

It was moved by Councillor Boulding, seconded by Councillor Hudson, that the agenda for the Committee of the

Whole meeting dated November 7, 2007 be approved as amended. Motion carried

PRESENTATIONS

1. Katrina McLaughlin - 6 Grange Street - Ms. McLaughlin and her business partner, Steve McDonald updated Council on their plans for Annapolis Royal Wellness Centre and Spa. A contractor is in place to start the renovations next week. They are hoping to open for business on February 14, 2008. The Province has issued the language for the new deed, everyone is hopeful that the sale of the property will soon be completed. Ms. McLaughlin will provide future updates on the renovations.
2. Elizabeth Rice - Annapolis Ventures - Ms. Rice is the Executive Director of Annapolis Ventures which has been in operation since 1986. They offer loans, counselling and consulting to small businesses in Annapolis County as well as student business programs. An investment by location chart was reviewed and showed that Annapolis Royal has had more investment per capita than any other location. Ms. Rice was asked how Annapolis Ventures fits with ADEDA. She said that they work together on some committees and referrals for consulting services. Ms. Rice said that Annapolis Ventures is looking at marketing opportunities and this update was part of the process.
3. Darrell Emberley - Nova Scotia Power - Mr. Emberley did not attend the meeting, no presentation was available.
4. Brian Van Rooyan - Valley Waste - A Clear Bag Program will be introduced in the Valley Waste service area in April 2008.
The Town has considered launching a Clear Bag Program to coincide with Valley Waste. Benefits and other details were reviewed and discussed. Council had questions about the amount of recycling that is being done by Nova Scotia residents compared to other Provinces. Mr. VanRooyan said that there are benefits to recycling and other provinces are moving towards similar programs. Nova Scotia is considered a leader in waste management and political issues are blamed for the lack of recycling in other areas.

The Province has released the Environmental Sustainable Community Act with targets, including one to reduce waste from 480 kilograms to 300 kilograms per capita. The Clear Bag Program may assist in achieving that goal. Public frustration, diversion potential and substantial savings for Valley Waste were also discussed. An extensive

marketing campaign is planned for the program launch in 2008 and there is the opportunity for the Town to partner on the marketing efforts. More information will be released as it becomes available.

5. Grant Potter and Andr_ Bouchard - Active Living Strategy and the Skatepark - Mr. Bouchard began the presentation by reviewing the purpose, components and challenges of the Active Living Strategy. He said that they are trying to move beyond programming and have some exciting things planned for the future. The Active Living Strategy has been awarded the Mayflower Community Cooperation Award by Recreation Nova Scotia.

Recreation Director Grant Potter reviewed the process for the Skatepark and talked about where the project stands. A site must be selected so that the project can move forward. Residents near the preferred site have expressed concerns that have resulted in another location being considered for the park. The newest location, next to the soccer fields, ranked as number four in the site selection process. No objections have been received from residents in the area but Council suggested that approval be obtained from nearby residents. Council agreed to review the issue in December and make a formal recommendation at that time.

BUSINESS ARISING

| Item | Decision /Action | Responsibility | Target date |
|---|--|----------------|-------------|
| 1. Visitor Information Centre Update | A meeting is being organized by the Annapolis Region Tourism Council to discuss the future of the Visitor Information Centre. CAO Beyer will advise on the date. | | |
| 2. Boardwalk Revitalization Cost Estimates | A recommendation to close the older boardwalk has been received from Joy Elliott and Kevin Skebo. The information was forwarded to the Planning Committee for review. | | |
| 3. Hatch Mott MacDonald - St. George Street pedestrian crossing at Babineau Heights | A cost estimate in the amount of \$36,000.00 has been received. Two tenders have been received with similar estimates. Council discussed the high costs for the project and determined that it is a dangerous area for a crosswalk. Extra precautions must be taken which makes the project more expensive than a normal pedestrian crossing. A decision does not have to be made until February 5 | | |

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| 4. Capital Investment Plan | CAO Boyer explained that the plan lists all the projects that should be completed within the Town. Staff and Council realize that all the projects cannot be completed. The Capital Investment Plan must be submitted to the provincial government for consideration of funding for projects. | | |
| 5. ADEDA | Deputy Mayor DeWolfe placed the Managing Director's report and financial statements for the Annapolis District Development Agency in the Read In File. ADEDA updates will now be offered at Committee of the Whole meetings rather than Council meetings. | | |

NEW BUSINESS

| Item | Decision / Action | Responsibility | Target Date |
|--|---|----------------|-------------|
| 1. Water Tests | Water tests have been reviewed by the CAO and found to be within the required parameters. | CAO | |
| 2. Fee Proposal for Architectural Design for the Public Works Building | The expense will be included in the draft operating budget for 2008-2009. The full use of the building is still in the planning stages. This will be the first environmentally friendly building in Annapolis Royal. The consulting fees will be absorbed in the regular consulting budget. | | |
| 3. Lease Agreement - 228 St. George Street | Wayne Morgan was in attendance for this discussion. The Annapolis Heritage Society is in the process of trying to lease the strip of land between 228 and 230 St. George Street. The intention is for the Sinclair Inn Museum to use the area for interpretation. The main right of way is beside Leo's Café and 228 St. George Street. No objections were noted, and a renewal lease agreement will be drafted reflecting this change. | | |
| 4. Town Hall Signage | CAO Boyer is exploring appropriate sign options for the outside of Town Hall. A picture of proposed signage was reviewed. No cost | | |

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| | estimates are available at this time. The issue will be addressed in the 2008-2009 budget. | | |
| 5. Nomination of Heritage Tree | <i>Motion #5</i> <i>It was moved by Councillor Boulding, seconded by Councillor Roberts to recommend to Council approval of the application for the designation of the European Beech tree located at 613 St. George Street.</i> | | |
| 6. Municipality of the County | Members of Council do not believe that there is a lack of support | | |
| 7. Report on Twinning to | CAO Boyer said that the report was for information only. She did | | |
| 8. Reserve for Capital - | Director of Finance Melony Robinson has requested that | | |
| 9. Re-appointment of the | Members of Council agreed to re-appoint Peter Davies as the | | |
| 10. Endowment Building | CAO Boyer attended a meeting that reviewed an umbrella type of | | |

PLANNING AND HERITAGE ADVISORY COMMITTEE

10:00 a.m.

PHAC members Elizabeth Ross and Ian Lawrence were present for this portion of the meeting.

Regrets: Kathie Fearon

BUSINESS ARISING

| Item | Decision/Action | Responsibility | Target Date |
|---|--|----------------|-------------|
| 1. Garden Awards - Question regarding judging | The Garden Award applications were reviewed in August and judging took place in September, 2007. Comments were made that this was too late for judging gardens for awards. It has been suggested that no application be required to be considered for the awards and that roaming judges visit all | PHAC | |

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| | gardens at different times over the summer months. Ian Lawrence agreed that the program should be reviewed and possibly changed over the winter months. | | |
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NEW BUSINESS

| Item | Decision/Action | Responsibility | Action |
|---|--|----------------|--------|
| 1. Application for changes to Heritage Property - 651 St. George Street | Patricia Germaine has submitted an application for additional work to be completed on her property. Members of Council and PHAC are asking for more information, including a sketch of the proposed dormer window before approval can be granted. CAO Boyer will deliver the request in letter form. | | |
| 2. Workshops for Standards and Guidelines for the Conservation of Historic Places in Canada | Deputy Mayor DeWolfe attended a similar workshop at the County office, she has requested a copy of the minutes and will distribute them when they are available. Members of Council and PHAC agreed that the workshop would be a great opportunity. The correspondence will be reviewed by AHS and a date for the | | |
| 3. Annapolis Heritage Society | The Annapolis Heritage Society has acted as the official archives for the Town for several years. Ryan Scranton also provides valuable services to the Town with no remuneration. The Human Resources Committee has requested that the Town pay a fee of \$1,500.00 to \$2,000.00 annually for the service. This is considered a reasonable request and will be forwarded as a | | |
| 4. Development/Building Permit Report | For information only. | | |

GENERAL / CORRESPONDENCE

1. Nova Scotia Energy Management Office - February 2004 Blizzard - Disaster Financial Assistance - The Director of Finance said that 20% of the funds have been received to date.

2. Thank you letter to the County from the Town - Sanitary sewer - For information only.

NEXT MEETING December 5, 2007 at 9:00 a.m.

ADJOURNMENT

It was moved by Councillor Roberts that the meeting adjourn.

| <u>Action:</u> | <u>Date</u> | <u>Signature</u> |
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| Reviewed by Deputy Mayor DeWolfe | | |
| Changes made by Administrative Assistant Jackie Longmire | | |
| Approved for website by Mayor or CAO | | |

