

TOWN OF ANNAPOLIS ROYAL
COMMITTEE OF THE WHOLE
Minutes
June 6, 2007

The monthly session of the Committee of the Whole was held on Wednesday, June 6, 2007 in the Council Chambers at Town Hall. In attendance were Chair Deputy Mayor Jane DeWolfe, Councillors Phil Roberts and Doug Shaffner, CAO Amery Boyer, Director of Finance Melony Robinson and Administrative Assistant Jackie Longmire as recording secretary. Spectator Representative Carolyn Sloan and members of the Friends of the Pool Society were also in attendance,

Regrets: Mayor John Kinsella and Councillor Sherman Hudson

CALL TO ORDER

Deputy Mayor DeWolfe called the meeting to order at 9:00 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

May 9, 2007

Motion # 1

It was moved by Councillor Boulding, seconded by Councillor Shaffner, that the minutes dated May 9, 2007 be approved. Motion carried.

ADDITIONS TO AGENDA

Under Business Arising add:

5. Pool Funding

Under New Business add:

4. Farmer's Market
5. Diversion Valves
6. Shared Walk Signage

7. Litter
8. Proposal from the Annapolis District Board of Trade

Under PHAC New Business add:

3. Application for changes to Heritage Property - St. Luke's Church

Under In Camera add:

1. To discuss union negotiations and staffing issues

APPROVAL OF AGENDA

June 6, 2007

Motion # 2

It was moved by Councillor Boulding, seconded by Councillor Roberts, that the agenda for the Committee of the Whole meeting dated June 6, 2007 be approved as amended. Motion carried

PRESENTATIONS

1. Friends of the Annapolis Pool Society - Shela Breau presented on behalf of the newly registered Society. She said that the Society is in the process of exploring lower cost options for the pool project. She agreed that concerns expressed by Council at a meeting held in May, 2007 were valid but is hopeful that Council will be open to discussing other options as the information becomes available. The old pool has been removed and the area filled in; that is considered to be a positive step by the Society. Ms. Breau also said that a similar presentation was made to the Annapolis District Board of Trade and a report will be drafted in response. She requested that Council reconsider its position and re-open discussions regarding the pool project.

Councillor Boulding applauded the enthusiasm and efforts of the group and was hopeful that the efforts would produce results. He said that he is unable to vote for a motion to re-visit the issues because of cost factors. Councillor Shaffner also praised the efforts of the Society but said that he cannot support a motion to re-visit at this time.

Councillor Roberts said that he is the Chair of the fundraising committee and is asking the Town to fund the original amount of \$225, 000.00. He said that the tax rate will not be affected for this fiscal year because the budget has already been

passed. He expressed concerns about the provincial funding being returned and asked that the Town, at least, considering matching the amount received from the Province.

Rob Lawrie, owner of Annapolis Home Hardware said that he is quite prepared to ask suppliers and labourers to donate supplies and services or offer reduced prices on supplies and services. He said that the estimated costs were worst case scenario with no community involvement or donation of time, labour or supplies. He was confident that the costs could be drastically reduced with a little effort.

Councillor Roberts said that the goal of the Society is to have pledges totalling \$50 000.00 by June 18, 2007 to present to Council. He asked that if Council is still not able to re-visit the issue could the Society be permitted to pursue all options and possibilities regarding the pool project. Deputy Mayor DeWolfe said that she is not prepared to re-open the issue until there are some concrete figures to review and new information to consider. Councillor Roberts asked that Council give the Society its blessing to move forward with the project. Deputy Mayor Dewolfe suggested that the Society move forward and she reminded that Council would have to see new information to reconsider its position.

2. Skatepark - Andre Bouchard, accompanied by students Reid Power-Grimm and Jonathan Longmire presented a power point presentation on the proposed Skatepark. They thanked the Town for its support with the project and updated Council on the site selection process. The list of possible sites has been narrowed to seven locations. Councillor Roberts and Councillor Boulding accompanied the group during the site selection rating process. Each site was visited and rated on visibility, accessibility and other criteria. The site with the highest rating is a lot near the Municipality of the County of Annapolis office building. He said that a formal proposal has not gone to the County for the use of the land but that he was in the process of preparing a presentation for Council. Mr. Bouchard said that the ratings do not reflect figures for neighbourhood support. He said that the group will be visiting neighbouring property owners to address any issues that residents may have regarding crime, drugs or vandalism. Mr. Bouchard is hopeful that the park will open in May, 2008.

Council thanked the group for the presentation and applauded the efforts. Council supports the efforts of the group and looks forward to future updates.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target date
1. Clear Bag Program	The Clear Bag Program for the Town of Antigonish was reviewed; Council agreed to adopt a similar program. A program will be drafted and implemented allowing for a reasonable amount of time for residents to adapt to the new program. A tentative date of January 1, 2008 was set for the implementation of the program		
2. Strategic Plan Public Presentation	CAO Boyer said that John Hockin has been working on a report for Annapolis Royal and area; she suggested that Council may wish to wait for the Report to be released before a meeting is held for the Town's Strategic Plan.		
3. Fair Trade	The process for declaring the Town a Fair Trade Town was reviewed by Council. It was agreed that the process would not be followed at this time. Council endorses the Fair Trade idea and will encourage education of residents and business owners through information.		
4. Draft letter from Joy Elliott to MLA Stephen McNeil re: intersection at the Fire Hall	A draft letter and proposed plans were reviewed by Council. The letter is an attempt to secure provincial funding for the new intersection near the fire hall which impacts the 101 highway. Council gave approval for the letter to be forwarded to the MLA.		
5. Pool Funding	Councillor Roberts said that he is unclear on the message that Council is giving the newly formed Friends of the Annapolis Pool Society. He asked if the Society could proceed with fundraising efforts with Council's support. Deputy Mayor DeWolfe said that until there are firm figures to be considered, Council is unable to financially support the Society at this time. She raised questions relating to ownership of the project when it is complete, annual maintenance costs and insurance. The possibility of a plebiscite was also discussed. Council agreed to support the Society in		

	principle at this time.		
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NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Water Tests	Water tests have been reviewed by the CAO and found to be within the required parameters.	CAO	
2. Painting of parking and crosswalk line	A request came from the Board of Police Commissioners for Council to reconsider the decision not to repaint parking and crosswalk lines. Councillor Roberts said that he does not believe re-painting the lines will solve any of the current parking and crosswalk issues. It was agreed that the project would be costly and may not be an effective solution to the problems.		
3. NSCC - Invitation	Regrets will be forwarded to NSCC; a representative from the Town is unable to attend the 2007 Convocation Ceremonies.		
4. Farmer's Market	Electrical upgrades have been completed and two invoices for the work have been received by the Town. A Farmer's Market representative has suggested that the Town pay the first invoice in the amount of \$3,590.93 and the second invoice in the amount of \$1,956.24 could be cost shared. It was noted that this work was completed without the knowledge or approval of Council and without quotes being received and reviewed. The Director of Finance said this amount is outside of the budget and would create a variance. It was agreed that a letter would be drafted to representatives of the Farmer's Market outlining proper procedure for such a project. It was agreed that the Town would cover the costs as outlined above.		

5. Diversion Valves	New diversion valves should have been installed in the UV sewer sytem when the project was being completed. It is now necessary to install the two valves at an estimated cost of \$9,300.00. The Director of Finance said that this expense is also outside of the budget. A portion of the cost may be covered by the County; all cost sharing options will be explored.	Public Works	
6. Litter	Councillor Boulding participated in a litter campaign that was recently held in Annapolis Royal. He said that a group of volunteers walked the Town and picked up trash. He said that the group collected well over three thousand cigarette butts. Councillor Boulding also commented on families and children who participated in the event. He suggested that more receptacles be placed around Town to discourage people from throwing butts on the ground. Notices will be placed in the next newsletter advising people to not put their cigarette butts on the ground and the cost of more receptacles will be explored.		
7. ADBOT Proposal	The Annapolis District Board of Trade is planning a three day event and is asking for financial assistance from the Town in the Amount of \$1,000.00. The event incorporates a Charter event that the Town had considered hosting. The event would qualify for the funding through the Town's unplanned events budget. Council had no objections; CAO Boyer will follow up with ADBOT Representative Beth Fairn.		

PLANNING AND HERITAGE ADVISORY COMMITTEE 10:00 a.m.

PHAC member Elizabeth Ross was present for this portion of the meeting. Regrets: Ian Lawrence and Kathie Fearon.

BUSINESS ARISING

Item	Decision/Action	Responsibility	Target Date
1. Strategic Planning Feedback Report	This item has been tabled until the next Committee of the Whole meeting scheduled for July 4, 2007.	CAO	
2. Garden Contest	Mr. Lawrence had previously provided suggested changes to the draft Garden Contest brochure; the brochure was reviewed with the changes. Council approved the brochure and it will be distributed to various locations throughout the Town.	PHAC	

NEW BUSINESS

Item	Decision/Action	Responsibility	Action
1. Second Life for Trees	A proposal has been received from Adam Connelly regarding tree carvings. He is offering to carve a tree in Town at no expense to the Town. The proposal and all implications will be explored and reported back to Council at the next meeting on June 18, 2007.	Administration Assistant	
2. Application for changes to Heritage Property - Correspondence from Roger Sturtevant	The correspondence was passed on to Council and PHAC to ensure that continuing with the early approval process through CAO Boyer is acceptable. It has been practice to have early approval to common applications to allow the work to begin in a timely manner. It was agreed that Council and PHAC were comfortable with the process and gave approval for it to continue.		
3. Application for changes to Heritage Property - 83 Victoria Street - re-shingling	<i>Motion #4</i> <i>It was moved by Councillor Roberts, seconded by Councillor Shaffner to recommend to Council approval of the application for changes to Heritage Property located at 83 Victoria Street (re-shingling).</i>		
4. Application for changes to Heritage Property - 494	<i>Motion #5</i> <i>It was moved by Councillor Boulding, seconded by Elizabeth Ross to</i>		

St. George Street	<i>recommend to Council approval of the application for changes to Heritage Property located at the 494 St. George Street, with the Bake Oven project being subject to Fire Inspector approval.(Bake oven and small garden shed).</i>		
5. Application for changes to Heritage Property - 170 St. George Street	Mr. Woods will be asked to clarify what the fence will be made of and where it will be located. Motion #6 <i>It was moved by Councillor Boulding, seconded by Elizabeth Ross to recommend to Council approval, in principle, of the application for changes to Heritage Property located at 170 St. George Street, subject to answers regarding the type and location of the fence (small garden shed and fence).</i>		
6. Development/ Building Permit Report	For information only.		
7. Municipal Heritage Bylaw	This item has been tabled until Mr. Lawrence is present to address the issues.	Ian Lawrence	
8. Application for changes to Heritage Property - St. Luke's Church	Motion #8 <i>It was moved by Councillor Roberts, seconded by Councillor Boulding to recommend to Council approval of the application for changes to Heritage Property located at 320 St. George Street (steeple repair).</i>		

GENERAL DISCUSSION

1. Councillor Boulding said that the organizers of the Wharf Rat Rally bike weekend are expecting in excess of 30,000 visitors and Annapolis Royal should expect overflow in accommodations and eating establishments.
2. CAO Boyer said that Wilbert Doucette, Building Inspector for the three Towns, has resigned. A meeting will take place to discuss the position and draft an advertisement for a replacement.

GENERAL / CORRESPONDENCE

1. Article from The Chronicle Journal - For information only.

IN CAMERA

It was moved by Councillor Boulding, seconded by Councillor Shaffner, to move in camera to discuss a staffing issue and union negotiations.

It was moved by Councillor Boulding, seconded by Councillor Shaffner to move out of camera

NEXT MEETING July 4, 2007 at 9:00 a.m.

ADJOURNMENT

It was moved by Councillor Boulding that the meeting adjourn.

<u>Action:</u>	<u>Date</u>	<u>Signature</u>
Reviewed by Mayor John Kinsella		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		

