

COMMITTEE OF THE WHOLE

MINUTES

October 3, 2012

9:00am

CALL TO ORDER: The meeting was called to order at 9:00 am by Mayor Roberts.

Present: Mayor Roberts, Deputy Mayor Mueller-Sparenberg, Councillors Fearon, Hudson, Shaffner, Power, CAO¹ St-Amour, Administrative Assistant Monica Mills as recording secretary.

Regrets: DOF² Robinson

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES: September 13, 2012

Motion 1:

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Shaffner that the minutes dated September 13, 2012 be approved. Motion carried.

ADDITIONS TO AGENDA:

- Zoning matter: New Business #2
- Letter of support for Hillsdale House: New Business #3
- Update on Twinning Luncheon: New Business #4
- One item in camera: Personnel

APPROVAL OF AGENDA:

Motion 2:

It was moved by Councillor Hudson, seconded by Councillor Shaffner that the agenda dated October 3, 2012 be approved as amended. Motion carried.

PUBLIC HEARING: none

¹ Chief Administrative Officer

² Director of Finance

PRESENTATIONS: none

BUSINESS ARISING - COW

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
<p>1. Report regarding the paving in front of the Post Office to the Legion.</p>	<p>Mayor Roberts stated that the Town has not received the final financial figures from the Town's engineers and further discussion was dependent upon this. Discussion regarding the creation of a sidewalk from Prince Albert Road to the Legion was tabled until the final financial figures come from the Town's engineers.</p> <p>CAO St-Amour added that in response to a resident concern regarding the parking at the Post Office, Councillor Shaffner had suggested that this area could be posted '2 hour' except for weekends and evenings.</p> <p>Councillor Hudson added that there should be more 40km/hr signs erected on Victoria Street as speeding is an issue.</p> <p>Council decided that new two-hour parking between the times of 9:00am and 6:00pm be erected on Victoria Street and that Traffic Authority, Kevin McLean investigate the signage situation throughout Town to ensure that there is adequate signage regarding parking and speed limits throughout the Town.</p>	<p>CAO and Traffic Authority, Kevin McLean</p>	
<p>2. Recommendation from Traffic Authority Kevin McLean regarding speed bumps and signage on Chapel Street</p>	<p>Council reviewed the report regarding the request from residents on Chapel Street for speed bumps and signage to reduce the speeding on Chapel Street.</p> <p>CAO St-Amour reported that she had met with the residents and the traffic authority regarding the matter. Council reviewed the four options that were proposed.</p> <p>1. Recommend that Council approve the purchase and</p>	<p>CAO</p>	

	<p>installation of two wrong-way signs, two 30km/hr signs, one speed bump warning sign, pavement marking with one-way and arrow markings and two speed bumps for an estimated cost of \$3,450; or</p> <ol style="list-style-type: none">2. Recommend Council approve any one or more of the above options; or3. Refer for consideration of new Council in November 2012; or4. Recommend Council not proceed with any options. <p>CAO St-Amour added that there was funding available in the budget. Councillor Shaffner stated that the installation of the speed bumps may set the precedent for other streets where speeding is an issue; he added that he recommends that 30 km/hr signs, wrong-way signs and painting one-way arrows on the street primarily. Councillors Power and Hudson agreed. Councillor Power added that she would prefer a moveable speed bump rather than a permanent speed bump. Deputy Mayor Mueller-Sparenberg stated that as an immediate solution erect the signage and paint the street and if there is no improvement than appropriate measures would have to be taken, first with a moveable speed bump and then with a permanent one.</p> <p>Recommendation 1: It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Councillor Shaffner that it be recommended that Council approve the purchase and installation of two wrong-way signs, two 30 km signs and pavement marking with one-way arrow on Chapel Street with the understanding that if these measures are deemed ineffective after a trial period that the Town proceed with the installation of moveable speed bumps. Motion carried.</p>		
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NEW BUSINESS - COW

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
1. Second round of nominations for the Queen's Diamond Jubilee	Council reviewed the correspondence regarding the second round of Queen's Diamond Jubilee Medals. The Town has already nominated a second individual for the award with the hope to present the medal on October 15, 2012.		
2. Income and Expense statement Fiscal year 2012/2013 period ending July 31, 2012	Council reviewed the income and expense statements. CAO St-Amour responded to various questions from Council and stated that she would forward all questions to DOF Robinson. Council will revisit the statements at the October 15, 2012 Council meeting.		
3. Zoning matter: 6 Drury Lane	Mayor Roberts explained that the property in question is currently being taxed at a 40% commercial rate and a 60% residential rate. Deputy Mayor Mueller-Sparenberg added that it was both a zoning and taxation issue. CAO St-Amour reported that the situation had been investigated by the PVSC ³ , which is governed by provincial statutes. The PVSC assesses the property and the Town taxes based on the assessment. Deputy Mayor Mueller-Sparenberg noted that the onus would be on the property owner to appeal with PVSC. Council agreed.		
4. Request for a letter of support for the Hillsdale House	Mayor Roberts explained that the owners of the Hillsdale House are requesting a letter of support for their nomination of the Crystal Tourism Awards of Excellence. Recommendation 2: It was moved by Councillor Power, seconded by Councillor Hudson that Council support the nomination of Hillsdale House by writing a letter of support. Motion carried.	Mayor and CAO	

³ Property Valuation Services Corporation

5. Twinning Reception	Mayor Roberts stated that the Twinning reception for the three visitors from Royan, France would be October 9, 2012 as previously discussed with Council. He added that he had been contacted by the Lieutenant-Governor's office, as they will be visiting on October 9, 2012. The Lieutenant-Governor and his consort have been invited to the reception. Council reviewed the quote for catering. CAO St-Amour stated that there was \$500.00 in the budget and this would cover the estimate cost of \$290.00. Council agreed. Councillor Power requested that the caterer emphasize local produce in their menu. All Council with the exception of Councillors Shaffner and Fearon will be able to attend.		
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GENERAL / CORRESPONDENCE (FOR INFORMATION ONLY)

GENERAL DISCUSSION

Council discussed the following calendar items:

- October 5: First Friday Celebration
- October 9: Twinning reception
- October 10: Board of Police Commissioners
- October 12: Hearing at the Legion regarding Acadia Lines
- October 15: Council meeting and potluck
- November 7: Committee of the Whole, Mayor Roberts explained that the current Council would hold their regular Committee of the Whole meeting immediately followed by a Special Council meeting where the new Council and Mayor would be sworn in.

Motion3:

It was moved by Councillor Shaffner, seconded by Councillor Hudson that the meeting move in camera at 10:20 am. Motion carried.

IN CAMERA

- Contract negotiations
- Personnel matter

Motion 4:



It was moved by Councillor Shaffner, seconded by Councillor Hudson that the meeting move out of camera at 10:50 am. Motion carried.

NEXT MEETING: November 7, 2012

ADJOURNMENT:

Motion 5:

It was moved by Councillor Shaffner, seconded by Councillor Hudson that the meeting be adjourned at 10:50 am. Motion carried.

<i>Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by Mayor Roberts	2012.11.13	
Changes made by CAO		
Approved for website by CAO	November 9/12	
Sent to webmaster	Nov. 15, 2012	