

**Town of Annapolis Royal
Planning & Heritage Advisory Committee
Approved Minutes
June 3, 2013, 9:30 am**

Present: Chair Adrian Nette, Sefton Squires, Councillor Hudson, Ian Lawrence, Planning Technician Saunders, Recording Secretary Millett-Campbell, and Phil Roberts.

Regrets: CAO St-Amour, Councillor Paquette, and Ernest Dick.

1. Call to Order

Chairman Nette called the meeting to order at 9:32am

2. Additions to the Agenda

- 9 (b) Wood vs Vinyl windows information handout
- 9 (c) Re: Motion 3c from May minutes

3. Approval of Agenda

MOTION 1

It was moved by Ian Lawrence, seconded by Councillor Hudson to approve the agenda as amended.

CARRIED.

4. Approval of Minutes of May 6, 2013

MOTION 2

It was moved by Councillor Hudson, seconded by Sefton Squires to approve the minutes of the Planning & Heritage Advisory Committee held on May 6, 2013 as presented. **CARRIED.**

PLANNING ADVISORY COMMITTEE

5. Reports

- Status Report on PHAC Recommendations to Council & Action Items from PHAC Meeting
Planning Technician Saunders noted there has been no change to the report since last month.
- Planning Services Reports – April 2013
Planning Technician Saunders reviewed the regular monthly report which provides a summary of permits, development permits for the month of April.

6. Business Arising

None.

7. New Business

None.

HERITAGE ADVISORY COMMITTEE

8. Reports

- Status Report on PHAC Recommendations to Council & Action Items from PHAC Meetings
Planning Technician Saunders noted the changes on the report.

9. Business Arising

- Sandi Millett-Campbell reviewed Motion #17 from Council minutes May 22, 2013.

10. New Business

a) AR13-010-HER – 144 St. George St. – Request for Changes to a Heritage Building

Phil Roberts was in attendance and noted the addition would be built on the rear of the current structure with a limited view from the streetscape.

MOTION 3

It was moved by Ian Lawrence, seconded by Councillor Hudson that PHAC recommends to Council to give heritage approval to the applicant to construct an addition to 144 St George Street as detailed in the application, with the condition that the exterior trim and siding detail match the existing and that the appropriate building code requirements of the land use by-law are met. **CARRIED.**

10. b) Wood vs Vinyl Windows information handout

Sefton Squires handed out information on pros and cons of windows. Sefton would like to see the Town to say “no” to vinyl windows on all heritage properties. This is fast becoming the new Heritage reality across North America in all Heritage manifestos’. Annapolis Royal, as the birthplace of built heritage, must catch up to its responsibilities to preserve its built heritage inventory intact for future generations.

MOTION 4

It was moved by Sefton Squires, seconded by Ian Lawrence that PHAC recommends to Council that the Town of Annapolis Royal bring its Heritage Building Policy in line with other Provincial and Municipal jurisdictions, and that the Town amend Policy #2011-5 (approved and adopted by council Mar. 21, 2011) under Guidelines Section 1 Registered Heritage Buildings - Preferred approach, with the addition of one line " Vinyl windows and vinyl/metal doors are not acceptable replacement units on Registered Heritage Buildings."

2 YEA and 2 NAY, NOT CARRIED.

10 c) Re: Motion 3 (c) May Minutes.

Sefton Squires would like to see Council to take the steps to enforce its own policies, as it is now there are no repercussions to the applicants that do not follow Council's decision.

MOTION 5

It was moved by Ian Lawrence, seconded by Sefton Squires that PHAC recommends to Council to adopt a policy to empower the CAO to use Town staff or contractors to enforce compliance to LUB,

where applicable, after the advice of the Development Officer, and invoice the non-compliant party for the services. **CARRIED**

11. Next Meeting

- Tentative – July 2, 2013 9:30 am

12. Adjournment

MOTION 4

It was moved by Councillor Hudson, seconded by Ian Lawrence to adjourn at 11:10 am. **CARRIED.**

Chair Adrian Nette

Recording Secretary Millett-Campbell