

TOWN OF ANNAPOLIS ROYAL
COMMITTEE OF THE WHOLE
Minutes
October 3, 2007

The monthly session of the Committee of the Whole was held on Wednesday, October 3, 2007 in the Council Chambers at Town Hall. In attendance were Chair Deputy Mayor Jane DeWolfe, Mayor John Kinsella, Councillors Ron Boulding and Sherman Hudson, Acting CAO Melony Robinson, Recreation Director Grant Potter, Municipal Intern Tammy Bernasky and Administrative Assistant Jackie Longmire as recording secretary.

Regrets: CAO Amery Boyer, Councillor Doug Shaffner and Councillor Phil Roberts

CALL TO ORDER

Deputy Mayor DeWolfe called the meeting to order at 9:00 a.m.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES

September 5, 2007

Motion # 1

It was moved by Mayor Kinsella, seconded by Councillor Hudson, that the minutes dated September 5, 2007 be approved. Motion carried.

ADDITIONS TO AGENDA

Under Presentations add:

1. Superintendent of Public Works, Kevin McLean - sewage issue at AWEC

APPROVAL OF AGENDA

October 3, 2007

Motion # 2

It was moved by Mayor Kinsella, seconded by Councillor Hudson, that the agenda for the Committee of the Whole meeting dated October 3, 2007 be approved as amended. Motion carried

PRESENTATIONS

1. Superintendent of Public Works - Sewage issues at AWEC - The school has installed a new elevator on the outside of the building that sits directly over the main sewer line. The line has been disconnected and alternate solutions are being considered. Mr. McLean said that flow from the school is now being directed to the lift station but the pumps have to be continually monitored for overflow. Mr. McLean proposes a gravity fed line from the street behind the tennis courts to the sewer treatment plant for other flows. The school and a nearby residence would then have the only lines to the lift station and the majority of the overflow issues could be resolved. An alarm is being installed so that the Public Works Department will be notified immediately if there are overflow issues. Mr. McLean said that the project has an estimated cost of \$39,000.00 plus HST but the changes are necessary to accommodate the sewage needs of the school. The estimated costs will also include changes to the force line on Champlain Drive that should have been included in the existing Champlain/Ritchie upgrade.

Mayor Kinsella asked if this would be the appropriate time to gain access to the walking trail from the pool area. Mr. McLean said that a large bush tractor will be clearing brush for the repairs. The Recreation Director will be consulted on the issue.

Mr. McLean suggested that the Town secure an easement with the property owner concerned before the work begins.

Motion #4

It was moved by Mayor Kinsella, seconded by Councillor Boulding to recommend to Council approval of the additional spending related to Champlain/Ritchie upgrades and to accommodate the sewage flow from the Annapolis West Educational Centre.

BUSINESS ARISING

Item	Decision /Action	Responsibility	Target
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			date
1. Pickles and Mills Building - Update	The renovations are complete and the scaffolding has been removed from the back of the building.		
2. Capital Investment Plan	No additional comments were made regarding the Capital Investment Plan. It is considered very well done and can be		
3. Policy on Staff Training	The recommended changes have been made to the Policy. Motion #5 <i>It was moved by Councillor Boulding, seconded by Mayor Kinsella to recommend to Council approval and adoption of the Policy on Staff Training.</i>		
4. ADEDA Update	Deputy Mayor DeWolfe said that she attended a two day strategic planning session with Municipal Intern Tammy Bernasky and CAO Boyer. She described the sessions as rewarding and said that board oversight concerns have been addressed.		

NEW BUSINESS

Item	Decision / Action	Responsibility	Target Date
1. Water Tests	Water tests have been reviewed by the CAO and found to be within the required parameters.	CAO	
2. Plans for Parking - angled parking on St. George Street	The Traffic Authority suggested that the Town consider implementing another crosswalk near the Town Hall building to encourage pedestrian to cross there and access the side walk on the opposite side of the road. Council discussed the suggestion and made the decision to leave the angled parking as it is on that portion of the street.		
3. Request to reimburse Town resident for sewer line	Town property owner, Joan Harrison, was having trouble with a sewer line and a seesnake camera operator was hired to inspect		

work	<p>the lines. The inspection proved that the line was not a simple lateral line from her property but an old main line. A rubber gasket on the line had detached and was affecting the operation of the system. There is no new line for this property to connect into; he will remain connected to the old main line and the Town will be responsible for repairs and maintenance as needed.</p> <p><i>Motion #6</i> <i>It was moved by Councillor Boulding, seconded by Councillor Hudson to recommend to Council payment of the invoice from Ron Martin's Plumbing and Heating for the seesnake camera inspection at the Harrison property.</i></p>		
4. Introduction of new Police officer	<p>The Annapolis Royal Police Department has a new constable and staff needs to decide how to introduce him to the Town. It was agreed that Carolyn Sloan should be contacted to interview the new officer and the Chair of the Board of Police Commissioners at the same time. All options will be reviewed before a decision is made.</p>		
5. Request for Approval	<p>Applications for the FCM Sustainable Community Awards are now being accepted. The Administrative Assistant requested approval to submit an application for the UV Treatment Facility.</p> <p><i>Motion #7</i> <i>It was moved by Mayor Kinsella, seconded by Councillor Hudson to recommend to Council approval of the request to enter the Sustainable Community Awards competition.</i></p>		

PLANNING AND HERITAGE ADVISORY COMMITTEE 10:00 a.m.

PHAC members Elizabeth Ross and Kathie Fearon were present for this portion of the meeting.

Regrets: Ian Lawrence

BUSINESS ARISING

Item	Decision/Action	Responsibility	Target Date
1. 20 Chapel Street	The property owners forwarded a copy of the updated plans for the vacant lot. The committee is pleased with the updates. Construction of the Victorian style home should begin in the Spring of 2008.	PHAC	

NEW BUSINESS

Item	Decision/Action	Responsibility	Action
1. Application for changes to Heritage Property - 288 St. George Street	<p>The application was reviewed and PHAC requested that the material being used for the sign be identified.</p> <p><i>Motion # 8</i> <i>It was moved by Councillor Boulding, seconded by Elizabeth Ross to recommend to Council approval of the application for changes to heritage property at 288 St. George Street pending identification of the material being used for the sign.</i></p>		
2. Development/Building Permit Report	For information only.		

GENERAL / CORRESPONDENCE

1. Annapolis Valley Regional Library - Re: library funding - For information only.

IN CAMERA

It was moved by Councillor Boulding, seconded by Councillor Hudson, to move in camera to discuss a staffing issue and the potential sale of Town-owned property.

It was moved by Councillor Boulding, seconded by Mayor Kinsella to move out of camera.

The following motions were recorded as a result of the in camera session:

Motion #9

It was moved by Mayor Kinsella, seconded by Councillor Hudson to recommend to Council approval of the 2.1% cost of living salary increase for the Chief of the Annapolis Royal Police Department with retroactive pay dating back to April, 2007.

A nay vote was recorded on this motion from Councillor Boulding.

Motion #10

It was moved by Councillor Boulding, seconded by Mayor Kinsella to recommend to Council approval of the purchase of the property located at 6 Grange Street from the Province in the amount of \$1.00.

Motion #11

It was moved by Councillor Hudson, seconded by Councillor Boulding to recommend to Council acceptance of the purchase and sale agreement between the Town of Annapolis Royal and Stephen MacDonald and Katrina McLaughlin in the amount of \$28,000.00 plus applicable HST pending the removal of the environmental warranties from the agreement.

Motion #12

It was moved by Councillor Hudson, seconded by Mayor Kinsella to recommend to Council that the keys for the property located at 6 Grange Street be given to the prospective buyers with the understanding that any improvement expenses will not be reimbursed in the event that the purchase and sale is not completed.

NEXT MEETING November 7, 2007 at 9:00 a.m.

ADJOURNMENT

It was moved by Councillor Boulding that the meeting adjourn.

<u>Action:</u>	<u>Date</u>	<u>Signature</u>
Reviewed by Deputy Mayor DeWolfe		
Changes made by Administrative Assistant Jackie Longmire		
Approved for website by Mayor or CAO		

