

**Committee of the Whole
Approved Minutes
September 4, 2013**

PRESENT: Mayor Tompkins, Deputy Mayor Power, Councillor Hudson, Councillor Mersereau, Councillor Paquette, CAO St-Amour, Police Chief McNeil, Recording Secretary Bourke, Linda Moffat and Derek Hawkins.

1. CALL TO ORDER: Mayor Tompkins called the meeting to order at 6:00 pm

2. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES: July 3, 2013

MOTION 1

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to approve the minutes of July 3, 2013 with an amendment to Page 3, Item 8 ii) second paragraph, add the words “Sunset Ceremonies” after the words Natal Days. **CARRIED.**

3. ADDITIONS TO AGENDA:

Councillor Paquette referred to Page 3, Business Arising, Item 5 Unsightly Property and inquired regarding the completeness of work on property 380 St. George. CAO St-Amour noted there has been no update of information provided, and further will contact the owner for an update.

Councillor Paquette referred to Page 5, News Business 9vii) and inquired if NSPI has been contacted regarding the possibility of a mural being painted on their building. CAO St-Amour noted they have been contacted and discussion has been held about the mural, NSPI are pleased with the idea as it will be a community project which provides them some positive press and they are willing to work with the Town. CAO St-Amour attended a meeting with the committee which includes public representatives, NSPI representatives and herself to discuss costs, size, type of mural, this is all in the preliminary stages. Mayor Tompkins suggested this item be brought to the MEDC Committee, and it was agreed to have CAO St-Amour continue to be involved with the Committee. CAO St-Amour will provide updated information to Council.

Councillor Paquette referred to Page 6, New Business, Item 9vi, Water Utility Budget and inquired when is the Town required to have a water rate study? Councillor Mersereau advised a water rate study is due, but the only practical option is to wait for the County of Annapolis for the determination of the NSUARB Hearing, futile to do the Town’s water rate study until we know what the supply is going to cost.

Councillor Paquette referred to Page 6, New Business, Item 9viii Courthouse Closure and inquired if there is any new information? CAO St-Amour advised the Solicitor for the County of Annapolis is looking into this matter.

Deputy Mayor Power referred to Page 3, Business Arising, Item 8i) Building Permit AWEC and inquired if a representative would be attending the meeting. CAO St-Amour noted they will be invited to attend the Council meeting of September 16, 2013.

Councillor Mersereau suggested that as previously discussed there are 3 business arising items to be discussed at future meetings; 1) Strategic Plan; 2) Follow up with AWEC to make a presentation to Council on the School renovations; and 3) A periodic review of outstanding tax and water accounts.

Additions to the agenda as follows:

- ≡ Business Arising 8i Patrol Sheets for Car 433, June, July and August 2013, Attachment to Tab 2;
- ≡ Business Arising 8vi) Farmers Market Leasing History 2008 through 2014, Attachment to Tab 7;
- ≡ Business Arising 8 viii) Town Crier
- ≡ New Business 9xvi) Letter from Peter Davies re: Resignation from Marketing and Economic Development Committee
- ≡ New Business 9xvii) Letter from Warden Ritchie, re: Annapolis Royal Regional Academy
- ≡ New Business 9xviii) Verbal Request to Mayor Tompkins re: Funding Request for Participation in Doers and Dreamers 2014 Travel Guide
- ≡ New Business 9xiv) 2013 UNSM Conference – Halifax re: Council Member Attendance and Booking at Room at Westin Nova Scotia
- ≡ New Business xv) Additional Information from Standard Life re: UNSM Pension Plan
- ≡ New Business xvi) Path from the Legion to the Farmers Market
- ≡ In camera 11 iv) Reason c) Personnel Matter
- ≡ In camera 11 v) Reason h) Public Security

4. APPROVAL OF AGENDA:

MOTION 2

It was moved by Councillor Paquette, seconded by Councillor Hudson to approve the agenda as amended. **CARRIED.**

5. PUBLIC HEARING:

6. PUBLIC INPUT:

7. PRESENTATIONS:

i. Linda Moffat, Chair, Friends of Annapolis Royal Library re: Library Expansion

Linda Moffat, President of the Friends of Annapolis Royal Library distributed a copy of her presentation and introduced Treasurer Derek Hawkins. Linda noted “friends” are volunteers who work with the library staff to support their local library; raise funds to support and improve library programs and facilities. Linda advised that she is here to discuss the library expansion, the Annapolis Royal Library is a very successful library, the current AR Library floor space is 940 sq. ft. and the AVR and the province agree that the floor space should be about 2500 sq. ft., the library is growing with over 2200 active library users (up 20% in 5 years). Suggested options are to add on to the existing library or to relocate to another building. Only 333 of the AR Library users live in Town with the other 1769 live in the county or elsewhere.

Have approached Harry Jost to give us his advice, and to develop a conceptual design, the beginning of an expansion plan, then the grants will be researched. Linda stated there are 2 requests from the “Friends” 1. the Town of Annapolis Royal continue to support the Friends group in its exploration of the possibilities for expanding the current library and its efforts to locate funding sources for expansion; and

#2. That the Town of Annapolis Royal consider working with other towns/villages in the County to approach the County Council to negotiate a new approach to the support of public libraries in Annapolis County.

Mayor Tompkins advised with regards to approaching the County of Annapolis there are ongoing meetings and the library request will be put on the list of items to discuss. Deputy Mayor Power commends the Annapolis Royal Library staff taking into consideration the limited amount of space they have to work with. CAO St-Amour noted she spoke with Harry Jost, and Superintendent of Public Works McLean has provided a list of updates done to the building over the last 20 years. The project is in the feasibility stage at this time. Mayor Tompkins suggested CAO St-Amour request Harry Jost to take into consideration storage space at Town Hall.

Linda Moffat and Derek Hawkins departed the meeting at 6:38 pm.

8. BUSINESS ARISING:

i. Police Chief McNeil, Use of Second Vehicle, Town of Annapolis Royal Police Department – As requested by Council July 15, 2013, Patrol Car 433

Police Chief McNeil reminded Council that during budget deliberations he stated that the department is being forced to go over budget due to Council cuts, and further that the second police vehicle was critical to policing operations. Police Chief McNeil asked for clarification of the motion made at the last regular meeting of Council and informed Council how such a motion would impact duties and place him in an untenable position under the Police Act. Police Chief McNeil advised that operational matters are to be referred to the Board, and that he is responsible to the Board of Police Commissioners on any matters respecting operations, and the motion as it is, impacts operations and the Police Act is specific with respect to the function of the Board and the responsibility for policing in a municipality.

Mayor Tompkins advised that Council approved the Police budget based on recommendations from the Board and subsequently reviewed by the Board of Police Commissioners. The question with regards to police vehicles - what is the reasoning/need for two police cars, the perception of the use of two vehicles to the public, and having the second police vehicle is a Council issue as there are associated costs.

Police Chief McNeil noted that he understands concern with budgets; but response time is a critical factor when a crime is being committed. There was one police vehicle when there were 2 police officers who lived on the same street; the department now has a staff of 3.5 officers.

Deputy Mayor Power inquired if there are any statistics on occurrences where an officer would respond with the unmarked car while the second vehicle is at a staff members' residence. Police Chief McNeil noted he would have to compile the statistics.

Police Chief McNeil noted that the police officers live within a 15 kilometer radius of the Town. Police Chief McNeil advised that the second police vehicle is used as support to the primary vehicle, back up for emergency response, on call support and admin duties. Councillor Paquette suggested the mileage recorded for the month of June 2013, taking into account the Town has 14 kilometers of roads, indicates 40 trips around town, and the perception of inappropriate use is confirmed by these stats. Police Chief McNeil noted that on June 4 he attended 3 meetings out of Town.

Councillor Paquette advised the budget has been set. Police Chief McNeil advised that he told Council the department would be over budget, the use of the second vehicle was supported by Council, and regardless of the motion of Council it is an operational matter and as per the Police Act is a requirement of municipalities to provide an adequate, efficient and effective police department at its expense. Considerable discussion was held regarding the second police vehicle.

MOTION 3

It was moved by Councillor Hudson, seconded by Councillor Paquette to move in camera at 7:17 pm. **CARRIED.**

MOTION 4

It was moved by Councillor Hudson, seconded by Councillor Paquette to come out of in camera at 7:29 pm. **CARRIED.**

A recess was called from 7:29pm to 7:35pm.

Mayor Tompkins suggested Council give direction to the Board of Police Commissioners to conduct a review of patrol car 433 data sheets for June, July and August 2013; and further that another 3 months of data be collected and reviewed prior to a decision being made. It was also suggested to determine if the use of a public works vehicle is feasible on occasion for out of town meetings.

ii. Valley Waste Resource Management

Considerable discussion was held regarding the Town of Annapolis Royal partnering with Valley Waste Resource Management for solid waste removal. Deputy Mayor Power noted that if Valley Waste Resource Management (VWRM) was going to hold a public meeting it would be appropriate to notify Town administration. Councillor Paquette inquired about the common community compost site and Mayor Tompkins advised that VWRM will not pick this up. CAO St-Amour noted that all members of Valley Waste Resource Management receive the same service; and if council wants additional service options to be provided to businesses and/or residences such as additional pick-ups, the cost needs to be provided for somehow. There are 25 extra bins at public works that are available – one option is to provide them to a contractor, supply or sell the bins and have the contractor make them available, the contractor would be responsible to empty them and businesses could be responsible for payment; or ask public works to empty them and put them in the compost area. It was noted Superintendent of Public Works Kevin McLean would recommend against having the Public Works Department continue to be involved with waste pickup. Councillor Mersereau indicated his understanding was restaurants would receive bi-weekly service; and 3 extra wheelies would be serviced by Valley Waste. Mayor Tompkins noted that some residents still want to take their compost to a community waste site.

Public works will still service the 4 way receptacles, and Council discussed whether public works should continue to service community compost pick-ups; and pick up from the businesses during July, August and September. Councillor Mersereau suggested there should be a fee for additional pick-ups charged to the people who require them.

CAO St-Amour inquired if Council has a fee in mind for additional pick-ups. CAO St-Amour will determine what the Town was previously charged for pick-ups and bring forward a fee to the Council meeting.

Councillor Mersereau suggested that prior to attending a public meeting, Council should determine how to handle extra pick-ups and pick-ups from a community waste site and should be in a position to have a definitive position on the weekly pick-ups for restaurants, and the central containers. CAO St-Amour inquired is it Councils' intention to move forward. Mayor Tompkins indicated yes, noting it is highly important that the CAO attend the meetings to provide answers to questions from any source.

Councillor Paquette advised there is a community presentation from Valley Waste Resource Management scheduled for September 18th at 2pm and 7 pm at the Legion.

iii. 228 St. George Street
MOTION 5

It was moved by Councillor Mersereau, seconded by Councillor Paquette to support the recommendation as presented and recommend that Council approve the application to attach a car port/shelter to the rear of the building located at 228 St. George Street, providing all conditions of the Land Use Bylaw are met; and further, Administration investigate properties and property right-of-ways for the lands in the area of 228 St. George Street. **CARRIED.**

Councillor Paquette suggested that consideration should be given to renegotiating the Right-of-ways in the public parking area.

iv. Vending By-law

Discussion was held regarding the Draft Vending By-law and the following changes were agreed to:
Page 5, #9 – delete “not for profit organizations”;
Page 5, #10 – amend launces to launches;
Page 6, # 14 – amend to include “mobile canteens and mobile stands must comply with section 17 of this by-law”;
Page 7, #4b (i) amend to include “add the Town as an additional insured on their policy and present the document to administration”;
Page 8, #4 d) amend to include “the location to be approved by CAO or designated administration staff”;
Page 11, #3) amend to vend between e.g. “11pm”;
Page 12, # 11) amend by deleting item g.

Discussion was held regarding fees under the proposed Vending By-law. Councillor Paquette suggested building in an inflation factor rate to be changed by Council motion or rates to be reviewed on an annual basis. Councillor Mersereau advised that some municipal units have the fees established by policy rather than by-law as it is easier to change. Councillor Mersereau further suggested that based on information of a Committee of the Whole meeting held May 8th, 2013 the proposed fee is too high. Mayor Tompkins suggested that vending fees for not for profit organizations should be the same as other fees. It was agreed to the fees as follows:

| | One Year Permit | Seasonal Permit | Occasional Permit |
|------------------|------------------------|------------------------|--------------------------|
| Mobile Canteen | \$500.00 | \$250.00 | \$125.00 |
| Mobile Stand | \$200.00 | \$100.00 | \$50.00 |
| Non-Mobile Stand | \$50.00 | \$25.00 | \$10.00 |
| Garden Centres | \$20.00 | \$10.00 | \$5.00 |
| Flea Markets | \$20.00 | \$10.00 | \$5.00 |

Councillor Mersereau suggested the updated draft include Schedules A & B. Schedule B to include public parking lots, the main parking lot by the farmers market, town hall parking lot, Petite Park parking lot, the Skateboard parking lot, the Sinclair Inn parking lot, and the parking lot behind Leo's.

v. Alden Hubley – Well Rights Update

CAO St-Amour advised a copy of the well rights indicates the Town of Annapolis owns the well rights and in 1992 the well produced 46 imperial gallons per minute and that ownership of the well needs to be further investigated. Councillor Mersereau advised that he would like to facilitate and accommodate the request from Tony Harvey Operations Supervisor, Annapolis West, NS Transportation and Infrastructure Renewal. Mayor Tompkins indicated he would like a formalize agreement.

vi. Farmer's Market Change in Leasing Agreement Schedule

Considerable discussion was held regarding the Farmer's Market Lease Agreement; noting the water and electricity usage is included in the rent; if the Town is going to have a percentage of the rent the Town should be receiving financial statements and that should become a part of the Memorandum of Understanding; the power/electricity needs to be decided on as it is a cost of the Farmers Market and they can charge back the vendors for the power costs; if the Town increases the size of the market this should be offset by increased rent; also they have a second Farmers Market on Wednesday's; insurance should be a minimum of 2 million dollars and the Town of Annapolis Royal added as an additional insurer; all vendors should carry insurance. Mayor Tompkins advised it is our job to govern how Town agreements are set up; and as the agreement is being changed with respect to size of market, other changes could also be undertaken. When the agreement was originally set up, electricity was not available and there was no Wednesday Farmers Market. The agreement should be renegotiated due to all the changes. Councillor Mersereau noted the Farmers Market has a lease in effect, what would be their incentive to change it, noting the Farmers Market is positive for the Town. Mayor Tompkins suggested the increase in area for an increase in rent or be responsible for the power.

CAO St- Amour clarified that the background minutes for why the Farmers Market moved into the parking lot will brought forward; to request financials on an annual basis from the Farmers Markets; regarding insurance, confirm the Town is added as an insurer; bring forward a revised schedule to go along with the current agreement; suggest the Farmers Market pay for electricity costs but the Farmers and Traders Market Association is not obligated to renegotiate a revision to the lease until 2017. Councillor Hudson noted the barn also has electricity. Deputy Mayor Power noted the only changes discussed were changing the defined area to expand the Farmers Market.

Mayor Tompkins noted at the time the original contract was drawn up there was no power to the facility, this agreement rolled over, and further to change the agreement to expand the defined area, the agreement could be changed for other items.

vii. Events Protocol – Update

- ≡ Monday of the first weekend Natal Days Parade, Mayor leads parade, business casual
- ≡ First weekend of Natal Days, Mayor attends Sunset Ceremonies, speech, chain of office and business attire
- ≡ Mayor or Deputy Mayor, Natal Days Princess Tea at Fire Hall, no speech, semi-formal dress
- ≡ Cadet Review in Cornwallis in, chain of office and business dress

≡ Cadet Graduation, Thursday of their final week. Mayor or rep, no speech, chain and business dress.

viii. Town Crier

Councillor Paquette advised that people enjoy reading the Town Council motions in the Town Crier and Councillor Paquette suggested printed titles which indicate what the motions are referring to. Councillor Paquette noted that citizens are interested in the remuneration policy and the IT motion to purchase Ipads and suggested this be addressed in the next Town Crier. It was agreed to contact other Towns that use Ipads for an explanation of convenience with regards to agendas and communications.

Deputy Mayor Power inquired with respect to the paving that was supposed to be undertaken this year. CAO St-Amour noted that the Town is not at the top of the list for paving by the paving firm and the paving will be completed when it fits the paving firm's schedule.

9. NEW BUSINESS:

i. Approval of Encroachment Onto Town Land, 324 St. George Street for Wheelchair Access

CAO St-Amour advised that PHAC has tabled the decision regarding the application for wheelchair access at 324 St. George Street; awaiting further information with respect to types of material and when PHAC receives additional information and makes a decision, the recommendation will be forthcoming to council. CAO St-Amour noted that under the Town of Annapolis Royal Streets and Sidewalks By-law, Council may by agreement authorize an encroachment as long as it fits the requirements of the Building Code. Councillor Mersereau suggested consideration be given to a wooden wheelchair access ramp rather than concrete.

MOTION 6

It was moved by Councillor Hudson, seconded by Councillor Paquette to recommend that Town Council table the decision to approve the encroachment for wheelchair access at 324 St. George Street until a recommendation is put forth from PHAC. **CARRIED.**

ii. Flag Policy

Councillor Paquette advised that protocols are in place for flying flags noting the Royal Union Jack flag has a protocol, and further it is an inappropriate use and cultural insensitivity to leave this flag up indefinitely as there are Acadians tourists who may be insulted. Mayor Tompkins advised the Town of Annapolis Royal had a lot of different heritages and displaying flags should not be considered offensive but inclusive.

Councillor Paquette suggested if the Town wants color, fly banners not flags; the supremacy of another flag should not take over the Canadian flag, and other flags could be flown then taken down. Councillor Mersereau advised he agrees with the CAO's recommendation to update the current Flag Policy. Mayor Tompkins suggested that all flags be removed other than what is flown at the front of the town office. Councillor Paquette suggested as a solution to the flags on the power poles, banners representing our festivals should be flown instead, advertising the festivals ahead of time (examples include Magnolia Festival, Ghost Town, Paint the Town, Natal Days). Deputy Mayor Power suggested amending the Flag Policy to include a banner section.

MOTION 7

It was moved by Councillor Paquette, seconded by Deputy Mayor Power to recommend that Council instruct Public Works to remove the British flags in Town within 3 days.

Discussion was held regarding the removal of the flags.

AMENDED MOTION 7

Deputy Mayor Power amended the motion to recommend that Council instruct Public Works to remove the British flags as soon as possible. Councillor Mersereau voted nay. **CARRIED.**

MOTION 8

It was moved by Councillor Hudson, seconded by Deputy Mayor Power to recommend that Council fly the Canadian flag, the Nova Scotia flag, and the Town flags as the only flags allowed to be flown on the flag pole in front of the Town Office as per the Flag Policy and no flags to be flown elsewhere on Town power poles. Councillor Paquette voted nay. **CARRIED.**

iii. Request for Extension, Queen Anne Inn – Orderly & Peaceful Conduct By-law

MOTION 9

It was moved by Deputy Mayor Power, seconded by Councillor Hudson to recommend that Council grant an extension for noise emission on October 25 and October 26, 2013 until 12 o'clock midnight each night for the operation of recorded music on the 25th and live acoustic music on the 26th, that the \$50 fee be waived as a one-time circumstance, and further, that the owners of Queen Anne Inn be required to notify adjacent land owners about the two evenings events. Mayor Tompkins voted nay. **CARRIED.**

iv. Annapolis Partnership Steering Committee Minutes and Protocol for Regional Cooperation

MOTION 10

It was moved by Councillor Mersereau, seconded by Deputy Mayor Power to recommend that Council approve Mayor Tompkins and CAO St-Amour to sign the Protocol for Regional Cooperation. **CARRIED.**

v. Council Representative to Attend the Fundy Web Wrap Up Meeting in September
CAO St- Amour will attend the upcoming Fundy Web wrap up meeting.

vi. Memo of Understanding – Active Living Coordinator

It was agreed to table this item until after the in-camera items.

vii. Paymentus, Credit Card Payment Option

Councillor Mersereau advised he would support the recommendation as presented subject to staff phoning other municipal units and receiving favourable responses.

MOTION 11

It was moved by Councillor Paquette, seconded by Councillor Hudson to recommend that Council approve Administration to continue to pursue the "Paymentus" option credit card payment with zero cost to the Town and authorize the CAO to sign the Master Services Agreement. **CARRIED.**

Recess 10:10 to 10:15

viii. Annual Non-profit Property Tax Reduction

Councillor Mersereau suggested this item be combined with item ix. Mayor Tompkins inquired if this is advertised annually. CAO St- Amour advised no.

ix. Day Care Centre Property Tax Reduction 2013-2014

MOTION 12

It was moved by Councillor Hudson, seconded by Councillor Mersereau to recommend that Council approve reduction in taxes for the following roll numbers and in the amounts listed for a total reduction in 2013/2014 taxes in the amount of \$9,760.50 as follows:

| Roll Number | Amount |
|------------------------------------|---|
| 00479993 | \$2,320.50 |
| 02355256 | \$1,911.00 |
| 00092428 | \$ 768.00 |
| 06445721 | \$1,912.50 |
| 02045486 | \$ 142.50 |
| 02045494 | \$1,672.50 |
| 3611957 | \$ 1033.50 as per the Town of Annapolis Royal Non-Profit Organization |
| Property Tax Reduction By- law and | |
| 1033204 | \$ 648.00 as per the Day Care Centre's Property Tax Reduction and |
| Exemption By-law. CARRIED. | |

x. Seasonal Tourist Business Reduction 2013-2014

MOTION 13

It was moved by Councillor Mersereau, seconded by Councillor Paquette to recommend that Council approve reduction in taxes for the following roll numbers and in the amounts listed for a total reduction in 2013/14 taxes in the amount of \$10,265.06 due to seasonal tourist business reductions:

| Roll Number | Amount |
|-------------|----------------------------|
| 92274 | \$3,301.20 |
| 1408402 | \$ 828.45 |
| 2466988 | \$2,575.13 |
| 3144577 | \$1,331.66 |
| 4542975 | \$2,228.63 CARRIED. |

xi. Income Statement Town Operating, Period April 1, 2013 to July 31, 2013

Discussion was held regarding the Operating Income Statement for period April 1, 2013 to July 31, 2013. It was agreed to have more details provided on the following Line Items

01-24343Z; 01-024420F, 01-24221Z; 01-23180Z. Councillor Mersereau requested complete financials up to August 31, 2013 be available prior to the Council meeting of September 16.

xii. Balance Sheet Water Utility April 1, 2013 to July 31, 2013

The Balance Sheet for the Water Utility April 1, 2013 to July 31, 2013 was reviewed.

xiii. Balance Sheet Town Operating April 1 to July 31, 2013

The Balance Sheet for the Town Operating April 1, 2013 to July 31, 2013 was reviewed.

xiv. Request For Support of the Lac-Megantic Community

It was agreed that the time has passed for a letter of support.

xv. The Pacific Flag Institute – Request for Flag

It was agreed take no action with regard to this request.

xvi. Letter from Peter Davies

A letter was received from Peter Davies tendering his resignation from the Marketing & Economic Committee. Discussion was held and it was agreed to advertise for a citizen representative to be appointed to the Marketing and Economic Development Committee in the Town Crier and on the Town website. Chairman of the MEDC Paul Paquette will send a letter of thanks.

xvii. Letter from Warden Reg Ritchie - ARRA

A letter was received from Warden Reg Ritchie of the County of Annapolis, advising the County would be pleased to assist with the marketing of the ARRA facility by including it in their newly-developed “prospect package template for vacant buildings, vacant lots and industrial sites”.

xviii. Verbal Request to Mayor Tompkins re: Funding Request for Participation in Doers and Dreamers 2014 Travel Guide.

Mayor Tompkins advised Bill Monk contacted him regarding the Town placing an advertisement in the Doers and Dreamers 2014 Travel Guide; 275,000 copies are distributed, cost between \$800-\$1,000, suggested two pages side by side to include where to stay, where to eat, what to see, what to do, awards and events schedules.

MOTION 14

It was moved by Deputy Mayor Power, seconded by Councillor Hudson, to recommend that Council take out an advertisement in the 2014 Doers & Dreamers including the electronic copy at a cost of \$1,000. **CARRIED.**

xiv. 2013 UNSM Conference – Halifax re: Council Members Attendance and Booking of Room at Westin Nova Scotia

Discussion was held regarding the UNSM Conference to be held in Halifax November 5th, 6th and 7th. It was agreed Deputy Mayor Power and CAO St-Amour will attend.

Due to the dates of the UNSM Conference it was agreed to hold the November Committee of the Whole Meeting November 4th, 2013.

xv. Additional Information from Standard Life re: UNSM Pension Plan

The Board of Directors of the Union of Nova Scotia Municipalities (UNSM) is stopping its sponsorship of the UNSM Pension Plan effective March 31, 2014.

Standard Life would be pleased to offer pension plans to each municipal employer, which would allow keeping some of the features and include some additional services. Councillor Hudson suggested contacting Manulife for Pension Plan Information. CAO St-Amour suggested Council could request from the UNSM, as a member of the UNSM, a copy of their recommendation report.

xvi. Legion Path to Farmers Market

Councillor Paquette advised that the pathway from the Legion to the Farmers Market is grassed over due to all the rain in July and inquired if the Town wants to maintain the pathway. Deputy Mayor Power noted there is a line item in the budget for pathway maintenance.

10. GENERAL CORRESPONDENCE: (FOR INFORMATION ONLY)

- i. BandFest – Thank you
- ii. County of Annapolis – ARRA Committee
- iii. Commissionaires Nova Scotia
- iv. Annapolis Board of Trade – Round Kiosks
- v. Service Nova Scotia and Municipal Relations – Municipal Advisory’s Territory Assignments
- vi. The Union of Nova Scotia Municipalities – Cessation of the Pension Plan
- vii. Municipality of Annapolis County Council – Summary of Motions – July 16, 2013 Nova Scotia Municipal Finance Corporation – Annual Report – Copy available in CAO’s office
- viii. UNSM – Support for a Joint AMA/UNSM Education Program
- ix. Property Valuation Services Corporation – Annual Report – Copy available in CAO’s office

11. IN-CAMERA:

- i. Reason a) Acquisition, sale, lease and security of municipal property – two items
- ii. Reason c) Personnel Matter – two items
- iii. Reason g) Legal Advice – two items

MOTION 15

It was moved by Councillor Hudson, seconded by Councillor Paquette to move in-camera at 11:05 pm.
CARRIED.

MOTION 16

It was moved by Councillor Hudson, seconded by Councillor Paquette to come out of in-camera at 11:55 pm. **CARRIED.**

12. ADJOURNMENT:

MOTION 17

It was moved by Councillor Hudson, seconded by Councillor Paquette to adjourn at 11:56 pm.
CARRIED.