

COMMITTEE OF THE WHOLE
MINUTES

December 7, 2011

9:00am

CALL TO ORDER: Mayor Roberts called the meeting to order at 9:00 am.

Present: Mayor Roberts, Deputy Mayor Pat Power, Councillors Doug Shaffner, Sherman Hudson, Kathie Fearon, CAO¹ Boyer, DOF² Robinson , Chief Burt McNeil, Administrative Assistant Monica Mills as recording secretary and the following members of the public: Brenda Thompson, Holly Sandford, Danny McClair, Louise Oliver, Beth Fairn, Eric Orde, Kim Cronun, Laura Lockhart, Susan Haye, Eugene Lockhart, Craig Fancy, Rob Laurie, Sue Cranton, Zachary Cromwell, Mike Gunn, Juanita Thompson, Jeff Millard and Dana Hall.

Regrets: Councillor Holger Mueller-Sparenberg

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES: November 9, 2011

Motion 1:

It was moved by Councillor Shaffner, seconded by Councillor Hudson that the minutes dated November 9, 2011 be approved. Motion carried.

ADDITIONS TO AGENDA:

- Business Arising #8 - Speed limits
- New Business #9 - Request from King's Theatre
- New Business #10 - Greenway Proposal
- General Correspondence – DeWolfe and Morse Surveying Limited
- New Business #11- Request for write offs

APPROVAL OF AGENDA

Motion 2:

It was moved by Councillor Hudson, seconded by Deputy Mayor Power that the agenda be approved with additions. Motion carried.

PRESENTATIONS

9:05 am: Rob Lawrie regarding speed reductions, tickets and warnings.

Rob Lawrie presented the following issues to Council:

¹ Chief Administrative Officer

² Director of Finance

- Direction of Police Department given by Town Council and/or the Board of Police Commissioners
- The current parking situation including illegal parking and the loss of parking spaces
- For special events such as Market days and craft fairs, more parking spaces are required in order to ensure return business
- Planning officials have not done their job
- An alternative solution is requested, perhaps leaving the speed limit 50km/hr from Mile Board Corner to the lights and 40km/hr for the remainder of St George street.
- The reduction of the speed limit came as a result of a petition with 97 names from a select section of the Town but there was no survey of local businesses, there was no statistical evidence to support the change. Rob Lawrie added that he had collected 353 names of people who were in favour of the 50 km/hr speed limit.
- The original petition requested more police patrols and more warnings, not more tickets
- People have been parking wherever they wanted in town for the past 25 years and issuing fines is driving people out of Town of Annapolis Royal
- Danny McClair added that he has had to reduce hours which negatively affects his 30 employees as there is less business in Town.

9:15 am 2012 TD Green Streets application, Angelika Waldow (Tab 1)

Angelika Waldow presented her application for the TD Green Streets grant, as she wanted Council's consent prior to filing it. She explained that part of the funds would go toward the creation of an urban forest strategic plan. Council gave their consent.

BUSINESS ARISING - COW

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
1. Quotes for Window Replacement at Town Hall (Tab 2)	Council reviewed the quote. Councillor Shaffner asked if there would be significant energy savings if the current wooden windows were refurbished. Deputy Mayor Power requested that more quotes are obtained. Councillor Fearon and Mayor Roberts stated that they prefer wooden windows, while Councillor Shaffner, Councillor Hudson and Deputy Mayor Power preferred vinyl replacements. It was decided that more quotes for both types of windows be obtained for Council's review.	NEED QUOTES FOR VINYL OR WOOD WINDOWS	
2. Simplified budget presentation (Tab 3)	Council reviewed the budget format. There are now three pie charts available: Town Operating, Water Utility, and combined Town Operating and Water		

	Utility.		
3. Upcoming Change – Deputy Mayor	Councillor Mueller-Sparenberg will become Deputy Mayor effective January 1, 2012.		
4. Dogs By-law (Tab 4)	Referred for second reading. Motion 3: It was moved by Councillor Fearon, seconded by Deputy Mayor Power that the Dogs By-law be recommended to Council for second reading. Motion carried.		DECEMBER COUNCIL
5. PHAC By-law (Tab 5)	Council discussed the by-law. Motion 4: It was moved by Deputy Mayor Power, seconded by Councillor Hudson that the Planning and Heritage Advisory Committee By-law be recommended to Council for publication. Motion carried.		DECEMBER COUNCIL
6. Budget deliberations	Deputy Mayor Power stated that at the last meeting, DOF Robinson had not yet met with department heads. DOF Robinson stated that she has since met with department heads and a draft budget would be for next month's Committee of the Whole meeting.	DOF Robinson	C.O.W JANUARY
7. Siting of <i>Tuning Fork</i> sculpture by Donna Raxlen	Brad Hall and Joy Elliott recommend placement of this sculpture beside the Town Hall in the plaza. Council discussed the placement of the sculpture. It was agreed that the sculpture would be more appropriately located on the Membertou Trail near Chapel Street.	CAO to inform artist	
8. Speed limits	Council discussed speed limits in Town. The discussion was tabled until the Council meeting on December 19, 2011.	Admin Assistant to put notice in Town Crier	

NEW BUSINESS - COW

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
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1. Stand-by Requirements for policing (Tab 6)	Staff is seeking direction on how to proceed with Stand-by requirements. Chief McNeil stated that full-time employees are required to live in a 15 kilometre distance from Town limits. He added that Constable Cliff Thompson was a casual employee. Chief McNeil noted that Constable Thompson was only used for on-call when there was no other option. Deputy Mayor Power stated that the situations that require Constable Thompson to work on-call should be kept to a minimum. Council agreed that Constable Thompson should be paid for his on-call shifts.		
2. The borrowing of the Town Hall key	It is recommended by staff that a \$20.00 deposit be charged for the borrowing of the Town Hall key with the stipulation that for each day that it is late, \$5.00 be deducted from the deposit. Council reviewed the recommendation and agreed.	DOF Robinson	
3. Financial Statements for the former ADPC ³ (Tab 7)	Council reviewed the financial statements. DOF Robinson stated that Council can expect another financial statement from March 2011- October 2011.		
4. STP ⁴ Blower Project (Tab 8)	A standing agenda item on the management team meetings is energy conservation. Superintendent of Public Works, Kevin Mclean proposed changing the blower motors for newer, energy-efficient ones that would save on energy costs. The total cost of the blowers would be recuperated in 5.5 years. There were several questions from members of Council to be addressed.		
5. Signing authority – Superintendent of Public Works	CAO Boyer explained that there are three members of Council with signing authority and staff recommend that another staff member, Kevin McLean be given signing authority, for emergency situations where the Director of		

³ Annapolis District Planning Commission

⁴ Sewage Treatment Plant

	Finance and the Chief Administrative Officer are absent. Council tabled discussion until March 2012.		
6. Draft response to DSWNS ⁵ invoice of October 31, 2011 for municipal contribution (Tab 9)	Council reviewed the draft response. It was decided that efforts should be focussed on local groups such as ADBOT ⁶ and ADEDA ⁷ .	CAO	
7. Website performance review by webmaster (Tab 10)	CAO Boyer has discussed with the webmaster the future of the website. He does have a plan and will have the plan ready for budget discussions. Keeping the website up to date is critical. The Mayor will continue reviewing website content.	CAO	
8. Appointment of Traffic Authority (Tab 11)	Council discussed the resignation of Chief Burt McNeil as Traffic Authority. Three options were presented and discussed; applying to the County to use their certified engineering technician as traffic authority, training the Public Works Superintendent as traffic authority, and paying someone to perform the duties. Council decided to wait for a response from the County.	CAO	
9. King's Theatre request for funding	Council discussed the request for a letter of support and \$1000.00 for upgrading equipment at King's Theatre. DOF Robinson suggested the use of the \$3500.00 that is set aside in the budget for maintenance and repairs to the theatre. CAO Boyer explained that those funds are designated for capital projects for the theatre and the theatre should develop a long-term capital projects plan. DOF Robinson stated that there are no funds in the budget for this fiscal year. Mayor Roberts stated that he will send a letter of support on behalf of Council to the Theatre.	CAO	
10. Greenway proposal	Council reviewed the proposal. Mayor Roberts stated that he would send a letter stating the Town's position.		
11. Write offs requested	DOF Robinson explained that a programming error resulted		

⁵ Destination South West Nova Scotia

⁶ Annapolis District Board of Trade

⁷ Annapolis Digby Economic Development Agency

	<p>in adding interest to three accounts that should not have been changed.</p> <p>Motion 5:</p> <p>It was moved by Deputy Mayor Power, seconded by Councillor Hudson that roll # 092398 in the amount of \$10.21, roll # 4997409 in the amount of \$49.68 and roll # 02463806 in the amount of \$21.87 be written off by Council. Motion carried.</p>		
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GENERAL / CORRESPONDENCE (FOR INFORMATION ONLY)

1. Letter from Annapolis Valley Labour Council requesting Council resolution supporting an increase in the Guaranteed Income Supplement (Tab 12) Council reviewed the request and decided that a resolution of support would be sent (to be ratified at Council's meeting later in the month).

Motion 6:

It was moved by Deputy Mayor Power, seconded by Councillor Shaffner that the following resolution be approved by Council:

Whereas the Canadian economy is in its deepest downturn since the 1930s putting the retirement security of many workers at risk; and

Whereas cities are key providers of social services and support programmes for older workers and retirees; and

Whereas the financial meltdown and a wave of employer bankruptcies have resulted in under-funded pension plans and the actual and potential loss of promised pension benefits; and

Whereas only one in four private sector workers belong to an employer pension plan, the remaining three out of four workers must rely on their own personal savings to try to provide for their retirement; and

Whereas our public pension system, Old Age Security (OAS) and the Guaranteed Income Supplement (GIS) plus the Canada Pension Plan (CPP) is safe but falls well short of replacing the 50% to 70% of pre-retirement income needed to maintain decent living standards;

Therefore be it resolved that the Town of Annapolis Royal support expansion of our public pension system

1. By increasing the Guaranteed Income Supplement (GIS) by 15% so no senior lives in poverty;
2. By phasing in a doubling of the proportion of average earnings replaced by Canada Pension Plan (CPP) from 25% to 50%, financed by a modest increase in premiums;
3. By protecting Canadian pensions through a federal system of pension insurance.

Be it further resolved that this Town support the call on the federal government to hold a national summit on the issue of pensions and support the expansion of the Canada Pension Plan (CPP).

Three in favour, one nay from Councillor Fearon. Motion carried.

2. Letter from Susan Stopford (Tab 13). Council discussed the letter from Susan Stopford. The Mayor will write a letter in response.
3. Letter from DeWolfe and Morse. CAO Boyer explained that the surveyors are completing the surveying for all of the capital projects at one time.

GENERAL DISCUSSION

- Council expressed their gratitude to Beth Fairn for her efforts in the Christmas Tree lighting.
- Meeting at ARRA⁸ to discuss the future of AWEC⁹ and ARRA. Mayor Roberts explained that approximately 30-40 people were in attendance. The general opinion of the group is that the school board is closing the wrong school; many felt that AWEC should be closed and ARRA should become the main school. Council decided that a letter in support of the Academy be written.

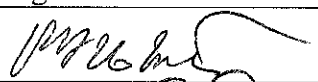
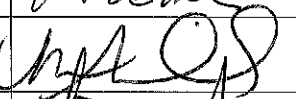
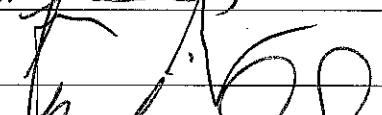

IN CAMERA

NEXT MEETING: January 4, 2011 at 9:00 am.

ADJOURNMENT

Motion 7:

It was moved Councillor Hudson, seconded by Deputy Mayor Power that the meeting be adjourned at 11:24am. Motion carried.

Action:	Date:	Signature
Reviewed by Mayor Roberts	2011.12.12	
Changes made by Administrative Assistant Monica Mills	Dec 12, 2011	
Approved for website by CAO	Dec 12, 2011	
Sent to webmaster	Dec 12, 2011	

⁸ Annapolis Royal Regional Academy

⁹ Annapolis West Education Centre