

Committee of the Whole
July 6, 2011

COMMITTEE OF THE WHOLE
DRAFT MINUTES
July 6, 2011
9:00am

CALL TO ORDER: The meeting was called to order 9:00 am by Mayor Phil Roberts.

Present: Mayor Phil Roberts, Deputy Mayor Pat Power, Councillor Doug Shaffner, Councillor Kathie Fearon, Councillor Sherman Hudson, Councillor Mueller-Sparenberg, DOF Melony Robinson as acting CAO, Administrative Assistant Monica Mills as recording secretary, Chief Burt McNeil, Superintendent of Public Works Kevin McLean and members of the public.

Regrets: CAO Amery Boyer

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Shaffner that the minutes dated June 8, 2011 be approved. Motion carried.

ADDITION TO AGENDA:

- Additional information for Business Arising Item # 5 presented by Joy Elliott.
- YMCA signage at the County Office, New Business Item #13
- Additional information for New Business Item #11
- Funding Request from Wharf Rat Rally, New Business Item #12
- Request from Hillsdale House regarding extending the Noise By-Law hours to 12:00am on August 20, 2011
- Valley Waste Presentation Update, Business Arising Item #6
- Update on the location of the Lion's Clun Canteen Bus, Business Arising Item #7
- Update on Skate park risk analysis, Business Arising Item #8

APPROVAL OF AGENDA

It was moved by Deputy Mayor Power, seconded by Councillor Mueller-Sparenberg that the agenda dated July 6, 2011 be approved with additions. Motion carried.

PUBLIC HEARING

PRESENTATIONS:

-Joy Elliott presented the plan for the cenotaph replacement. Constance Bohaker, Chairperson of the Cenotaph Committee.

BUSINESS ARISING - COW

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
1. Moveable Speed Bumps (Tab 1)	Chief McNeil stated that the intention of the moveable speed bumps would be to deter speeding within the Town of Annapolis Royal. He added that they would be moved to locations where speeding has been reported. The motion was tabled until more information was received regarding cost and whether permission from the Department of Transportation was necessary.	Chief McNeil	
2. Yard Waste Options	Kevin McLean, Superintendent of Public Works, stated that the main reason brush and bio-waste is being buried is because it is too difficult to separate the brush from other organic matter. The main issue is that the yard waste gate is often being left unlocked and individuals are not separating their waste properly. He added that the cost of renting a chipper was \$1600.00 for two days, but it would take four men to work the machinery. He stated that a lot of the waste would be difficult to chip as it was combined with other materials. He suggested that the gate could be moved and boulders could be placed in a way to direct the public to the proper waste location. Council discussed the options. It was suggested that an article be written in the August Town Crier to educate the public on the proper procedures for yard waste disposal. Council requested that Kevin McLean bring information on rental options of a chipper, as well as the cost of purchasing.	Public Works Superintendent Kevin Mclean	
3. Site Plan from CARP for the proposed baby barn structure (Tab 2)	Council discussed the site plan from CARP. Council decided it would be beneficial to have Monik Richard from CARP attend the July 18, 2011 Council meeting to answer Council's questions.		

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4. Decision required for status of the committee Friends of ARRA	<p>Council discussed the status of the group Friends of ARRA. Mayor Roberts asked about the structure of the committee. It was decided that all members of Council, as well as, the citizens currently involved in the group shall comprise the committee.</p> <p>Motion 1: It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Hudson that Council approve that the group Friends of ARRA become an ad hoc committee of Council. Motion carried.</p>		
5. Official Approval for the building of the cenotaph. (Tab 3)	<p>Constance Bohaker, Chairperson of the Cenotaph Committee, presented the Royal Canadian Legion's request for formal permission from the Town for replacing the cenotaph located beside Town Hall. She added that informal approval had been given but written formal approval was necessary in order to file a grant for the project.</p> <p>Motion 2: It was moved by Councillor Fearon, seconded by Councillor Hudson that it be recommended to Council that formal support be given to the Royal Canadian Legion to develop the cenotaph. Motion carried.</p>		
6. Valley Waste	<p>Councillor Fearon requested an update Valley Waste's presentation to Council. Administrative Assistant, Monica Mills stated that Valley Waste Management will tentatively be scheduled in the fall, as they required more time to develop their presentation to Council.</p>		
7. Lions Club Canteen Bus	<p>Council discussed the location of the Lions Club Canteen Bus for Natal Day weekend. It had been previously decided that the canteen bus would be located in its original location across from the Pharmasave. Council decided to use moveable handicap parking signs to create additional handicap parking spaces.</p>		

8. Skate Park risk Management	Councillor Fearon asked if there were additional risk management reports regarding the skate park. DOF Robinson responded that the Town's insurance company informed her that safety checklists would only be necessary if the Town was providing programming. She added that safety checklists had been developed for the playground and were being reviewed by the Town's insurance provider.		
9. Kiosk in Petite Parc	Beth Fairn from Annapolis District Board of Trade stated that the decision to locate the kiosk in Petite Parc was done with the input from various groups. ADBOT decided that the kiosk should remain at its current location because relocation would destroy it.		

NEW BUSINESS - COW

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
10. Signing Authority	<p>DOF Robinson stated that Public Works Superintendent, Kevin McLean should have signing authority because in the absence of CAO Boyer and herself, he is the acting CAO. Council discussed the suggestion.</p> <p>Motion 3: It was moved by Councillor Fearon, seconded by Councillor Shaffner that Superintendent of Public Works, Kevin McLean be given signing authority. Two ayes, four nays. Motion not carried.</p>	DOF Robinson	
11. 2nd Annual Nova Scotia Municipal Performance Report (Tab 4)	<p>For information.</p> <p>Council discussed the AIMS report. Mike Fearon explained the inaccuracies in the statistics of the report.</p>		

	Council decided to respond to the AIMS report in the August Town Crier.		
12. Wharf Rat Rally seeking funding	Glenn Dunn, chair of the Wharf Rat Rally Committee, presented his request for funding for the rally from the Town of Annapolis Royal. Council discussed the benefits of the rally to the region. Council decided to readdress the request on July 18, 2011 at the regular Council meeting.		
13. YMCA signage	Council discussed the signage at the County offices. Council decided to permit the County to have the sign.		
14. Hillsdale House extension of hours to 12:00am	Motion 4: It was moved by Deputy Mayor Power, seconded by Councillor Shaffner that approval be given to the Hillsdale House to extend the hours of the Noise By-Law to 12:00am on August 20, 2011. Motion carried.		

GENERAL / CORRESPONDENCE (FOR INFORMATION ONLY)

GENERAL DISCUSSION

IN CAMERA

NEXT MEETING: August 3, 2011 at 9:00am

ADJOURNMENT:

It was moved by Deputy Mayor Power, seconded by Councillor Hudson that the meeting be adjourned at 11:00am. Motion carried.