

**DRAFT MINUTES
TOWN OF ANNAPOLIS ROYAL
REGULAR COUNCIL
September 18, 2006
9:30 a.m.**

The regular meeting of the Council was held on Monday, September 18, 2006 in the Council chambers at Town Hall. In attendance were Chair Mayor John Kinsella, Deputy Mayor Jane DeWolfe, Councillors Sherman Hudson, Ron Boulding, Phil Roberts and Doug Shaffner, CAO Amery Boyer, Director of Finance Melony Robinson and Jackie Longmire as Recording Secretary. Carolyn Sloane for the Spectator and Ken McPherson from The Valley Today were also present.

CALL TO ORDER

APPROVAL OF REGULAR COUNCIL MINUTES

August 14, 2006

Motion # 1

***It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding, to approve the regular Council minutes dated August 14, 2006.
Motion carried.***

ADDITIONS/DELETIONS TO AGENDA

Under New Business add: {j} Perimeter Trail

Under In Camera add:(2) Update on the PANS negotiations

APPROVAL OF AGENDA

September 18, 2006

Motion # 2

***It was moved by Councillor Boulding, seconded by Councillor Shaffner, to approve the agenda as amended dated September 18, 2006.
Motion carried.***

PUBLIC HEARINGS None

PRESENTATIONS

- {a} The winners of the Public Broadcasting Service promotional travel prize were late arriving. Mayor Kinsella greeted the couple after the meeting was adjourned.

BUSINESS ARISING FROM MINUTES

Item	Decision / Action	Responsibility	Target Date
{a} Human Resources Manual	Review of the manual should be completed by the end of the month. All comments, questions and concerns will be addressed at the Committee of the Whole meeting scheduled for October 4, 2006.		
{b} Managing e-mail	An excerpt from the Procedures Manual regarding e-mail was provided for Council's review and consideration. All comments, questions and concerns will be addressed at the Committee of the Whole meeting scheduled for October 4, 2006.		
{c} Legion Lease	CAO Boyer said a meeting will be organized with representatives from the Legion to discuss the lease. She said there may or may not be another lease for the parking lot property.		
{d} Easement for the Baptist Church parking lot	A letter has been sent to the Baptist Church asking if they have a copy of a written agreement that requires the Town to provide snow removal for the parking area. No response has been received.		
{e} Farmers' & Traders' Market lease	CAO Boyer will discuss the lease with market coordinator Willie Troop. The new lease will be drafted and presented to Council at a later date.		
{f} Arts & Culture Policy	Councillor Roberts has been meeting with the Arts Council and they have been developing a policy suitable for Annapolis Royal. A draft copy in Town format was prepared and presented for review. Councillor Roberts will review the draft policy with the Arts Council.		

MOTION(S) OF RECONSIDERATION: none

MOTION(S) OF RESCISSION: none

OTHER NOTICE(S) OF MOTION: none

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
{a} Water Reports	Reports have been reviewed and found to be within acceptable limits.	CAO	
{b} Application for changes to Heritage Property	<p>An application was received from Scotiabank for new windows to be installed in their building. They have requested early approval to allow time for the windows to be ordered and installed before bad weather. It was also noted that the application is requesting approval for installation of a sump pump. CAO Boyer will ensure that they are aware of the restrictions regarding sump pumps before this portion of the application is approved. Mayor Kinsella said he would like to address the lighted sign that is attached to the front of the building. This sign was not approved by the Planning and Heritage Advisory Committee or Council.</p> <p><i>Motion #5</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson to approve the portion of the Application for Changes to Heritage Property regarding window replacement. Signage will be considered by the Planning and Heritage Advisory Committee at the next meeting.</i> Motion carried.</p>		
{b} Draft Proposal for the Development of Route 8 into a Recreational, Cultural and Historical Corridor	<p>CAO Boyer said that the Town has worked with the Municipality of Queens on the development of the Keji Brochure and have now been approached to work on another project. She explained that the project is relatively simple and consists of rebuilding the highway and incorporating a bike trail. She said that lobbying other municipalities will continue and a meeting with the appropriate Ministers will also be organized.</p> <p><i>Motion #6</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson to continue the partnership with the Municipality of Queens and to move forward with the proposal for the development of Route 8.</i> Motion carried.</p>		
{c} Municipality of the District	Correspondence was received from the Municipality of the District of		

of Barrington	Barrington requesting Council's support with regards to the employment insurance situation for seasonal workers. CAO Boyer said that supporting this request would not be consistent with the present policy designed to attract businesses to the area. She said that people must be working to contribute to an economy. Mayor Kinsella suggested that the District of Barrington be thanked for bringing the subject to Councils' attention and a request for more information be made.		
{d} Restoring the mural at Petit Park	CAO Boyer said that the mural is in need of repair and requires some restoration if it is to remain in the Park. An estimate of \$4,000.00 - \$5,000.00 for restoration was received. Deputy Mayor DeWolfe said she felt it was important to have the mural but she suggested that the Town seek other quotes before a decision is made. Council agreed.		
{e} Re-election of the Deputy Mayor	<p>Mayor Kinsella explained that the term for the Deputy Mayor was 2 years. The end of the term is fast approaching and he wanted to address the matter today. Mayor Kinsella called for nominations. Councillor Boulding suggested that Deputy Mayor DeWolfe continue as such.</p> <p><i>Motion #4</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson that Deputy Mayor DeWolfe be nominated for the position of Deputy Mayor for the next 2 year term.</i></p> <p>No further nominations were put forward. Deputy Mayor DeWolfe won by acclamation of the Council.</p> <p>Deputy Mayor DeWolfe was congratulated and thanked for her service. Mayor Kinsella said he was pleased with her efforts to date; other members of Council expressed agreement with Mayor Kinsella's comments.</p>		
{f} Application for changes to Heritage Property	<p>An application was received for the construction of a new deck. It was noted that construction of the deck has been completed. It was explained that the construction took place under the advice of the former building inspector that a permit was not required. The current building inspector has requested that the property owner fill out all appropriate applications.</p> <p><i>Motion #5</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Hudson</i></p>		

	<i>to approve the application for changes to Heritage Property located at 494 St. George Street. Motion carried.</i>		
{g} Federal Infrastructure Investments	<p>The Clare Municipal Council is requesting support regarding FCM's Infrastructure Investments. They are concerned that health centres and clinics are not included in the program. It was noted that this would not affect any health centres or clinics that are in operation but would apply to any new development.</p> <p><i>Motion # 6</i> <i>It was moved by Councillor Hudson, seconded by Councillor Boulding to support Clare Municipal Council in their attempt to have health centres and clinics included in the new Infrastructure Funding Program proposed by the Federal Government. Motion carried.</i></p>		
{h} Perimeter Trail	<p>Councillor Roberts talked about the trail that extends from Lands End Corner (corner of Lower St. George Street and Chapel Street). He said that the Town needs to take more obvious ownership of the land. The public should be made aware that the trail exists and it is available for public use. He said that Nova Scotia Power is in the process of erecting a fence and it will interfere with the trail. He questioned the ownership of the land and the reasons for erecting the fence. CAO Boyer said that the land does belong to Nova Scotia Power and they are erecting the fence in the interests of public safety. Councillor Roberts said the area of the trail that has the best view will be inaccessible because of the fence. He asked if there was anything that could be done to have the fence moved. CAO Boyer said she is waiting for copies of the survey. The purchase agreement will have a copy attached as well as a copy of the perimeter trail map that was designed by Joy Elliot.</p>		

RECOMMENDATIONS FROM COMMITTEES, BOARDS, COMMISSIONS

Item	Decision / Action	Responsibility	Target Date
{a} Recommendations from Committee of the Whole	<p><i>Motion #7</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Roberts, approval of the request to write off the outstanding credit in the amount of .69 cents and to allow debits and credits to a maximum of \$10.00 be written off without Council's approval. Motion carried.</i></p> <p><i>Motion #8</i> <i>It was moved by Councillor Roberts, seconded by Councillor Boulding, approval of the request to destroy old financial information back up tapes. Motion carried.</i></p> <p><i>Motion #9</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson, approval of a stipend in the amount of \$250.00 per quarter for the Town Crier, with an annual cap on all other expenses to a maximum of \$500.00 and pre-approval of additional expenses by the Director of Finance or the CAO be required in the future. Motion carried.</i></p> <p><i>Motion #10</i> <i>It was moved by Councillor Hudson, seconded by Deputy Mayor DeWolfe, approval of the request to write off interest charged to the tax account of the Annapolis Royal Wharf Society. Motion carried.</i></p>		

	<p><i>Motion #11</i> <i>It was moved by Councillor Shaffner, seconded by Councillor Hudson approval of the Regional Development Agency Agreement, including the proposed budgets. Motion carried.</i></p> <p><i>Motion #12</i> <i>It was moved by Deputy Mayor DeWolfe, seconded by Councillor Shaffner approval of the signage application for changes to Heritage Property located at 151 Victoria Street. Motion carried.</i></p>		
{a} Recommendations from the Committee of the Whole - continued	<p><i>Motion #13</i> <i>It was moved by Councillor Boulding, seconded by Councillor Roberts approval of the application for changes to Heritage Property located at 24 St. James Street. Motion carried</i></p> <p><i>Motion #14</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson approval of the 2006 - 2007 tax exemptions for Town owned properties in the amount of \$17,384.32. Motion carried.</i></p>		
(b) Board of Police Commissioners	Deputy Mayor DeWolfe said a regular meeting of the Board was held on September 13, 2006. She said there is nothing new to report. There is some confusion over who is the new Department of Justice consultant for the area. She said Annapolis Royal may or may not have a new one.		
(c) Mayor's Report	<p>Mayor Kinsella said he has attended 2 Mayors' and Wardens' meetings since the last meeting of Council. A Digby Ferry working group has been established. He also acted as escort for the President of the Nova Scotia Government Employees' Union who was in the area for a 3 day visit. Mayor Kinsella offered greetings to the 40 participants of the 2006 Terry Fox Run. Councillor Boulding joined the Mayor in a meeting with Annapolis and area District Board of Trade representative Beth Halliday. Mayor Kinsella said they spoke of the trip to Scotland as well as other issues.</p> <p>Mayor Kinsella attended the Convergys open house and BBQ. He said that he was impressed with the new management. He said that they seem to be more sensitive to employee turnover and are taking steps to ensure</p>		

	<p>that the employees are long term. He said that Convergys presently employs 520 people and is seeking 100 more. Transportation issues are being addressed and discussions with King's Transit are continuing.</p> <p>Mayor Kinsella said he will be visiting Annapolis, Maryland next week and participating in a brick laying ceremony with Mayor Moyer.</p>		
(d) Kings Theatre	<p>The structural engineer was at the Theatre on Friday, September 15, 2006 to gather information for a quote on required structural repairs.</p> <p>Councillor Roberts said a re-enactment of the Play Neptune is being planned by Kings Theatre. He said it will be held on the wharf and a floating dock will be required. He said that it will probably take place on November 12 and the time will be announced. He said that The Annapolis Historical Association has donated \$1,000.00 towards the event and he suggested that support from the Town would be useful.</p>		

CORRESPONDENCE

Item	Decision / Action	Responsibility	Target Date
{a} Correspondence regarding banning pit bull dogs	Deputy Mayor DeWolfe said other areas have experienced trouble when enforcing this ban and she didn't feel it was necessary for Annapolis Royal to take the steps. CAO Boyer said she felt that the present policy was adequate in dealing with dangerous dogs and there was no need to make any changes.		

OTHER BUSINESS

IN CAMERA

It was moved by Deputy Mayor DeWolfe, seconded by Councillor Boulding to move in camera to discuss the Digby Ferry and to receive an update on the PANS negotiations.

QUESTIONS

NEXT MEETING

October 16, 2006 at 9:30 a.m.

ADJOURNMENT

It was moved by Deputy Mayor DeWolfe that the meeting adjourn.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant		
Approved for website by Mayor or CAO		
Forwarded for Website		