

**UNAPPROVED MINUTES**

**PLEASE READ THESE MINUTES CAREFULLY AND TAKE ACTION AS NECESSARY. PLEASE BRING A COPY OF THESE MINUTES TO THE NEXT COMMITTEE/COUNCIL MEETING.**

**TOWN OF ANNAPOLIS ROYAL**

**REGULAR COUNCIL**

**September 15, 2003**

**7:00 p.m.**

The regular session of Town Council was held on September 15, 2003 at 7:00 p.m. in the Council Chambers at Town Hall. In attendance were Mayor J. Kinsella, Deputy Mayor T. Fry, Councillors W. Morgan, R. Ricroys, M. Tompkins and J. DeWolfe, Chief Administrative Officer A. Boyer, and Administrative Assistant M. Feener as recording secretary. Also present were William Clark from the Spectator and Hazel Laurence. Regrets from Director of Finance Terry Silver.

**CALL TO ORDER**

Mayor Kinsella called the meeting to order at 7:03 p.m.

**APPROVAL OF REGULAR MINUTES                      18/08/03**

*It was moved by T. Fry, seconded by J. DeWolfe, that the minutes of Regular Council held August 18, 2003 be approved as circulated. MOTION CARRIED*

**ADDITIONS/DELETIONS TO AGENDA                      15/09/03**

Under Correspondence add item  
{d} Two Quotes for Public Works

**APPROVAL OF AGENDA                                      15/09/03**

*It was moved by M. Tompkins, seconded by R. Microys, that the Agenda for Regular Council of September 15, 2003 be approved as amended. MOTION CARRIED*

**PUBLIC HEARINGS - None.**

**PRESENTATIONS** - None.

**BUSINESS ARISING FROM MINUTES**

Item	Decision / Action	Responsibility	Target Date
{a} Signage Issues, Lower St. George Street Public Meeting on October 17, 2003	A. Boyer reported that a good discussion was held.  Another meeting will be held at a later date.		
{b} Sale of Land to EMC	The Annapolis District Planning Commission will proceed with the subdivision of land and staff will inform adjacent land owners.	ADPC and CAO	
{c} UNSM Fall Conference	Mayor Kinsella and CAO Amery Boyer will attend.	Mayor and CAO	
{d} Update on Train Station	A. Boyer reported that a party will approach the Nova Scotia Department of Natural Resources directly on the possible acquisition of the Train Station.  A. Boyer reported that the Nova Scotia Department of Natural Resources is completing a level II environmental assessment on the train station.  Further public consultation will be held prior to any decisions being made on the train station.		
{e} Other			

**MOTION(S) OF RECONSIDERATION**

**MOTION(S) OF RESCISSION**

**OTHER NOTICE(S) OF MOTION**

**NEW BUSINESS**

Item	Decision / Action	Responsibility	Target Date

{a} Appointment to Fundy Web Broadband Consortium	<i>It was moved by T. Fry, seconded by R. Microys, that W. Morgan be appointed as the Town of Annapolis Royal's representative to the Fundy Web Broadband Consortium. MOTION CARRIED</i>	Councillor Wayne Morgan	
{b} Acceptance of Town of Annapolis Royal Strategic Plan	<p><i>It was moved by T. Fry, seconded by M. Tompkins, acceptance of the Town of Annapolis Royal Strategic Plan. MOTION CARRIED</i></p> <p>W. Morgan reported that A. Boyer deserves a great deal of thanks for all of the hard work she put into the plan.</p> <p>R. Microys said thanks to all staff for their dedication and hard work.</p> <p>Mayor Kinsella reported that a tremendous amount of work went into the Strategic Plan and thanks to all involved in its development.</p>		
{c} Other			

**RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS**

Item	Decision / Action	Responsibility	Target Date
<p>{a} Committee of the Whole</p> <p>    {1} Finance</p> <p>    {2} Physical Asset Management</p> <p>    {3} Environment</p> <p>    {4} Bylaws / Policy</p>	<p><i>It was moved by T. Fry seconded by J. DeWolfe, that this is first reading of Council's intention to enter into a development agreement with Ronald and Andrea Boulting to permit the conversion of an existing accessory building to a second accommodation use located within the Residential Multiple (R2) Zone.</i></p> <p><i>Subsequent to the completion of a public participation program, the receipt of a favorable motion of approval from the Town of Annapolis Royal Committee of the Whole, acting as the Town of Annapolis Royal Planning and Heritage Advisory Committee, the report of the Planners and following the full consideration of the related goals, objectives and policies of the Town of Annapolis Royal Municipal Planning Strategy, I hereby move that Town Council give first reading of Council's intention to enter into a development agreement with Ronald and Andrea Boulting to permit the conversion of an existing</i></p>		

	<p><i>a ccessory buil ding to a second a ccommoda tion use l oca ted within the Residential Mul tipl e (R2) Zone. MOTION CARRIED</i></p> <p><i>It wa s moved by T. Fry, seconded by J. DeWol fe, to hereby move tha t in a ccorda nce with Section 206 of the Nova Scotia Municipal Government Act Municipal Council hol d Publ ic Hearing on October 8, 2003 a t 7:00 p.m. to discuss the ma tter of the Rona l d and Andrea Boul ding Devel opment Agreement a ppl ica tion request. MOTION CARRIED</i></p> <p><i>It was moved by T. Fry, seconded by M. Tompkins, to approve in principle the sewage treatment capacity assessment for 2004/2005. MOTION CARRIED</i></p>		
	<p><i>It was moved by T. Fry, seconded by W. Morgan, that a letter of concern re insurance coverage for older homes and heritage-registered properties be sent to the Superintendent of Insurance and the Insurance Board of Nova Scotia, with a copy to the Premier of Nova Scotia. MOTION CARRIED</i></p> <p><i>It was moved R. Microys, seconded by J. DeWolfe, that the Town of Annapolis Royal support the resolutions #0002 Developing and funding of a computerized network, #0003 development and implementation of an integrated records management system, #0005 development and / or adoption of a province wide paging alert system, and #0007 amendment to M.V. Act to allow the use of strobe / led / wig wag emergency lighting on fire emergency vehicles as approved by the Fire Service Association of Nova Scotia May 25, 2003. MOTION CARRIED</i></p>		

	<p><i>It was moved by R. Microys, seconded by T. Fry, that the Town of Annapolis Royal become a partner for climate protection. MOTION CARRIED</i></p> <p><i>It was moved by R. Microys, seconded by J. DeWolfe, that Heather LeBlanc (HAL consulting) be appointed as a grant writer for the Town of Annapolis Royal. MOTION CARRIED</i></p>		
	<p><i>It was moved by R. Microys, seconded by J. DeWolfe, that approval be given for a temporary borrowing resolution for a fire truck for the Town of Annapolis Royal.</i></p> <p><i><u>WHEREAS</u> Section 66 of the Municipal Government Act provides that the Town of Annapolis Royal, Subject to the approval of the Minister of Service Nova Scotia and Municipal Relations, may borrow to expend funds for a capital purpose authorized by statute;</i></p> <p><i><u>AND WHEREAS</u> clause 65 (g) of the Municipal Government Act authorizes the Town of Annapolis Royal to expend funds for the purpose of equipping, and maintaining fire departments or emergency services providers;</i></p> <p><i><u>BE IT THEREFORE RESOLVED</u></i></p> <p><i><u>THAT</u> under the authority of section 66 of the Municipal Government Act, the Town borrow a sum or sums not exceeding One Hundred Thousand Dollars (\$100,000) in total for the purpose set out above, subject to the approval of the Minister of Service Nova Scotia and Municipal Relations;</i></p> <p><i><u>THAT</u> the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;</i></p> <p><i><u>THAT</u> the issue of debentures be postponed pursuant to Section 92 of</i></p>		

	<i>the Municipal Government Act and that the Town borrow from time to time a sum or sums not exceeding One Hundred Thousand Dollars (\$100,000) in total from any chartered bank or trust company doing business in Nova Scotia;</i>		
	<p><i>THAT the sum be borrowed for a period of not exceeding Five (5) Years from the date of the approval of the Minister of Service Nova Scotia and Municipal Relations of this resolution;</i></p> <p><i>THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and</i></p> <p><i>THAT the amount borrowed be repaid from the proceed of the debenture when sold. MOTION CARRIED</i></p> <p><i>It was moved by M. Tompkins, seconded by T. Fry, that approval be given to Norman Naime and Joy ONeill's application for changes to heritage property at 539 St. George Street (window).</i></p> <p><i>It was moved by M. Tompkins, seconded by T. Fry, that approval be given to Heidi Richells's application for changes to heritage property at 616 St. George Street (deck). MOTION CARRIED</i></p> <p><i>It was moved by M. Tompkins, seconded by T. Fry, that approval be given to Anne Campbell-Taylor's application for changes to heritage property at 25 St. James Street (deck). MOTION CARRIED</i></p> <p><i>It was moved by M. Tompkins, seconded by J. DeWolfe, that the Town of Annapolis Royal approve in principle the sale of a portion of land on Prince Albert Road to EMC. (One nay / W. Morgan) MOTION CARRIED</i></p>		
{b} Human Resource Committee	Nothing to report.		
{c} Board of Police Commissioners	Rion Microys reported that the next Board of Police Commissioners meeting will be held October 07, 2003 at 9:00 a.m.		
{d} Water Reports	Water reports have come back with good results.	CAO	

{e} Port Royal 400 <sup>th</sup> and Focus 2005	<p>Councillor Wayne Morgan stated that there will be a re-enactment seminar on September 20, 2003. He also reported that there may be some funding coming from the province for the 2005 celebrations. He said that the banquet planned for October 18, 2003 has been scaled down.</p> <p>Plans and design have been received for the building of a replica of a wooden ship.</p> <p>The Port Royal 400<sup>th</sup> Society website is <a href="http://www.portroyal400.com">www.portroyal400.com</a></p> <p>Focus 2005 will do a presentation at the October Committee of the Whole meeting.</p>		
{f} Mayor-s Report	Mayor Kinsella gave an oral report.		
{g} Other			

#### CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Presentation by Mayor John Norquist, Mayor of Milwaukee September 26, 2003	Information only.		
{b} The Port Royal 400 <sup>th</sup> Anniversary Society Balance Sheet / Statement of Revenue and Expenditures for the year ended 31 March 2003	Information only.		
{c} Invitation to Lead and Achieve	Mayor will attend.		
{d} Other - Estimates Public Works	Two estimates have been received, one for clearing Town owned land on St. Anthony Street and the other for the sidewalks from the Royal Bank to the Farmers Market the latter resulting from a recent tender process).		



{e} Other - Natal Day	A. Boyer reported that the main staff who worked on Natal Day activities were Marlene Feener and Betty Ann Boudreau, not Sharon McAuley. Sharon McAuley was very busy with other work and did not have time to dedicate to Natal Day.		
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*It was moved by J. DeWolfe, seconded by R. Microys that the meeting move to an in-camera session to discuss a legal issue. MOTION CARRIED*

*It was moved by J. DeWolfe, seconded by R. Microys that the meeting move back into a regular session. MOTION CARRIED*

## QUESTIONS

## ADDED ITEMS

## NEXT MEETING

A special council meeting will be held on Wednesday, October 08, 2003 at 7:00 p.m.  
The next regular Council meeting will be held on Monday, October 20, 2003 at 7:00 p.m.

## ADJOURNMENT

*It was moved by R. Microys, seconded by J. DeWolfe that the meeting adjourn.*

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		