

TOWN OF ANNAPOLIS ROYAL
COMMITTEE OF THE WHOLE

Draft Minutes
December 5, 2007

The monthly session of the Committee of the Whole was held on Wednesday, December 5, 2007 in the Council Chambers at Town Hall. In attendance were Chair Deputy Mayor Jane DeWolfe, Mayor John Kinsella, Councillors Ron Boulding, Phil Roberts and Doug Shaffner, CAO Amery Boyer, Director of Finance Melony Robinson, Municipal Intern Tammy Bernasky and Administrative Assistant Jackie Longmire as recording secretary. The following people were also in attendance for the purpose of the Skatepark discussion: Recreation Director Grant Potter, Active Living Coordinator Andr_ Bouchard, Wendy Knowlton and Angelika Waldow.

Regrets: Councillor Sherman Hudson

CALL TO ORDER

Deputy Mayor DeWolfe called the meeting to order at 9:00 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

November 7, 2007

Motion #1

It was moved by Councillor Boulding, seconded by Councillor Shaffner, that the minutes dated November 7, 2007 be approved. Motion Carried.

ADDITIONS TO AGENDA

Under Business Arising add:

9. Library Funding Task Force

Under PHAC New Business change:

8. Tourism Vision - results of November 29, 2007 public meeting to;
8. Tourism Vision and Tourism Statistics

APPROVAL OF AGENDA

December 5, 2007

Motion #2

It was moved by Councillor Roberts, seconded by Mayor Kinsella, that the agenda for the Committee of the Whole meeting dated December 5, 2007 be approved as amended. Motion carried.

PRESENTATIONS

1. Darrell Emberley - Emergency Services Restoration Plan - Mr. Emberley explained how the power is fed and generated for the area. The purpose of the presentation is to make communities aware of the process before, during and after power outages. He described how staff will watch and predict the movement of storms and how their offices prioritize area restoration.

Councillor Roberts asked about underground power lines. Mr. Emberley said that buried power lines cost ten times more than regular lines and restoration during power outages may be more difficult. Mayor Kinsella asked about LED streetlights and was advised that Peggy Crawford has been hired by UNSM to explore all LED lighting possibilities. Ms. Crawford will be contacted for more information.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Skatepark	<p>Active Living Coordinator Andr_ Bouchard reminded Council that a formal decision has not been made on the original preferred site location on St. George Street. A public meeting was held and there have been several discussions regarding the proposed site. The County has approved the site in principle, with conditions. All of the conditions set by the County have been met with the exception of a formal agreement with the Town for maintenance of the property.</p> <p>The preferred location for the park continues to be the St. George Street location even though there are residents who do not approve of the site. Mr. Bouchard said that all of the concerns can be addressed through good design.</p> <p>The following motion was made for discussion purposes:</p> <p>Motion #3 <i>It was moved by Councillor Boulding, seconded by Councillor Roberts, to recommend to Council acceptance and approval of the preferred site location for the Skatepark as 752 St. George Street.</i></p> <p>Wendy Knowlton spoke in favour of the park and location on</p>		

	behalf of the Annapolis District Health Board. She said that the Board completely supports the project.		
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	<p>Mr. Bouchard said that this has been a lengthy process and there have been several opportunities for the public to voice their opinions. Mayor Kinsella said that there will also be an opportunity for residents to make comment when the recommendation comes to Council on December 17, 2007.</p> <p>Councillor Shaffner voiced concerns on behalf of neighbours of the recommended site who, he says, are violently opposed to it. The primary objection seems to be noise. It was pointed out that traffic in several of the selected locations would generate more noise than the park. Mr. Bouchard said that although noise may be a genuine concern he believes that some of the residents are expressing a concern for noise when, in fact, the concern is really for the behaviour that some teens may engage in.</p> <p>Mayor Kinsella spoke of the controversy and debate over the development of the French Basin Trail. Several residents were opposed to that project and it has become a great asset to the Town. Deputy Mayor DeWolfe said that the park would enhance the Town.</p> <p>It was mentioned that there was a general feeling that a second public meeting would be held before a final decision was made. The Recreation Director said there were no plans to hold a second public meeting and that it was made clear at the public meeting that no decision would be made at that meeting. A fair public process was held and opportunity was given for everyone to express concerns.</p> <p><i>The above motion was carried with a nay vote recorded</i></p>		
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2. ADEDA	Deputy Mayor DeWolfe did not attend the last meeting. Some members of the Board will be attending governance training on December 6, 2007. Minutes and reports will be circulated through the read in file.		
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NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Water Tests	Water tests have been reviewed by the CAO and found to be within the required parameters.	CAO	
2. Taxi Bylaw	This item has been deferred until advice and comments are received from Town Solicitor, George Lohnes.		
3. Streets - Closing Public Streets Bylaws	<p>Municipal Intern Tammy Bernasky has been reviewing the bylaws and policies for the Town. She has made recommendations for various bylaws and is recommending that the Street Closure bylaws be repealed. The street closure bylaws date back several years and no longer apply to current situations.</p> <p>Motion #3 <i>It was moved by Mayor Kinsella, seconded by Councillor Shaffner, to recommend to Council approval of the request to repeal the Street Closure Bylaws.</i></p>	Municipal Intern	

4. Council Expense Bylaw	<p>The income tax act addresses all the same issues that are contained in this bylaw.</p> <p>Motion #4 <i>It was moved by Mayor Kinsella, seconded by Councillor Roberts, to recommend to Council approval of the request to repeal the Council Expense Bylaw.</i></p>	Municipal Intern	
5. Legion - Parking Lot improvements	<p>Joy Elliott has provided plans for the parking area for the Legion area that would accommodate overflow parking for the Market and would allow for access to the walking trails. Other options for the area and for overflow parking were discussed. It was agreed that this project would be deferred until another budget year.</p>		
6. Bylaw to Establish Standing Committees	<p>This bylaw has not been in effect since the establishment of the Committee of the Whole.</p> <p>Motion #5 <i>It was moved by Mayor Kinsella, seconded by Councillor Shaffner, to recommend to Council approval of the request to repeal the Bylaw to Establish Standing Committees.</i></p>	Municipal Intern	
7. Business Continuity Plan	<p>This item was not discussed. It will be brought forward at the Council meeting on December 17, 2007.</p>		
8. Resolution regarding an Application by the Town on behalf of its water utility	<p>The Water Rate Study has been completed by the Director of Finance and will be submitted to the Utility and Review Board for approval. The study reflects a 22% increase in the first year and 3% in the two following years.</p>		

	<p>Members of Council thanked the Director of Finance for completing the study.</p> <p>Motion #6 <i>It was moved by Councillor Boulding, seconded by Councillor Shaffner, approval of the application to the Nova Scotia Utility and Review Board on behalf of the Towns Water Utility, for an amendment to its schedule of rates of water and water services.</i></p>		
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PLANNING AND HERITAGE ADVISORY COMMITTEE 10:00 a.m.

Katie Fearon and Elizabeth Ross were present for this portion of the meeting.

Regrets: Ian Lawrence

BUSINESS ARISING

Item	Decision/Action	Responsibility	Target Date
1. None			

NEW BUSINESS

Item	Decision/Action	Responsibility	Action
1. Application for changes to Heritage Property - 651 St. George Street	<p>Ms. Germaine has withdrawn her last application for changes to Heritage Property and has submitted a new application with general repair and maintenance changes.</p> <p>Motion #6 <i>It was moved by Councillor Boulding, seconded by Councillor Shaffner, to recommend to Council approval of the application for changes to Heritage Property located at 651 St. George Street.</i></p>		
2. Heritage Building Awards	<p>The Heritage Building Awards Program will be slightly changed for 2008. Individuals will now be able to nominate a property for the award even if they are not the property owner. Changes will be made to the brochure. The launch will take place during Heritage Week in February, 2008. Applications will be due in May and the awards will be presented on Canada Day. Carolyn Sloan of the Spectator will be contacted to do a story on the program, Elizabeth Ross will be the contact person.</p>		
3. Application for changes to Heritage Property - O'Dell Museum (roof)	<p>New shingles are being installed with repairs to solve the leakage problem.</p> <p>Motion #7 <i>It was moved by Mayor Kinsella, seconded by Kathie Fearon, to recommend to Council approval of the application for changes to Heritage Property known as the O'Dell Museum building.</i></p>		

<p>4. Building Plans - 6 Grange Street</p>	<p>The plans for the Annapolis Wellness Centre were reviewed. There were questions about wheelchair access but members of Council and PHAC are sure that Jost Architects are aware of all the regulations.</p> <p>Motion #8 <i>It was moved by Councillor Boulding, seconded by Kathie Fearon, to recommend to Council approval of the building plans for the Annapolis Wellness Centre at 6 Grange Street.</i></p>		
<p>5. Application for changes to Heritage Property - 695 St. George Street</p>	<p>Property owner, Elizabeth St. Don was present to discuss her application. She has listed several small changes on her application including the exterior colour of the property. She has plans for the second floor of the house to be used as an artists' retreat . There may be zoning issues involved with the idea and she was advised to contact the Planning Commission. Ms. St. Don also asked about the possibility of putting up a temporary structure for winter storage of her vehicle. She was asked to submit drawings of where a carport, garage or temporary structure may be located.</p> <p>Motion #9 <i>It was moved by Mayor Kinsella, seconded by Councillor Roberts, to recommend to Council approval of the applications for changes to Heritage Property located at 693/695 St. George Street with the exception of the carport, garage or temporary structure. The excluded items will be considered when drawings and additional details are made available.</i></p>		

<p>6. Applications for changes to Heritage Property - 221 St. Anthony Street</p>	<p>The application is for signage. There were some questions regarding zoning.</p> <p>Motion #10 <i>It was moved by Councillor Roberts, seconded by Councillor Boulding, to recommend to Council approval of the application for changes to Heritage Property located at 221 St. George Street pending approval from Annapolis District Planning Commission regarding use of the property.</i></p>		
<p>7. Development/Building Permit Report</p>	<p>For information only.</p>		
<p>8. Tourism Vision and Statistics</p>	<p>A public meeting was held on November 29, 2007. The results of that meeting were reviewed. Members of Council and PHAC were pleased with the report. There were some concerns over the word “mystical” being used to describe Annapolis Royal. It was determined that some of the wording was changed as a result of the public meeting.</p> <p>Tourism statistics generated through visitors at the VIC were also reviewed. All figures look good when compared to other areas.</p>		

GENERAL / CORRESPONDENCE

1. UNSM - For information only.
2. FCM - For information only.
3. Supreme Court of Canada Sign Case - For information only.

GENERAL DISCUSSION

1. Mayor Kinsella has received a request from the Library Task Force for two members to be appointed. He asked that if anyone is interested, to contact him.

2. Drury Lane - a new step/sidewalk is being constructed by the property owner at 6 Drury Lane. There have been some problems with the sidewalk in the past and some members of Council are concerned that the new addition will interfere with traffic and cause more problems with the current sidewalk. The engineer will be contacted for advice on the matter. The property owner and the potential tenant will be asked to attend the Council meeting to be held on December 17, 2007.

NEXT MEETING January 9, 2007 at 9:00 a.m.

ADJOURNMENT

It was moved by Councillor Boulding that the meeting adjourn.

<u>Action:</u>	<u>Date</u>	<u>Signature</u>
Reviewed by Deputy Mayor DeWolfe		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		

