

**Planning and Heritage Advisory Committee**  
**December 5, 2011**  
**9:30am**

**CALL TO ORDER:** The meeting was called to order at 9:30am by Chair Davies.

**Present:** Chair Peter Davies, Councillor Kathie Fearon, Councillor Holger Mueller-Sparenberg, Grant Slinn Corinne Frantel, Keith Saunders and Administrative Assistant Monica Mills as recording secretary.

**Regrets:** Ian Lawrence, Councillor Sherman Hudson

**APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:** November 7, 2011

**ADDITION TO AGENDA:**

-ARRA<sup>1</sup>

-Update on direction signs. Chair Davies explained that PHAC had asked ADPC to develop a proposal for locations of commercial signage and he would like an update.

**APPROVAL OF AGENDA**

Motion 1:

It was moved by Corinne Frantel, seconded by Councillor Fearon that the agenda dated December 5, 2011 be approved with additions. Motion carried.

**APPROVAL OF MINUTES:**

-page 3, item 3: should read "...similar to Joan Harrison's house".

-page 3, item 3: should read "...the change to the door at Town Hall and possible future alterations."

Motion 2:

It was moved by Councillor Fearon, seconded by Corinne Frantel that the minutes dated November 7, 2011 be approved as amended. Motion carried.

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<sup>1</sup> Annapolis Royal Regional Academy

**BUSINESS ARISING – Planning Advisory Committee**

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
1. Review of terms of Office for PHAC members	The committee discussed the terms of office for the committee. As there are no references in the PHAC By-law, the discussion was tabled.		

**NEW BUSINESS – Planning Advisory Committee**

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
N/A			

**Business Arising – Heritage Advisory Committee**

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
N/A			

**New Business – Heritage Advisory Committee**

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
Heritage Week- 2012	The committee discussed the date of Heritage Day. It was decided to table the discussion until January.	PHAC	JANUARY
Designating the ARRA as a heritage building	The committee discussed the designation of ARRA as a heritage building. Councillor Mueller-Sparenberg stated that he would vote against the designation of the building, as it would affect the development and potential sale of the building. Councillor Fearon stated that she would in favour of the designation. Chair Davies requested that Keith Saunders develop an evaluation of the building for the next PHAC meeting.	PRELIMINARY REPORT: KEITH SAUNDERS	JANUARY
Holme's Garage	Grant Slinn stated that he was trying to develop a plan to restore Holme's garage. He added that the current operator is planning to close later in December. Grant Slinn stated that he had attempted to contact the owner, Irving, but has not received a response. The building is considered to be of significance as it is one of the few remaining pre-war gas stations in the province. Councillor Mueller-Sparenberg stated that he would get Council's endorsement of the project. Administrative assistant, Monica Mills stated that she would put an article in January's Town Crier. Grant Slinn indicated that he would keep the committee informed of the situation.	PUT ITEM IN JANUARY NEWSLETTER (MONICA MILLS)  UPDATE JANUARY AGENDA (GRANT SLINN)  COUNCIL ENDORSEMENT (COUNCIL)	JANUARY  JANUARY  DECEMBER

**NEXT MEETING: January 9, 9:30 am**

**ADJOURNMENT**

**MOTION 3:**

It was moved by Councillor Fearon, seconded by Corinne Frantel that the meeting be adjourned at 10:23am. Motion carried.

