

Planning and Heritage Advisory Committee
MINUTES
January 9, 2012
9:30am

CALL TO ORDER: The meeting was call to order at 9:31am by Chair Davies.

Present: Chair Peter Davies, Grant Slinn, Councillor Sherman Hudson, Councillor Kathie Fearon, Deputy Mayor Mueller-Sparenberg, Keith Saunders, Corinne Frantel, Brad Hall, administrative assistant Monica Mills as recording secretary.

Regrets: Ian Lawrence

APPROVAL OF PHAC MINUTES: December 5, 2011

Motion 1:

It was moved by Councillor Hudson, seconded by Councillor Fearon that the minutes dated December 5, 2011 be approved. Motion carried.

ADDITION TO AGENDA:

- Heritage: Windows at Town Hall

APPROVAL OF AGENDA:

Motion 2:

It was moved by Corinne Frantel, seconded by Councillor Fearon that the agenda be approved as amended. Motion carried

REPORTS:

The committee reviewed the status report. It was decided that the terms of reference be referred to Council for their review.

BUSINESS ARISING - Planning

| ITEM | DECISION / ACTION | RESPONSIBILITY | TARGET DATE |
|------|-------------------|----------------|-------------|
| N/A | | | |

NEW BUSINESS - Planning

| ITEM | DECISION / ACTION | RESPONSIBILITY | TARGET DATE |
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| 1. Development and Building Report | Motion 3: It was moved by Grant Slinn, seconded by Councillor Hudson that the Development and Building report be accepted by the Committee. Motion carried. | | |
| 2. Location of sculptures | <p>Brad Hall provided a brief history of sculptural donations to the Town. He stated that Committee of the Whole had suggested that he approach PHAC to develop a plan for a sculpture that the owner wanted to donate to the Town. He added that the Historic Gardens had developed a policy regarding the long term loan of sculptures, he suggested that PHAC use this as a template for their own policy. Planning technician, Keith Saunders, stated that from a development point of view, permits would be required if the sculptures exceeded 6 feet in height and depended on their location.</p> <p>Brad Hall stated that his hope was to create a legacy of sculpture within the Town and a bi-annual conference of artists and sculpturers could be established.</p> <p>Deputy Mayor Mueller-Sparenberg commented that in terms of the donated sculpture the Town would be liable and have to obtain additional insurance if it was accepted. The committee discussed the development of a working paper regarding sculptures, as well as, the potential of erecting the donated sculpture beside in the little plaza beside Town Hall.</p> <p>Motion</p> <p>It was moved by Grant Slinn, seconded by Councillor Fearon that it be recommended to Council approve that</p> | | |

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| | <p>the Town accept the loan of the sculpture, the Tuning Fork, to be located in the small plaza located beside Town Hall and the sculpture must be installed according to the building code for a two-year period; subject to council's acceptance of responsibility for that sculpture during that period of time and any other issues that may be appropriate. Motion carried.</p> <p>Motion 4: It was moved by Grant Slinn, seconded by Councillor Fearon that it be recommended to Council that they approach ARCAC requesting that they spearhead the development of a working group by approaching interested parties on behalf of PHAC in order to develop a working paper that will create a plan for the future installation of sculptures within Town limits within the next twelve months. Motion carried.</p> | | |
| 3. Plans for the replacement of the cenotaph | The committee discussed the future plans for the cenotaph. Chair Davies stated that PHAC should be involved as the new cenotaph will be erected beside a designated heritage property. | | |

Business Arising: Heritage

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| 1. Heritage Week 2012 | Chair Davies stated that Heritage Week will be during the week of February 20, 2012. He added that there will be the presentation of the design awards. Deputy Mayor Mueller-Sparenberg stated that it would be beneficial to have the public involved. He suggested that Council's open-house be combined with the presentation with an emphasis on heritage. The matter was left with Town Staff to determine a date. | | |
| 2. ARRA Designation- Staff report | Planning Technician Keith Saunders stated that he had completed the staff report added that while creating the | | |

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| | <p>report he discovered that in 1988 the property was given to the province during the course of renovations. The committee tabled action until further clarification and direction could be provided by Council. Councillor Fearon suggested that the municipal advisor be approached for assistance.</p> <p>Motion: It was moved by Councillor Fearon, seconded by Councillor Hudson that it be recommended to Council that they consider in principal the inclusion of 590 St George Street as a designated heritage property. In the case that Council agree, PHAC requests that they be instructed to pursue the development of appropriate documentation. Motion carried.</p> | | |
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New Business: Heritage

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| 3. Windows at Town Hall | The committee discussed the potential tenders. | | |
| 4. Holme's Garage | Grant Slinn stated that he and Deputy Mayor Mueller-Sparenberg had met with ADEDA ¹ . The planning director of ADEDA stated that they are willing to assist. Grant Slinn added that conversations with the land owners were occurring and more information should develop by the end of January. | | |
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NEXT MEETING: February 6, 2012

¹ Annapolis Digby Economic Development Agency

ADJOURNMENT:

Motion 5:

It was moved by Corinne Frantel, seconded by Councillor Fearon that the meeting be adjourned at 11:26am. Motion carried.