

**Planning & Heritage Advisory Committee  
Approved Minutes of Meeting held  
April 7, 2014, 9:30 a.m.**

**Present:** Chair Adrian Nette, Vice Chair Ian Lawrence, Ern Dick, Councillor Paul Paquette, Sefton Squires, Carole Carter, Dan Froese, PHMC Sandi Millett-Campbell and Recording Secretary Bourke.

**Regrets:** Councillor Sherman Hudson

1. **Call to Order:** Chair Nette called the meeting to order at 9:30 am.

2. **Additions to the Agenda**

New Business 10 b) Application AR14-009-HER

New Business 10 c) Meeting times

3. **Approval of the Agenda**

**MOTION #PHAC-2014-APR-7-01**

It was moved by Councillor Paquette, seconded by Sefton Squires to approve the agenda as amended. **CARRIED.**

4. **Approval of the Minutes**

≡ Approval of the minutes of the Planning & Heritage Advisory Committee held on March 3, 2014.

PHMC Sandi Millett-Campbell advised that Regrets should have included Vice Chair Ian Lawrence.

**MOTION #PHAC-2014-APR-7-02**

It was moved by Councillor Paquette seconded by Sefton Squires to approve the minutes of the meeting held March 3, 2014 as amended. **CARRIED.**

**PLANNING ADVISORY COMMITTEE**

1. **Reports**

≡ Planning Services Report – February 2014

PHMC Sandi Millett-Campbell reviewed the Planning Services Report for February 2014.

**MOTION #PHAC-2014-APR-05**

It was moved by Councillor Paquette seconded by Ern Dick to accept the Planning Service Report for February 2014 as presented. **CARRIED.**

1. **Business Arising** - None

2. **New Business**

a) Meeting Dates – 1<sup>st</sup> Monday

Discussion was held regarding the dates of the PHAC meetings as members of the Committee work.

**MOTION PHAC-2014-APR-06**

It was moved by Sefton Squires, seconded by Ian Lawrence to recommend to Council that the PHAC meetings be held the 1<sup>st</sup> Monday of each month at 6:30 pm. **CARRIED.**

## **HERITAGE ADVISORY COMMITTEE**

### **3. Reports**

- ≡ Status Report on PHAC Recommendations to Council & Action Items from PHAC Meetings

PHMC Sandi Millett-Campbell reviewed the Heritage Status Report.

### **MOTION #PHAC-2014-APR-07**

It was moved by Councillor Paquette, seconded by Ern Dick to accept the Heritage Status Report as presented. **CARRIED.**

### **9. Business Arising - None**

### **10. New Business**

- a) AR14-008-HER – 41 Church St - Request for Changes to Property Adjacent to Heritage Building

PHMC Sandi Millett-Campbell reviewed application AR14-008-HER 41 Church Street.

### **MOTION #PHAC-2014-APR-03**

It was moved by Ern Dick, seconded by Councillor Paquette that PHAC recommend to Council that the application to put an addition on the main house and renovate the exterior of 41 Church Street as detailed in the application AR14-008-HER be approved, providing all conditions of the Land Use By-Law are met. **CARRIED.**

- b) AR14-009-HER – 262 St. George Street - Signage

PHMC Sandi Millett-Campbell reviewed application AR14-009-HER 262 St. George Street.

### **MOTION #PHAC-2014-APR-04**

It was moved by Sefton Squires, seconded by Councillor Paquette that PHAC recommend Council give heritage approval to the applicant to install signage at 262 St. George Street as detailed in the application AR14-009-HER, providing the requirements of the Land Use By-law are met. **CARRIED.**

### **11. Next Meeting**

- ≡ Tentative – May 5, 2014 9:30 am

### **12. Adjournment**

### **MOTION #PHAC-2014-APR-08**

It was moved by Ian Lawrence, seconded by Sefton Squires to adjourn the meeting at 9:40 a.m. **CARRIED.**

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Chairman Adrian Nette

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Recording Secretary Bourke