

Planning and Advisory
DRAFT MINUTES

July 4, 2011

9:30am

CALL TO ORDER: The meeting was called to order by Chair Davies at 9:30 a.m.

Present: Chair Peter Davies, Councillor Holger Mueller-Sparenberg, Councillor Sherman Hudson, Corinne Frantel, Sharon McAuley from ADPC and Lynn Moar as recording Secretary

Regrets: Councillor Kathie Fearon, Grant Slinn, Ian Lawrence

APPROVAL OF MINUTES: It was moved by Corinne Frantel, seconded by Councillor Hudson that the minutes dated June 6, 2011 be approved. Carried

ADDITION TO AGENDA:

- Chair Peter Davies added discussions with Councillor Marilyn Wilkins of the County Heritage Advisory Committee

APPROVAL OF AGENDA

It was moved by Councillor Hudson, 2nded by Corinne Frantel that the agenda dated July 4, 2011 be approved as amended. Carried

REPORTS

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
1. Status Report from ADPC	Sharon McAuley reviewed the newly formatted Status Report with members of the committee. During discussions it was noted that town real estate agents and brokers should be provided with a list of heritage properties in the Town for their reference.	Sharon McAuley	

PLANNING ADVISORY COMMITTEE: BUSINESS ARISING

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
1. Inflatable Air Dancer located at Loose Ends	Sharon McAuley reported that the inflatable dancer has been taken down. She reported that there is nothing in the bylaws prohibiting such an item, but perhaps it should be looked at when the bylaws are next revised		
2. Harris House Galleries sign	Sharon McAuley reported that a letter has been drafted to owner of the building by ADPC. Peter Davies stated that he believes that there should be a closer look taken at a revision of the Heritage bylaw, specifically in the matter of signage and requested that an item be put on the August Agenda to look at revisions to some small items.		
3. Visitor Information Kiosk	After some discussion it was noted that the Town is not responsible for the Kiosk and therefore has no responsibility to move it.		

PLANNING ADVISORY COMMITTEE: NEW BUSINESS

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
<p>1. Application to amend development agreement by Fortier Mills</p>	<p>Don Brown and Joy Elliott were present to discuss the proposed development agreement with members of the committee. After some discussion, it was agreed that Joy Elliott would amend the agreement, section 6.2 to state that Houses of Nova Scotia by Allen Penney would be the publication used as reference for design guidelines/templates. With that change agreed to the following recommendation was made:</p> <p>It was moved by Corinne Frantel, seconded by Councillor Hudson that a recommendation be forwarded to Council that the Town of Annapolis Royal enter into an Agreement Amending the Development Agreement with Brown Bros. Excavating Ltd. For the purposes of the development of a comprehensively planned residential subdivision as outlines in this report and identified in the draft Agreement attached.</p> <p>Chair Peter Davies gave thanks to Joy Elliott and Don Brown for attending.</p>		

HERITAGE ADVISORY COMMITTEE: BUSINESS ARISING

1. Building Awards	The committee noted that there is still only one application		
2. Heritage Act Update	<p>Keith Saunders of ADPC received a report from Kevin Barrett of the Province outlining what changes had been made to the Heritage Act. He noted that while some of the concerns of the Committee had been met in the report, ie the wait for deregistration is now a 3 year term and the corporate penalty has been increased to \$250,000, however, many items were not addressed. It was noted that while “public building interiors” was defined and added to the Act under saving important interiors, the definition only encompasses Nova Scotia Government Buildings. It was also noted that there was no change or clarification for status of municipal designated properties within a HCD.</p> <p>Peter Davies voiced his concern that the guidelines recommended a few months ago are misleading in some way – is the wording of the guidelines incorrect or ineffective. Sharon McAuley suggested referencing the guidelines in the revision of the Heritage By-Law</p>		
3. 165 St. George Street	<p>The Committee reviewed the proposal to erect two signs at this property. After some discussion the following recommendation was made:</p> <p>It was moved by Corinne Frantel, seconded by Councillor Hudson that Council approve the painting of a wall sign at</p>		

	165 St. George Street as proposed, but that the proposed hanging sign be moved to the right side of the building.		
4. 396 St. George Street	<p>The Committee reviewed the application for Alterations to this property and discussed it with Heather McCormick who explained the proposal and noted that the storage shed is in such bad repair that it will be gutted and left as a storage shed. After some discussion the following motion was made:</p> <p>Moved by Corinne Frantel, seconded by Councillor Hudson that the changes to 396 St. George Street be approved as proposed.</p>		
5. 258 St. George Street	<p>A request to change the wall sign by Donna and Tjishe van der Meer was discussed by the Committee. The change would show a picture of a sailing ship and the name of original owner below picture (Atlee). However at this time no rendition of the new sign has been received so the matter has been tabled pending the receipt of an artist's rendition. It should be noted that once a rendition is received, the matter can get to next council if design of sign and colour chips can be left at town hall for committee can look at it and then do a phone call to approve.</p>		
6. Meeting with Marilyn Wilkins	<p>Chair Davies told the Committee that he will speak with Ms. Wilkins in early Sept to set up a time and have special meeting to talk about Heritage items.</p>		
7. Local Information Utility demonstration	<p>Sharon McAuley invited all members of the Committee to a demonstration of the Local Information Utility being developed at ADPC by Keith Saunders on Friday at 9 am at council.</p>		

NEXT MEETING: August 2, 2011

ADJOURNMENT - It was moved by Corinne Frantel that the meeting be adjourned at 11:15 am.