

COMMITTEE OF THE WHOLE
Unapproved Minutes
16 July 2003

The Town of Annapolis Royal Committee of the Whole meeting was held on July 16, 2003 at 9:00 a.m. in the Conference Room at Town Hall. In attendance were Chair T. Fry, Mayor J. Kinsella, Councillors J. DeWolfe, M. Tompkins, R. Microys and W. Morgan, CAO A. Boyer, Director of Finance T. Silver, Superintendent of Public Works K. McLean, J. Britton Public Works member at large and Administrative Assistant M. Feener as recording secretary. Also present were Roy Brideau, William Clark of the Spectator, Jerry Ackerman, Judy Kennedy, Nora Peach, Herbert Eisengruber, Beth Bishop, Cheri Troop, Bridgette Eisengruber, Jim Bickford, and Sylvia Kutchera.

CALL TO ORDER

Deputy Mayor T. Fry called the meeting to order at 9:13 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

June 11, 2003

It was moved by J. DeWolfe, seconded by M. Tompkins that Committee of the Whole minutes for June 11, 2003 be approved as circulated. MOTION CARRIED

APPROVAL OF AGENDA

July 16, 2003

It was moved by J. Kinsella, seconded by R. Microys that the agenda dated July 16, 2003 be approved as presented. MOTION CARRIED

PUBLIC MEETING

PRESENTATIONS

{a} **Roy Brideau** - Presentation was held after Finance Business Arising.

{b} **Jerry Ackerman** - Presentation was held after Finance Business Arising.

{A} PUBLIC WORKS

Business Arising

Item	Decision /Action	Responsibility	Target Date

{1} N S Dept. Of Environment and Labour letter dated Feb. 25, 2003 Re: Petroleum Storage Tanks	Referred to staff. Remove from agenda.		
{2} West Nile Virus	Ongoing. Information to educate the public on the West Nile Virus was included with the original package.	Council to review.	
{3} Signage / Yard Waste and Four Stream Receptacles	Temporary signs have been made. Permanent signs have been ordered. Jim Todd will be contacted for the middle signs. UV resistant material will be used.	Superintendent of Public Works	
{4} Watering of Town Flowers	Remove from agenda.		
{5} Other - Update on Bridge Letter	Letter from the province stated that the overhead bridge is in good condition. Letter also stated that the overhead bridge could be removed as early as next year.		

Public Works

New Business

Item	Decision / Action	Responsibility	Target Date
{6} Other - Meeting Time	No action required.		
{7} Other - Trees	An intake form will be designed to be used when tree related complaints, suggestions are received from the public. Education for Public Works staff is required to allow personnel to assess trees. The Dutch Elm Task Force will be asked to keep watch for the Dutch Elm disease.	CAO and Deputy Mayor T Fry	

{B} FINANCE

Business Arising

Item	Decision / Action	Responsibility	Target Date
{1} DONMAR	Item referred to Superintendent of Public Works, Kevin McLean.	CAO	
{2} Town Website and Community Portal Request for Decision	Remove from agenda.		
{3} Investigate Student for Maintenance Work	Work around the pool and tennis court area will be done on a contract basis and consideration will be given to having the same contracted deal with the downtown and market areas. A bylaw will be drafted re: resident responsibility with respect to areas fronting on their property.	CAO	
{4} Public Works and Government Services Canada letter dated May 27, 2003 Re: Lighthouse	Remove from agenda.		
{5} Other			

PRESENTATIONS (where held at this time)

Item	Decision / Action	Responsibility	Target Date
{a} Roy Brideau	Roy Brideau gave an oral orientation with handouts on the Committee of the Whole process.		
{b} Jerry Ackerman / Signage	Deputy Mayor T. Fry asked if there was anyone else who would like to speak on the subject.	CAO	A report will be drafted in

	<p>Jim Bickford asked if he could speak on the matter.</p> <p>J. Ackerman gave an oral presentation on signage issues with his property. He asked who registered the complaint and said that they should be present at this meeting. He requested a letter that he thought was sent to a specific person in exchange for a copy of "The Charter of Rights and Freedoms".</p> <p>CAO A. Boyer stated that no such letter existed.</p> <p>J. Bickford explained that he understood that the Town has a sign bylaw which regulates the type and location of signs within Town limits. He said that all municipalities require a sign bylaw. He said that the character and size of the sign should be considered and not the content of the sign. He asked that Council reconsider the sign if it was requested to be removed because of the content.</p> <p>Deputy Mayor Fry said that the issue with the sign was not the message on the sign, but with the signage itself.</p> <p>J. Ackerman registered a complaint with the Town.</p> <p>J. Ackerman invited the accuser and Council to sit on his front porch and discuss this issue with him.</p> <p>H. Eisengruber, owner of a business in Town, questioned that if he had a sign in his window for sale, would he be asked to remove it?</p> <p>J. Kennedy questioned the request for information regarding this issue.</p>		<p>the matter of signs in windows for future consideration.</p>
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Finance

New Business

Item	Decision / Action	Responsibility	Target Date
{6} Request for Decision / Upcoming Provincial Election (4)	Candidates will be informed that Town space is available by the wharf if required. Due to workload, staff will not be requested to organize a debate a this time.	CAO	
{7} Zoning and Land use in Nova Scotia (5)	Information only.		
{8} Draft Letter to The Honourable Robert Thibault (8)	<i>It was moved by J. DeWolfe, seconded by W. Morgan that the Town of Annapolis Royal send a letter to The Honourable Robert Thibault in support of Bill C-325 to Amend The Income Tax Act. MOTION CARRIED</i>	CAO	
{9} Clean Annapolis River Project (10)	A meeting will be set up to discuss climate change issues.	CAO	
{10} Guiding Principles for An Effective Relationship / UNSM (11)	Information only.		
{11} UNSM Questions Forwarded to Provincial Candidates (12)	Information only.		
{12} WVDA letter of July 10, 2003 Budget Request (14)	It was moved by J. Kinsella, seconded by R. Microys, that recommendation be made to the Budget Committee, that the Town of Annapolis Royal approve an amount of \$1,763 as per the Wesstern Valley Development Authority's request. 2 in favour / 3 nays Motion Defeated Item referred to the Budget Committee.		

{ 16 } WVDA letter dated July 09, 2003 and Office of the Minister of Canadian Heritage letter received July 07, 2003 (16)	WVDA will be requested to deal politically with the issue of the 400 th Anniversary and support from the Provincial government.	Councillor R. Microys	
{ 17 } Other			

{C} PLANNING AND BYLAWS

Business Arising

Item	Decision / Action	Responsibility	Target Date
{1} Residential Properties in the Downtown Area (Tabled until July 2003)	Item tabled until February 2004.		
{2} Illegal Signs	A staff report will be produced on signage issues.	CAO	
{3} Status Report on Bylaws	Bylaw books for the Mayor and all Councillors are now located in the CAO's office.		
{4} Family Matters Request to Renew Lease at 6 Grange Street	Ongoing. Awaiting response.	CAO	
{5} Request for Streetlights	Ongoing. Awaiting information from Nova Scotia Power Corporation.	CAO	
{6} Unsightly Premises	Meeting will be set up with one property owner.	CAO, Mayor J. Kinsella and Deputy Mayor T. Fry and Superintendent of Public Works	
{7} Property Tax Reduction Bylaw	Bylaw will have second reading at Council on Monday, July 21, 2003.		
{8} Far Fetched Sandwich Board Sign Application	Remove from agenda.		
{9} Other			

Planning and Bylaws

New Business

Item	Decision / Action	Responsibility	Target Date
{ 10 } John Hurlburt's Application for Changes to Heritage Property at 6 Drury Lane / Sign (3)	<i>It was moved by J. DeWolfe , seconded by R. Microys, that recommendation be made to Council, that approval be given to John Hurlburt's application for changes to heritage property application for sign at 6 Drury Lane, one facial sign and one hanging sign. MOTION CARRIED</i>		
{ 11 } Mary Percy's Application for Changes to Heritage Property at 122 St. George Street / Replace Windows (6)	<i>It was moved by J. Kinsella, seconded by J. DeWolfe , that recommendation be made to Council, that approval be given to Mary Percy's application for changes to heritage property at 122 St. George Street, replace windows. MOTION CARRIED</i>		
{ 12 } Tania Rolland and Andrew Reid's Application for Development Agreement (9)	<i>It was moved by J. Kinsella, seconded by R. Microys, that recommendation be made to Council, that approval be given to Tania Rolland and Andrew Reid's application for a development agreement subject to receiving more details prior to Council meeting, Monday, July 21, 2003. MOTION CARRIED</i>		
{ 13 } Heidi Richells and Blaine Schumacher's Application for Changes to Heritage Property at 616 St. George Street / Fence (13)	<i>It was moved by W. Morgan, seconded by J. Kinsella, that recommendation be made to Council, that approval be given to Heidi Richells and Blaine Schumacher's application for changes to heritage property at 616 St. George Street, fence. MOTION CARRIED</i>		
{ 14 } Sefton Squires Application for Changes to Heritage Property at 27 Church Street (17)	<i>It was moved by W. Morgan, seconded by J. Kinsella, that recommendation be made to Council, that approval be given to Sefton Squires 'application for changes to heritage property at 27 Church Street, repairs to roof. MOTION CARRIED</i>		
{ 15 } Ron and Andrea Boulding's Application for Changes to Heritage Property (22)	<i>It was moved by W. Morgan, seconded by R. Microys, that recommendation be made to Council, that approval be given to Ron and Andrea Boulding's application for changes to heritage property</i>		

	<i>at 372 St. George Street. MOTION CARRIED</i>		
{16} National Heritage Building Registry	Alan North has been appointed as Director of the Historic Places Initiative for the Province of Nova Scotia.		
{17} Other - Blue Book			

{D} GENERAL / CORRESPONDENCE

- {1} ADPC Development / Building Report for the Month of June 2003 (2)
- {2} CBRM letter dated July 09, 2003 (15)
- {3} Other

{E} OTHER

- {1} Budget (7)

NEXT MEETING August 13, 2003 at 9:00 a.m.

ADJOURNMENT

It was moved by J. Kinsella, seconded by W. Morgan the meeting adjourn.

<i>Action:</i>	<i>Date</i>	<i><u>Signature</u></i>
Reviewed by Deputy Mayor Trish Fry		
Changes made by Administrative Assistant Marlene Feener		
Approved for website by Mayor or CAO		

MOTIONS FOR COUNCIL

July 21, 2003

<u>1.</u>	<u><i>I move that approval be given to John Hurlburt's application for changes to heritage property application for sign at 6 Drury Lane, one facial sign and one hanging sign.</i></u>
<u>2.</u>	<u><i>I move that approval be given to Mary Percy's application for changes to heritage property at 122 St. George Street, replace windows.</i></u>
<u>3.</u>	<u><i>I move that approval be given to Tania Rolland and Andrew Reid's application for a development agreement subject to receiving more details prior to Council meeting, Monday, July 21, 2003.</i></u>
<u>4.</u>	<u><i>I move that approval be given to Heidi Richells and Blaine Schumacher's application for changes to heritage property at 616 St. George Street, fence.</i></u>
<u>5.</u>	<u><i>I move that approval be given to Sefton Squires' application for changes to heritage property at 27 Church Street, repairs to roof.</i></u>
<u>6.</u>	<u><i>I move that approval be given to Ron and Andrea Boulding's application for changes to heritage property at 372 St. George Street / Carriage House.</i></u>