

COMMITTEE OF THE WHOLE

Minutes

August 04, 2005

The monthly session of the Committee of the Whole was held on Thursday, August 04, 2005 in the Council Chambers at Town Hall. In attendance were Chair Deputy Mayor Jane DeWolfe, Councillors Ron Boulding, Sherman Hudson, Peter Kramers and Doug Shaffner, Mayor John Kinsella, Melony Robinson acting CAO¹, and Sandi Campbell as recording secretary. Member of the Planning and Heritage Advisory Committee, Elizabeth Ross was present during that portion of the meeting. Patricia Lonergan from the Spectator was also in attendance.

Regrets: Amery Boyer, CAO

CALL TO ORDER

Chair Deputy Mayor Jane DeWolfe called the meeting to order at 9:00 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

July 06, 2005

It was moved by John Kinsella, seconded by Peter Kramers, that the minutes dated July 06, 2005 be approved as circulated. Motion carried.

ADDITIONS TO AGENDA

¹Chief Administrative Officer

Under Business Arising
{4} Vignette of Town Council

{5} Police Review Meeting

Under Business Arising
{2} Tab (9) should be under tab (11)

In Camera Discussion

APPROVAL OF AGENDA

August 04, 2005

It was moved by Ron Boulding, seconded by Doug Shaffner, that the agenda dated August 04, 2005 be approved as amended. Motion carried.

PRESENTATIONS: Ross Campbell, Chief of Police - Departmental presentation to members of Council.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Honorary citizenship - Royan Twinning Committee	Council would like to have the words <u>Nova Scotia</u> spelled out in French and in English. John Kinsella suggested that we should keep a copy once completed in case we need to use the format again. General agreement.		

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Unsightly Premises Bylaw (1)	It was felt it would be easier to have a stand alone bylaw instead of a combination of the two. Peter Kramers would like to have an action plan for an Unsightly Premises Bylaw by the next Committee of the Whole meeting .	CAO	
2. Laurie Emms, Traffic Authority Memo dated July 20, 2005 re: Use of Jake Brakes & Bicycles on Sidewalks (2)	Council would like to see some options available for the shared sidewalks, for example a bike path. Doug Shaffner would like to know if we are in violation of the Motor Vehicle Act by allowing bicycles on our sidewalks. Doug Shaffner agrees with the memo concerning the Jake Brakes and he will send a copy to the person who brought this issue to his attention.	Acting CAO	
3. Laurie Emms, Traffic Authority Memo dated July 20, 2005 re: Proposed Changes in the Motor Vehicle Act (3)	Peter Kramers would like to see the factual data and Laurie Emms' response before a response is sent. Council wishes to see this before the deadline of September 1st.	CAO	
4. Financial Statements as of March 31, 2005.	<i>Jane DeWolfe moved to recommend to Council to accept the audited financial statements as of March 31, 2005 and Ron Boulding seconded the motion.</i>		
5. Location of Washroom Sign	<i>Jane DeWolfe moved to recommend to Council to accept the location of the new Washroom sign, and John Kinsella seconded the motion.</i>		

	(Kevin McLean will make recommendations for a railing at the retaining wall by the new public washroom. Kevin will also advise if the lighting is sufficient.)		
6. Write Off Interest on BOT (4)	<i>John Kinsella moved to recommend to Council that the interest of \$9.26 on roll # 709265 be written off, and Sherman Hudson seconded the motion.</i>		
7. Remembering Annapolis Royal's Fallen, Memorial to Kenneth Irvine Erb (5)	Peter Kramers stated that council should take the appropriate measures to pursue this issue in conjunction with the Legion. A letter will be sent to Bill Green with the Town's intentions.	CAO	
8. Ad thanking the Natal Day committee and all of the Natal Day volunteers/organizations	Peter Kramers reported the numbers in attendance were higher than normal. The fireworks were impressive. The Opening Ceremonies were not as well attended as hoped. The booklet was great and very well done. Council now needs to decide how much Council should be involved in next year's celebrations. A final report will be issued. Peter Kramers will submit the names of the Princess Committee to be included in the thank-you ad.	CAO	
9. Annapolis Maryland Visit	Ron Boulding stated that the Annapolis Maryland group were impressed that a Town of this size had so much going on. They would like to us to visit during their 2008 Celebrations.		

PLANNING AND HERITAGE ADVISORY COMMITTEE (10:00 a.m.)
BUSINESS ARISING

1. Signage	awaiting report from the Signage Committee		
2. Report on Limiting Bed and Breakfasts, Inns and Vacation Suites in Annapolis Royal, R. Sturtevant (6)	<p>Two members of Council, Ron Boulding and Peter Kramers declared a conflict of interest on this issue and left Council Chambers. After much discussion, it was decided that a letter will be sent to the group of petitioners stating that persons wishing to establish Bed and Breakfasts will be encouraged to first look at the existing ones for sale with the respect to R1 zone. There is to be no moratorium on Bed and Breakfasts.</p> <p>Historical Vacation Suites are a different case and will be looked at when the time comes to renew development agreements and new applications would likely not be supported.</p> <p>With respect to R2 zoning, Council needs recommendations from our planner Roger Sturtevant.</p>	<p>CAO</p> <p>Melony Robinson</p>	
3. Building Awards Program results	<p>Elizabeth Ross will be writing letters to everyone with the results of the winners and the judges comments. There was a tie for category 1, Philip Woods, 170 St. George Street and Don Beattie, Champlain Drive and Category 2 winner was Carole Littleton, 261 St George Street. Elizabeth Ross suggested that maybe next year the awards should be given out at the Historic Gardens. Elizabeth Ross would like to see an ad in the paper stating the winners for those who did not attend the Opening Ceremonies during Natal Days.</p>	CAO	

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1. Article on Heritage Designation (8)	Deferred to next meeting		
2. Agreement for public walking, parking and manoeuvring behind and in the vicinity of 228 St. George Street (11)	Council wishes to have a new agreement in place. (Kevin McLean will investigate the steps)	CAO	
3. Application for changes to heritage building, 110 Victoria Street - roof (10)	<i>It was moved by Peter Kramers, seconded by Ron Boulding, recommendation to Council for approval of renovations to the building at 110 Victoria Street. Motion carried.</i>		
4. Vignette	Date for vignette to be set by Jane DeWolfe for early September.	Jane DeWolfe	
5. Police Commission Review	Date is set for August 24 at 9:30 am. At that time the RCMP will submit a proposal. All welcome.		

GENERAL / CORRESPONDENCE

- Letter from Geri Costa Re: Canada Games (7) -
It was moved by Peter Kramers, seconded by John Kinsella, recommendation be made to Council for approval of the amount of \$250.00 for Rebecca Coady for the Canada Games.
- Other

OTHER

In Camera Discussion

It was moved by John Kinsella, seconded by Peter Kramers to go into camera.

It was moved by John Kinsella, seconded by Peter Kramers to go out of camera.

NEXT MEETING September 07, 2005 at 9:00 a.m.

ADJOURNMENT

It was moved by Ron Boulding, that the meeting adjourn at 12:10 p.m.

<u>Action:</u>	<u>Date</u>	<u>Signature</u>
Reviewed by Deputy Mayor DeWolfe		
Changes made by Sandi Millett-Campbell		
Approved for website by Mayor or CAO		
Forwarded to website and WVDA		