

**1 COMMITTEE OF THE WHOLE**  
**DRAFT MINUTES**  
**July 7, 2010**  
**9:00 am**

The regular meeting of the Committee of the Whole was held on Wednesday, July 7<sup>th</sup>, 2010 in Council Chambers at Town Hall. In attendance were Chair Mayor Phil Roberts, Deputy Mayor Doug Shaffner, Councillors Kathie Fearon, Sherman Hudson, Holger Mueller-Sparenberg and Pat Power, Director of Finance Melony Robinson and Administrative Assistant Lynn Moar as Recording Secretary. Also in attendance was town resident Corinne Frantel.

Mayor Roberts called the meeting to order at 9:00 am and thanked Deputy Mayor Doug Shaffner for serving as acting mayor during his absence in the past few weeks.

**APPROVAL OF COMMITTEE OF THE WHOLE MINUTES**

**Motion #1**

**It was moved by Councillor Power, seconded by Councillor Hudson that the Committee of the Whole Minutes dated June 9, 2010 be approved as read. Motion carried.**

**ADDITIONS TO AGENDA**

Under New Business add:

#8. Flags

**APPROVAL OF AGENDA**

**Motion #2**

**It was moved by Councillor Hudson, seconded by Deputy Mayor Shaffner, that the agenda dated July 7, 2010 be approved as amended. Motion Carried.**

**PRESENTATIONS**

None

**BUSINESS ARISING - COW**

Item	Decision /Action	Responsibility	Target date
1. Clarification of next steps for the Public Works building	It was reported by Melony that the town Engineers are waiting for input from staff members Boyer and McLean. Council members were asked to express their preference as to the type of building and it was the feeling of those present that in the interest of time and cost to the taxpayers the Town should proceed with a metal building. Deputy Mayor Shaffner agreed to relay these feelings at the next meeting of the Building Committee.	Council	

**NEW BUSINESS - COW**

Item	Decision / Action	Responsibility	Target Date
1. Water Tests	Water tests have been reviewed and found to be satisfactory.		
2. Review of Staff Report on the Future of Marketing	<p>After a review of the Staff Report on the Future of Marketing, the following points were made:</p> <p>Council would like to see items 1, 4 and 5 combined. Under Item #5, council would like to see the term “coordinator” changed to “support person” and the rate of pay removed.</p> <p>Members would like more information regarding Item #2 and wondered if the recreation director had been approached regarding this item.</p> <p>It was noted that the Annapolis District Board of Trade had in the past been given funds towards Christmas and the Visitor Information Center. As the Town operated the VIC in 2009, the Board of Trade was not given any funds at all. Therefore, it was felt that some funding for ADBOT should be added to Item #5.</p>	Council	

3. Antique Horse Trough	It was reported that the antique horse trough at the playground had fallen into disrepair and would need both work and relocation. After some discussion it was left to Mayor Roberts to talk to Mr. Scranton regarding whether or not the O'Dell Museum would be able to use this antique.	Mayor	
4. New Public Works Building Report from town engineer	As noted above, the town engineers are waiting for information from Amery Boyer and Kevin McLean prior to forwarding their report to Council.	CAO	
5. Advertising on Website	<p>A request was received from a Granville Ferry business to carry an ad on the Town website. After some discussion the following motion was made:</p> <p><b>Motion #3</b>  <b>It was moved by Councillor Fearon, seconded by Councillor Mueller-Sparenberg to recommend to Council that advertisements for businesses outside of the Annapolis Royal town limits be accepted for posting on the town website at an annual fee of \$100.00. Motion carried.</b></p> <p>Staff were asked to prepare an ad to that effect for the August issue of the Town Crier.</p>	Administrative Assistant	
6. Request from Municipality of Barrington re letter to NS Power regarding streetlights	A letter from the Municipality of Barrington regarding the cost of streetlights was read by members and noted. It was decided to take no action at this time.		
7. Request for funding	<p>A request for funding from the Annapolis Digby Economic Development Association to support Investment Attraction Consulting Services was received. After some discussion, the following motion was made:</p> <p><b>Motion #4</b></p>		

	<p><b>It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Hudson, to recommend to Council to approve the advancement of funds of \$500 to the Annapolis Digby Economic Development Agency from the marketing budget, once ADEDA has received its projected funding from other sources. Motion carried.</b></p> <p>It was asked that staff prepare a letter to the Annapolis Digby Economic Development Agency setting out the promise of \$500 of funding from the town and explaining the condition upon which the funding will be forwarded to it. It was also noted that in the letter, staff should mention that any further funding requests should come prior to the budget process being finalized. Council members also wish to have noted their belief that an average of \$4,045 per annum of residential property taxes in the area is unrealistic.</p>	CAO/Admin Assistant	
8. Flags	<p>The Mayor told council members that while in England he had obtained a number of flags from nations whose people settled this area. He subsequently asked if Council would agree to change the Flag Policy so that these flags could be flown below the Canadian Flag annually on specified days. After some discussion, the following motion was passed:</p> <p><b>Motion #5</b></p> <p><b>It was moved by Councillor Hudson, seconded by Councillor Mueller-Sparenberg that it recommend to Council that the Town of Annapolis Royal Flag Policy be amended to include the flying of the following flags below the Canadian flag, annually on the following days:</b></p> <p><b>March 1<sup>st</sup> – St. David’s Day - The Flag of Wales</b></p> <p><b>March 17<sup>th</sup> – St. Patrick’s Day – The Flag of St. Patrick</b></p> <p><b>April 23<sup>rd</sup> – St. George’s Day – The Flag of St. George</b></p> <p><b>July 14<sup>th</sup> – Bastille Day – The Flag of France</b></p> <p><b>November 30<sup>th</sup> – St. Andrew’s Day – The Flag of St. Andrew</b></p> <p><b>Motion Carried.</b></p>		

**GENERAL / CORRESPONDENCE (FOR INFORMATION ONLY)**

A letter of appreciation was received from Marilyn Wilkins addressed to the 300<sup>th</sup> Anniversary Team regarding the Heritage Conference held in Annapolis Royal recently.

The Invitation from St. Luke's Church to the 300<sup>th</sup> Anniversary Service on October 10<sup>th</sup> was discussed and members were urged to respond to the Church within the stated time frame.

## **GENERAL DISCUSSION**

Councillor Power noted that it appeared to her that the company collecting garbage in town is throwing garbage and blue bags into the same truck. Melony Robinson said she will have Kevin McLean check that proper procedures are being followed.

Councillor Mueller-Sparenberg asked if any solutions had been found to the maggot problem at the compost collectors in town. He noted that several complaints have been received. It was decided that this problem would be referred to the Environment Committee.

## **IN CAMERA**

### **Motion #6**

**It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Hudson that the meeting move in camera to discuss lease negotiations and pending litigation. Motion carried.**

### **Motion #7**

**It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Hudson that it recommend to Council that a draft swimming pool lease be forwarded to Friends of the Annapolis Pool Society for approval and signature. Motion carried.**

### **Motion #8**

**It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Hudson that the meeting move out of camera. Motion carried.**

## **NEXT MEETING**

August 4th , 2010 at 9:00 am

## **ADJOURNMENT**

**Motion #9**

**It was moved by Councillor Mueller-Sparenberg, seconded by Councillor Hudson that the meeting be adjourned. Motion carried.**

<i>1Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor Roberts		
Changes made by Administrative Assistant Lynn Moar		
Approved for website by CAO		
Sent to webmaster		