

COMMITTEE OF THE WHOLE
Minutes
December 8, 2004

The monthly session of the Committee of the Whole was held on Wednesday, December 08, 2004 in the Council Chambers at Town Hall. In attendance were Chair Deputy Mayor Jane DeWolfe, Mayor John Kinsella, Councillors Ron Boulding, Sherman Hudson, Peter Kramers and Douglas Shaffner, Amery Boyer CAO¹, Melony Robinson Director of Finance, and Marlene Feener Administrative Assistant as recording secretary. Also present were Brian Power-Grimm, Grant Potter, and Phil Roberts.

CALL TO ORDER

Chair Deputy Mayor J. DeWolfe called the meeting to order at 9:00 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

November 03, 2004

Motion # 1

It was moved by J. Kinsella, seconded by D. Shaffner, that the minutes dated November 03, 2004 be approved as circulated. Motion carried

ADDITIONS TO AGENDA

Under Presentations add:

(2) Twinning Committee / Phil Roberts

New Business add:

(6) Melony - Expense Issue

(7) Declaration of Building at 6 Grange Street as Surplus

¹Chief Administrative Officer

PHAC

PHAC New Business item (4) deferred until next meeting

APPROVAL OF AGENDA

December 08, 2004

Motion # 2

It was moved by R. Boulding, seconded by S. Hudson, that the agenda for the Committee of the Whole meeting dated December 08, 2004 be approved as circulated. Motion carried

PRESENTATIONS:

1. Swimming Pool, Brian Power-Grimm 9:00 a.m. - B. Power-Grimm reported that there were two petitions distributed around Town. He said that one petition asked the Town to construct the pool by the end of the next swimming season. He indicated that one petition asked how many used the pool; the numbers were 296 Town residents, and 1073 County residents.

B. Power-Grimm reported that Wendy Abramson said that she had an overwhelming response from the public. The seniors said that the Town used to have a swimming pool and a rink. The seniors indicated that there is very little for young people to do in the area and that the Town needs a swimming pool.

B. Power-Grimm stated that he understands that the County should contribute, but felt that the Town should go ahead and construct the pool on its own even if the County does not contribute.

A. Boyer asked B. Power-Grimm if capital costs and the cost of the pool had been considered in the survey and if the residents knew that sidewalks and other infrastructure may have to be deferred. B. Power-Grimm said that the survey had not been designed with that thought in mind. B. Power-Grimm felt that the \$400,000 estimate for a new swimming pool was high.

Grant Potter stated that the pool in Digby cost approximately \$250,000.

B. Power-Grimm stated that some of the money that the Town now receives from Nova Scotia Power should be used towards the construction of the pool.

B. Power-Grimm stated that he had spoken to Michael Fry and other individuals and they did not feel that a Town pool would be in competition with the Lifeplex, which will be located at the former military base in Cornwallis.

G. Potter stated that during the summer months people would like to swim in a pool, it wouldn't matter if it was an outdoor pool. In the off season months, he said that those same people may use the indoor pool at Cornwallis.

J. DeWolfe asked B. Power-Grimm if residents or a group from the County would go to County Council and ask the County for its support. Other Councillors felt that groups should go to the County on their own, without Town support.

Mayor Kinsella stated that 80 percent of the people using the pool are County residents.

B. Power-Grimm stated that the Town has been without a pool for three years and felt that it was time that something was done.

G. Potter stated that when he receives calls from County residents, he passes their Councillor's name on to them and asks them to phone their Councillor.

B. Power-Grimm stated that there was no pool when he was growing up and that three individuals who he went to school with drowned. He said that if the Town had a swimming pool, these types of fatalities could be avoided.

Mayor Kinsella thanked everyone for their hard work on the survey.

- (2) Twinning Committee / Phil Roberts - P. Roberts explained the reason and process for the twinning of Royan, France and the Town of Annapolis Royal. He stated that Royan, France was a little disappointed that the Town was so small. The population for both towns are not comparable, but in the summer Royan, France has an influx of visitors, just like Anapolis Royal. He stated that there is a group of approximately twenty people who have been visiting each other over the years. He said that there is a trip planned for visitors from Royan, France to visit Annapolis Royal in 2005. He said that the Twinning Committee has booked the band Blou for Friday, August 26, 2005 at a cost of \$4,000. The Theatre would cost \$250, and he was not sure if tax is included. He said that the Twinning Committee did not want to have to cover the cost of the band should it not break even for this event and asked if the Town would consider underwriting this event if required.

P. Roberts stated that he explored getting the County involved in the Twinning. He said that 50 percent of the Twinning Committee are County residents.

Mayor Kinsella asked P. Roberts to contact Twinning Committee member D. Ryan, who is also an employee of the County to put something together and forward it to A. Boyer.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Nova Scotia Business Inc. Board Member	Ron Boulding will take this issue to the Annapolis District Board of Trade and see if someone would be interested in becoming a member of the Nova Scotia Business Inc. Board.	Council	
2. Review of Strategic Plan (7)	<p>A. Boyer stated that the Strategic Plan has been updated and stated that the marketing plan is the most extensive. She said the three year plan was scheduled for review in 2005, but that this should be deferred to 2006 in view of all of the activities scheduled for 2005.</p> <p>P. Kramers stated that the priority list should be reviewed by the present Council; he said that there are some priorities that should be dealt with. He said that perhaps a public meeting should be held in regards to the plan in 2005 in view of the plan's importance to the public.</p> <p>Mayor Kinsella stated that things that are currently being worked on should state "ongoing".</p>	Council	
P/HAC portion of the meeting was held at this time			
3. Policy on the Committee of the Whole (9)	information only		
4. Other			

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Non Sufficient Funds Cheques (1)	M. Robinson reported that the Town has received non sufficient fund cheques on more than one occasion from residents. Staff will draft a policy on non sufficient fund cheques.	Staff	

2. Report on Pool (8)	<p>J. DeWolfe stated that the issue with the pool has been an ongoing issue with residents of the Town.</p> <p>P. Kramers asked if there is a process that the Town must follow when receiving a resident petition.</p> <p>A. Boyer stated that the petition is lacking information and does not state what will be foregone if the Town does move forward with the pool.</p> <p>Mayor Kinsella reported that the Town is not legally bound to act on the petition.</p> <p>A. Boyer stated that Joy Elliott has come up with a proposal that would include a swimming pool, and a visitor information centre. She said that perhaps one portion of the proposal may be able to be considered this fiscal year.</p> <p>A. Boyer reported that grants have been applied for on a continual basis for the construction of a new swimming pool.</p> <p>Mayor Kinsella stated that the Town has to see where the County is on the pool situation and that it should be more involved in the process. He said that he will take this issue to the next Mayors and Warden's meeting.</p> <p>The architect will be asked to make a presentation on the pool (site) during the January 05, 2004 Committee of the Whole meeting.</p>		
3. Bill Card 44 (12)	<p>M. Robinson stated that she has been trying to contact the owner of water bill card # 44. She said that she has tried to collect but has not been able to contact the previous owner.</p>		

	<i>It was moved by R. Boulding, seconded by P. Kramers, that recommendation be made to Council, that the amount owing on water bill card # 44 be written off. Motion carried</i>		
4. Town Wharf / Consider Acquisition (14)	<p>A. Boyer reported that in order for the wharf to be used as it was intended, it would require an extension. She said that there is currently over \$100,000 sitting in a maintenance account. She said that the Federal Government could be approached about converting the existing fund into a capital reserve which could then be used for a 75 foot extension to the wharf.</p> <p>A. Boyer stated that the Town has the ability to levy taxes.</p> <p>Mayor Kinsella reported that the Town's position that it has been that does not want to acquire the wharf and that a society should be in charge of the wharf.</p> <p><i>It was moved by R. Boulding, seconded by D. Shaffner, that recommendation be made to Council, that the Town morally support the Wharf Society in the development of a business plan for the future of the wharf. Motion carried</i></p> <p>A. Boyer stated that it is important that the Wharf Society have someone help them develop a business plan. Council felt that the Town should stay at arms length on this issue.</p>		
5. Traffic Authority	<i>It was moved by D. Shaffner, seconded by S. Hudson, that recommendation be made to Council, that the Town of Annapolis Royal appoint Laurie Emms to the Town of Annapolis Royal Traffic Authority. Motion carried</i>		
6. Other - Melony Robinson - Expense Issue	<i>It was moved by J. Kinsella, seconded by P. Kramers, that recommendation be made to Council, that for the calendar year 2005, one-third of the total sum paid to each Councillor as salaries or other remuneration, including all</i>		

	<i>non-accountable expense money, shall be declared an allowance for expenses to be excluded from income under the income Tax Act of Canada. Motion carried</i>		
7. Declaration of Building at 6 Grange Street as Surplus	<p>A. Boyer reported that if the building is declared surplus that the building could be put on the market. She said that the building could be used for storage of files until the building is disposed of.</p> <p><i>It was moved by R. Boulding, seconded by S. Hudson, that recommendation be made to Council, that the building located at 6 Grange Street be declared surplus. Motion carried</i></p>		

**PLANNING AND HERITAGE ADVISORY COMMITTEE (1:00 p.m.)
BUSINESS ARISING**

Ian Lawrence, Elizabeth Ross, and Stephen Britton were present during the PHAC portion of the meeting. Regrets were received from Carole Milligan.

1. Solution for Sign Proliferation at Traffic Light	ongoing	CAO	
2. Proposed Public Meeting on Signage	A. Boyer reported that the planner is now off on leave due to serious illness. Deferred pending Planner's report.	R. Sturtevant	
3. Follow up to 2001 Heritage Conference	A. Boyer reported that E. Ross has identified a number of recommendations from a 2001 Heritage Conference report. E. Ross stated that there is a wrap up portion in the report. She said that the Town has to decide what heritage aspects they would like to incorporate. A sub-committee which will include I. Lawrence, E. Ross, and C. Milligan will review the report and make recommendations to PHAC. E. Ross stated that at present, there are no rules on changes to the interior of a heritage property.	PHAC	
4. Review of Evaluation Criteria for Heritage Properties	E. Ross stated that there are approximately 50 properties that require plaquing. She said that plaquing is currently being done by the Historical Association of Annapolis Royal. E. Ross stated that there should a list of criteria and objectives that should be met prior to buildings being plaqued in Annapolis Royal. E. Ross asked that the book " <i>The Evaluation of Historic Buildings</i> " by Harold Kalman be made available to all Council members.	PHAC	

	<p>J. Kinsella stated he would like to see the Planning and Heritage Advisory Committee more involved with the public and have the public more informed of the role of the PHAC.</p> <p>I. Lawrence stated that picket fences and even the cutting of trees do effect the heritage of the Town. He said that the Town is unique and every effort should be made to keep it that way.</p> <p>A. Boyer stated that there were 23 items that came out of the Liveable Communities program including a Heritage Tree program. She said that the items will be forwarded to Council when time permits.</p> <p>A. Boyer will provide E. Ross with a copy of the Liveable Communities presentation.</p>		
5. Mews Development - Options for Development of Properties Behind St George Street (behind Annapolis Appliances)	<p>Ongoing</p> <p>E. Ross stated that the building behind Annapolis Appliance is part of a district. She said that all the roofs in that area are the same height.</p> <p>E. Ross stated that she heard that there is a new law that prohibits the parking of vehicles below a living area. A. Boyer will investigate.</p>	PHAC	
6. Consideration of Heritage Awards (6)	<p>E. Ross stated that the plaquing of heritage homes and providing an award for meeting outstanding and unique criteria is important. She said that the program could be announced on Heritage Day and perhaps the award could be presented during Natal Day activities in August.</p> <p>P. Kramers asked if the heritage award would only involve owners of properties with money to spend upgrading their property.</p> <p>E. Ross said that it would include everyone, and could involve work in progress. E. Ross will form a sub-committee to work on a</p>	Elizabeth Ross	

	<p>heritage award.</p> <p>Mayor Kinsella stated that the Town did have a program that recognized heritage properties in the past.</p>		
<p>7. Heritage Projects Funding Application for Heritage Projects</p>	<p>A. Boyer reported that the funding process has been going smoothly. She reported that Parks Canada had concerns with hiring a student versus using an architect.. She said that she does not see a problem with this as Parks Canada will be providing the funding. Architect Harry Jost architect will be leading these projects.</p> <p>A. Boyer stated that the Town will be receiving funding, but is not clear just yet exactly which of the 8 projects submitted will be funded.</p>	<p>CAO</p>	
<p>8. Other</p>	<p>E. Ross voiced concerns regarding a home on Lower St. George Street that is vacant; the grounds are becoming very dilapidated.</p> <p>A. Boyer stated that the Town has a Bylaw that covers this and that she will investigate.</p>		

PLANNING HERITAGE ADVISORY COMMITTEE

NEW BUSINESS

1. Application for Changes to Heritage Property, 64 St. Patrick's Lane (2)	<p>A. Boyer reported that a heritage application was filed, as this property is adjacent to a heritage property.</p> <p><i>It was moved by R. Boulding, seconded by D. Shaffner, that recommendation be made to Council, for approval of application for changes to heritage property, 64 St. Patrick's Lane (garage with peaked roof). Motion carried</i></p>		
2. Application for Changes to Heritage Property, 232 St. George Street (3)	<p>I. Lawrence explained that this sign will replace the former sign.</p> <p><i>It was moved by J. Kinsella, seconded by S. Hudson, that recommendation be made to Council, for approval of Annapolis Heritage Society's application for changes to heritage property, 232 St. George Street (sign). Motion carried</i></p>		
3. Application for Changes to Heritage Property, 561 St. George St. (4)	<p>Stephen Britton explained that the ramp would be required as his father has been sick for the past few months and that he is now house bound.</p> <p><i>It was moved by J. Kinsella, seconded by S. Hudson, that recommendation be made to Council, for approval of Stephen Britton's application for changes to heritage property, 561 St. George St (ramp). Motion carried</i></p>		
4. Signage Application - Art Gallery at King's Theatre (10:00 am) Mary Lynn McWade	deferred to the next meeting		
5. Other			

GENERAL / CORRESPONDENCE

1. ADPC monthly report for November, 2004 (5) - information only
2. Canadian Environmental Awards Nomination (10) - Mayor Kinsella reported that he sent a letter nominating Steve Hawboldt for a Canadian Environmental Award.
3. Congratulations from Yarmouth (11) - information only
4. Department of Environment and Labour letter dated November 26, 2004 re Annapolis Royal Water System Assessment Report (13) - A. Boyer reported that there is lot of work involved in implementing the provincial drinking water strategy. She said that there will be decisions that Council will have to make during the process.

A. Boyer reported that it is very time consuming when working with the provincial government on various issues.
5. Municipality of the County of Annapolis re Correspondence and in-camera meeting (15) - information only

OTHER

NEXT MEETING January 5, 2005 at 9:00 a.m.

ADJOURNMENT

It was moved by R. Boulding that the meeting adjourn.

<u>Action:</u>	<u>Date</u>	<u>Signature</u>
Reviewed by Deputy Mayor DeWolfe		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by		

Mayor or CAO		
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