion # 6 <i>It was moved by M. Tompkins, seconded by W. Morgan, that the Town of Annapolis Royal approve the policy on computer purchase as amended (correct the year on the form). Motion carried</i></p> <p>W. Morgan suggested that the Town reimburse Council for paper and ink cartridges. Discussion was held.</p>		
{c} Burning Permit Bylaw (3)	<p>It was noted that a garden hose should be listed as a requirement in the Burning Permit Bylaw.</p> <p>W. Morgan reported that it is confusing between Clauses 2 and 6.2 as to the times burning permits are required.</p> <p>M. Robinson will forward changes to A. Boyer for her action.</p> <p>This is the first reading of the Burning Permit Bylaw.</p>	A/CAO	
{d} The Federation of Canadian Municipalities and the Railway Association of Canada (5)	<p>Information only.</p> <p>Staff will review.</p>		
{e} Other:			

¹ Acting Chief Administrative Officer

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RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
(a) Recommendations from Committee of the Whole	<p>Motion # 7 <i>It was moved by J. DeWolfe, seconded by R. Microys, that taxes be written off for the following properties:</i></p> <p><i>Tax card # 7076606 in the amount of \$1,982.02</i> <i>Tax card # 7087225 in the amount of \$1,945.52</i> <i>Tax card # 7083343 in the amount of \$2,174.85</i> <i>Tax card # 9154639 in the amount of \$37.75. Motion Carried</i></p> <p>Mayor Kinsella stated that every effort was made to collect these taxes.</p> <p>Motion # 8 <i>It was moved by J. DeWolfe, seconded by R. Microys, that the following water accounts be wrote off:</i></p> <p><i>Bill card # 532-1 in the amount of \$762.22</i> <i>Bill card # 536-1 in the amount of \$770.22. Motion Carried</i></p> <p>Motion # 9 <i>It was moved by R. Microys, seconded by J. DeWolfe, that the Town of Annapolis Royal approve the Intermunicipal Agreement for the joint operation of the Annapolis District Planning Commission. Motion Carried</i></p>		
Recommendations from Committee of the Whole (cont'd)	<p>Motion # 10 <i>It was moved by R. Microys, seconded by M. Tompkins, approval of the following resolution, "Be it resolved that staff proceed with a Canada/Nova Scotia Infrastructure Application for replacement of three (3) storm drains:</i></p> <p><i>A - near Health Center</i></p>		

	<p><i>C - near Civic 548 St George Street, and</i></p> <p><i>D - near Hillsdale House, Civic 519 St George Street".</i></p> <p>Motion Carried</p> <p>Mayor Kinsella reported that this project has been forwarded for consideration for the Canada/ Nova Scotia Infrastructure Program.</p> <p>Motion # 11 <i>It was moved by M. Tompkins, seconded by R. Microys, approval of the following resolution, "Be it resolved that staff proceed with a Canada/Nova Scotia Infrastructure Application for water and sewer replacement at Champlain Drive, Ritchie and Grange Streets." Motion Carried</i></p> <p>Motion #12 <i>It was moved by M. Tompkins, seconded by R. Microys, approval of the following resolution, "Be it resolved that staff proceed with a Canada/Nova Scotia Infrastructure Application for water and sewer replacement at Champlain Drive, Ritchie and Grange Streets". Motion Carried</i></p>																				
<p>Recommendations from Committee of the Whole (cont'd)</p>	<p>Motion # 13 <i>It was moved by M. Tompkins, seconded by ,R. Microys, that the Town write down taxes as follows:</i></p> <table> <tr> <td><i>King's Theatre</i></td> <td><i>\$6,066.45</i></td> </tr> <tr> <td><i>Duck's Unlimited</i></td> <td><i>\$2,818.14</i></td> </tr> <tr> <td><i>Family Matters</i></td> <td><i>\$1,735.45</i></td> </tr> <tr> <td><i>The Historic Gardens</i></td> <td><i>\$5,083.40</i></td> </tr> <tr> <td><i>ARCAC²</i></td> <td><i>\$1,041.60</i></td> </tr> <tr> <td><i>Annapolis Heritage Association</i></td> <td><i>\$1,367.80</i></td> </tr> <tr> <td><i>Annapolis Boat Haul Up</i></td> <td><i>0</i></td> </tr> <tr> <td><i>Masonic Lodge</i></td> <td><i>660.80.</i></td> </tr> <tr> <td><i>Total</i></td> <td><i><u>\$18,773.64.</u></i></td> </tr> </table> <p><i>Motion carried</i></p>	<i>King's Theatre</i>	<i>\$6,066.45</i>	<i>Duck's Unlimited</i>	<i>\$2,818.14</i>	<i>Family Matters</i>	<i>\$1,735.45</i>	<i>The Historic Gardens</i>	<i>\$5,083.40</i>	<i>ARCAC²</i>	<i>\$1,041.60</i>	<i>Annapolis Heritage Association</i>	<i>\$1,367.80</i>	<i>Annapolis Boat Haul Up</i>	<i>0</i>	<i>Masonic Lodge</i>	<i>660.80.</i>	<i>Total</i>	<i><u>\$18,773.64.</u></i>		
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²Annapolis Region Community Arts Council

	<p>Motion #14 <i>It was moved by M. Tompkins, seconded by J. DeWolfe, that Town of Annapolis Royal send property roll # 5347882 for tax sale. Motion carried</i></p> <p>M. Robinson reported that staff will have to determine if the cost of a tax sale is more than what would be received from the sale of the property.</p> <p>Motion # 15 <i>It was moved by R. Microys, seconded by W. Morgan, approval of the Annapolis District Planning Commission fee schedule. Motion carried</i></p>		
(b) Board of Police Commissioners	<p>R. Microys reported that the new police car has arrived and it is now having required equipment installed.</p> <p>J. DeWolfe reported that the Town has received one proposal for service provision and will be requesting clarification on various points. No proposal has been received from the Town of Kentville to date.</p>		
©) Port Royal 400 th	No report.	Councillor Wayne Morgan	
(d) Focus 2005	No report in the Deputy Mayor's absence.	Deputy Mayor Trish Fry	
(e) Mayor's Report	<p>Mayor Kinsella gave an oral report which included:.</p> <ul style="list-style-type: none"> - attendance at the Union of Nova Scotia Municipalities conference - attendance at a meeting in Grand Pré <p>Mayor Kinsella thanked Council members for their support over the last four years. He reported that much has been accomplished over the past four years.</p>	Mayor John Kinsella	
(f) Natal Day	No report		
{g} Fundy Broad Band	No report	Councillor Wayne Morgan	
(h) Other			

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Canadian Federation of Independent Business letter dated October 04, 2004 (4)	Mayor Kinsella reported that some businesses have requested the phase out of the business occupancy tax. He said that the Union of Nova Scotia Municipalities has suggested it be phased out over three years. He said that he is not sure where the provincial government stands on the business occupancy tax issue.		
{b} Other:			

OTHER BUSINESS

- {a} Other - Mayor Kinsella invited all members to attend the swearing in of the new Council.
- {b} Congrès mondial acadien Volunteer Reception - M. Robinson will get clarification on the invitation and will forward information to Council members.

QUESTIONS

ADDED ITEMS

NEXT MEETING

November 15, 2004 at 7:00 p.m.

ADJOURNMENT

Motion # 16

It was moved by M. Tompkins, seconded by R. Microys that the meeting adjourn.

Action:	Date	Signature
Reviewed by Mayor John Kinsella		

Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		
Forwarded to Western Valley Development Authority		
Forwarded for Website		