

COMMITTEE OF THE WHOLE

Minutes

January 05, 2005

The monthly session of the Committee of the Whole was held on Wednesday, January 5, 2005 in the Council Chambers at Town Hall. In attendance were Chair Deputy Mayor Jane DeWolfe, Mayor John Kinsella, Councillors Sherman Hudson, Peter Kramers, and Douglas Shaffner, Amery Boyer CAO¹, Melony Robinson, Director of Finance, and Marlene Feener, Administrative Assistant, as recording secretary. Marilyn Wilkins representing Focus 2005 was also present.

CALL TO ORDER

Chair Deputy Mayor J. DeWolfe called the meeting to order at 9:00 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

December 08, 2004

Motion # 1

It was moved by S. Hudson, seconded by D. Shaffner, that the minutes dated December 08, 2004 be approved as circulated. Motion carried

ADDITIONS TO AGENDA

Under new Business add:

- {5} Policy on Flex Hours
- {6} Christmas Promotion
- {7} Property Tax Reduction Bylaw (12)
- {8} Curling Challenge (11)
- {9} National Non-smoking Week (10)
- {10} Young Theatre Company Request for Funding

¹Chief Administrative Officer

- {11} Fire Risk Management Workshop for Historic Places
- {12} Decommissioning of First Pond as Water Source

Under P/HAC Presentations add:

- {1} Bea Yaciuk, 214 St Anthony Street

Under Business Arising add:

- {9} Annapolis Heritage Society Archeological Heritage Project

APPROVAL OF AGENDA

January 5, 2005

Motion # 2

It was moved by Mayor J. Kinsella, seconded by P. Kramers, that the agenda for the Committee of the Whole meeting dated January 05, 2005 be approved as amended. Motion carried

PRESENTATIONS:

Marilyn Wilkins/Focus 2005 at 9:00 a.m. - Marilyn Wilkins gave an oral presentation. She said that Focus 2005 was formed in November 2002 and the Committee has been busy since that time. The members are Deb Ryan, Municipality of the County of Annapolis; Lillian Stewart, Acadie 2003-2005; Linda Brown, Port Royal 400th Anniversary Society; Megan Moore, Western Valley Development Authority; Richard Flemming, Town of Bridgetown; Susan MacDonald, Town of Middleton; Trish Fry, Historic Gardens; and Sharon McAuley, Town of Annapolis Royal. She said that they have spent \$50,000 to date. The calendar of events is now in the process of being printed. She reported that new events that did not make it on the calendar of events will be put on the Focus 2005 website. The theme is "400 Years of Living and Working Together". She thanked Council for its support.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Municipality of the County of Annapolis re In Camera Sessions (3)	A. Boyer reported that the Town criteria for in camera sessions has been reviewed and these follow the criteria given in the Municipal Government Act. She said that the Town has a form which is used for in camera sessions.	Council	
2. Strategic Plan	Councillors will meet after the meeting to review the draft document and	Council	

	to start the discussion about priorities.		
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NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Minutes of Town of Annapolis Royal Twinning Committee dated December 10, 2004 Motions (2)	<p><i>It was moved by P. Kramers, seconded by S. Hudson, that recommendation be made to Council, that the Town of Annapolis Royal consider naming the Boardwalk within the Town of Annapolis Royal after Pierre Dugua de Mons, subject to its completion as part of the 2005 Twinning ceremonies. Motion Carried</i></p> <p>J. DeWolfe reported that the Town of Annapolis Royal consists of approximately 600 residents while the Town of Royan consists of approximately 17,000 residents. She said that if the Town and the County entered into a twinning agreement, this would make it more equal for Royan, France.</p> <p>It was moved by J. Kinsella, that recommendation be made to Council, that the Town of Annapolis Royal approach the Municipality of the County of Annapolis to consider that they join the Town of Annapolis Royal in twinning with Royan, France. No seconder/motion dropped.</p> <p>It was moved by P. Kramers, that a subcommittee be formed to look into the possibility of recognizing the commemoration of the arrival of the planters. No seconder/motion dropped.</p> <p>Mayor Kinsella will lobby the government for funding for the completion of the boardwalk.</p>		
2. Thésèse Casgrain Volunteer Award Nomination / Greg Kerr (4)	<p><i>It was moved by S. Hudson, seconded by D. Shaffner, that recommendation be made to Council, that the Town of Annapolis Royal nominate Greg Kerr for the Thésèse Casgrain Volunteer</i></p>	Staff	

	<i>Award. Motion Carried</i>		
3. ETTA briefing Notes (5)	<p>Discussion was held.</p> <p><i>It was moved by J. Kinsella, seconded by D. Shaffner, that the Town of Annapolis Royal not support the Evangeline Trail Tourism Association financially. Motion carried</i></p> <p>A letter will be sent explaining why the Town is not supporting ETTA. The Town will investigate to see what impact this decision will have on the Visitor Information Centre.</p> <p>A. Boyer reported that Queen's County, Annapolis County and the Town of Annapolis Royal are working on marketing Route 8 from the Town of Annapolis Royal to Liverpool.</p>		
4. Email from R. Lawrie re Tsunami (7)	<p>Discussion was held. One Councillor said that he was approached by members of the public and was told that Council should not assume that tax payers would like their tax dollars be used for Tsunami relief.</p> <p>It was moved by J. Kinsella, that the Town of Annapolis Royal give \$500 to the Red Cross in memory of Rebecca Clark. No seconder/motion dropped.</p> <p><i>It was moved by P. Kramers, seconded by S. Hudson, that residents be encouraged to donate to the Red Cross and that Councillors who have not already donated be encouraged to donate 50% of their monthly stipend. (2 naves J. Kinsella/J. DeWolfe) Motion carried</i></p>		
5. Flex Hours Policy - Admin Staff	<i>It was moved by P. Kramers, seconded by D. Schaffner, that recommendation be made to Council, that the Town approve the Flex Hours Policy. Motion carried</i>		
6. Christmas Promotion	<i>It was moved by J. Kinsella, seconded by P. Kramers, that recommendation be made to Council, that a letter be sent to Durline and Alan Melanson thanking them for all of their work on the 2004 Christmas promotion. Motion carried</i>		

7. Property Tax Reduction Bylaw (12)	Notice will be put in the local paper.		
9. Curling Challenge	Information only. J. DeWolfe will speak to Grant Potter, Recreation Director.		
10. National Non-smoking Week (10)	Information only		
11. Young Theatre Company request for funding	<i>It was moved by J. Kinsella, seconded by D. Shaffner, that the Young Theatre Company's request be referred to the Budget Committee. Motion carried</i>		
12. Fire Risk Management Workshop for Historic Places	Mayor Kinsella reported that a Fire Risk Management Workshop for Historic Places will be held February 03 and 04, 2005 in Halifax. Staff will ask P/HAC members to see if they are interested in attending.		
13. Decommissioning First Pond	<p>A. Boyer reported that K. McLean Superintendent of Public Works has recommended that the Town decommission first pond as a possible water source for the Town.</p> <p>Discussion was held. A. Boyer will contact R. Sturtevant Director of Planning to discuss what options may be available for the land. A report will be forthcoming</p>	CAO	

PLANNING AND HERITAGE ADVISORY COMMITTEE (1:00 p.m.)

Elizabeth Ross, Ian Lawrence, Carol Milligan, Pat McWade, and Bea Yaciuk were present for the PHAC portion of the meeting.

PRESENTATION

1. B. Yaciuk possible development on 214 St. Anthony Street - B. Yaciuk gave an oral presentation on possible development on 214 St. Anthony Street. She said that her husband has spoken to R. Sturtevant Director of Planning and he was told that it may be possible to have a variance for the property as the property is too narrow. She said that they are interested in building a Cape Cod style home that would be facing the street. She said that the home would be back approximately 10 feet from the street.

B. Yaciuk reported that she has sent applications into the Planning Commission for their approval. They will receive word on February 15, 2004 on their request for a variance on the property. Mayor Kinsella reported that variances have been approved for a number of properties within the Town.

Carol Milligan declared a conflict of interest and left the meeting at this time.

Discussion was held on the age of the present building on the property.

It was agreed that the request for a variance could proceed.

BUSINESS ARISING

1. Solution for Sign Proliferation at Traffic Light	This item has been referred to the Public Works Department. Remove from agenda.	Public Works	
2. Proposed Public Meeting on Signage	Staff report required.	CAO	
3. Follow up to 2001 Heritage Conference	Ongoing	E. Ross, I Lawrence and C. Milligan	
4. Review of Evaluation Criteria for Heritage Properties	Remove from Agenda	PHAC	
5. Mews Development - Options	A. Boyer reported that Harry Jost is looking at various options and that he	PHAC	

for Development of Properties Behind St George Street (behind Annapolis Appliances)	will discuss them with the property owner.		
6. Consideration of Heritage Awards	<p>E. Ross reported that she and Ian Lawrence have met. I. Lawrence stated that there are several aspects to be looked at. He said that the trees on St. George Street, the Court House, and the Light House should be looked at. He said that the Court House property now has magnolia trees planted that will change the look of the property once the trees grow. He said that picket fences would be a good addition to the historic aspect of the town.</p> <p>E. Ross stated that sympathetic upgrades to historic properties that are appropriate to a building of that date, and works in progress could be recognized. She said that this would let people know that they are doing things right. She said that gardens in keeping with the type of property could be promoted. She recommended that no more plaques be given out for heritage buildings, but that a certificate and perhaps a cash prize could be given in its place.</p> <p>I. Lawrence stated that the Town has to be aware that the Town could lose some of its built heritage over time.</p> <p>J. Kinsella stated that Communities in Bloom is in place that is dealing with Dutch Elm disease and the replacement of trees. He said that the Town recently won a Communities in Bloom award and that there is a program in place to encourage gardens and the planting of trees.</p> <p>C. Milligan said that there should be education or information out there to educate individuals of the different types of renovations and types of gardens for properties of a certain era.</p> <p>E. Ross stated that the subcommittee will come back with a proposal for heritage awards .</p> <p>A National Heritage Tree Program will be included in the Town's Strategic Plan.</p>	CAO	

7. Heritage Projects Funding Application	<p>A. Boyer reported that Parks Canada will fund one project in the amount of approximately \$25,000.</p> <p>A. Boyer reported that the two writers of the statements of significance for the Town are Elizabeth Ross and Barry Moody.</p>	CAO	
8. Letter to J. Britton dated April 12, 2004 (1)	<p>A. Boyer reported that the year will be up March 15, 2005.</p> <p>A. Boyer reported that under Bill 81, Section 18 of the Heritage Act which permits demolition, would be repealed. In its place, the Bill would substitute a provision for regulating the interior of heritage buildings.</p> <p><i>It was moved by J. Kinsella, seconded by P. Kramers, that recommendation be made to Council, that a letter will be sent by the Chair of the Committee of the Whole in support of Bill 81 and that other municipalities be encouraged to support this bill. Motion carried</i></p>		
9. Annapolis Heritage Society Archeological Heritage Project	<p>I. Lawrence stated that the Annapolis Heritage Society Archeological Project would identify archeological areas in Town that should be monitored if digging is done on these properties.</p> <p><i>It was moved by J. Kinsella, seconded by S. Hudson, that recommendation be made to Council, that the Town provide a letter to approve in principle the Archeological Heritage Project. Motion carried</i></p>		
10. Other			

PLANNING HERITAGE ADVISORY COMMITTEE

NEW BUSINESS

1. Signage Application - Art Gallery at King's Theatre (10:00 am) Pat McWade	<p>P. McWade gave an oral presentation on a request for sign for the King's Theatre Art Gallery. He stated that the sign would hang on two hooks and that it would be put out in the morning and taken back in the evening. He stated that the sign would increase visibility for the art gallery. This sign would replace the current banner. He said that a portion of the sales of the art gallery do go back to King's Theatre.</p> <p><i>It was moved by D. Shaffner, seconded by J. Kinsella, that recommendation be made to Council, that the Town of Annapolis Royal approve the signage application for the Art Gallery at King's Theatre subject to the Annapolis District Planning Commission's approval.</i></p> <p><i>Motion carried</i></p>		
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GENERAL / CORRESPONDENCE

1. Canadian Federation of Independent Business (6) - Information only
2. Drury Lane Café letter dated December 27, 2004 (8) - Discussion was held. Former leases for sidewalk space have been for property directly in front of the business. Concerns were also voiced about having tables on the corner of an intersection. There is also an encroachment issue on the property that has to be dealt with.
3. Annapolis District Planning Commission's Development/Building Permit Report for the Month of December 2004 (9) - Information only
4. Other

OTHER

ADJOURNMENT

It was moved by J. Kinsella, seconded by P. Kramers that the meeting adjourn.

NEXT MEETING February 9, 2005 at 9:00 a.m.

ADJOURNMENT

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Deputy Mayor DeWolfe		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		
Forwarded to website & WVDA		