

**Planning & Heritage Advisory Committee
Approved Minutes of Meeting held
June 9, 2014, 6:30 p.m.**

Present: Chair Adrian Nette, Ern Dick, Councillor Hudson, Councillor Paul Paquette, Sefton Squires, Barry Moody, Heather McCormick, Jeff Hafting, Planning Heritage and Marketing Coordinator Sandi Millett Campbell and Recording Secretary Dawn Bourke.

1. Call to Order: Chair Nette called the meeting to order at 6:00 pm.

2. Additions to the Agenda: None

3. Approval of the Agenda:

MOTION #PHAC-2014-June-9-01

Moved by Councillor Paquette, seconded by Councillor Hudson to approve the agenda as presented.

CARRIED

4. Approval of the Minutes:

MOTION #PHAC-2014-June-9-02

Moved by Councillor Hudson seconded by Ern Dick to approve the minutes of the Planning & Heritage Advisory Committee meeting held May 5, 2014 as presented. **CARRIED**

PLANNING ADVISORY COMMITTEE

5. Reports

PHMC Millett-Campbell reviewed the Planning Services report for April 2014.

MOTION #PHAC-2014-June-9-03

Moved by Councillor Hudson, seconded by Councillor Paquette to accept the Planning Services report for April 2014 as presented. **CARRIED**

6. Business Arising: None

7. New Business: None

HERITAGE ADVISORY COMMITTEE

8. Reports

PHMC Millett-Campbell reviewed the Heritage Status Report and noted most of the applications have been closed since the last meeting.

MOTION #PHAC-2014-June-9-04

Moved by Ern Dick, seconded by Councillor Paquette to accept the Heritage Status Report as of May 2014 as presented. **CARRIED**

9. Business Arising: None

10. New Business

a) AR14-014-HER – 430 St George Street - Request for Changes to a Heritage Property

PHMC Millett-Campbell reviewed the application.

MOTION #PHAC-2014-June-9-05

Moved by Ern Dick, seconded by Sefton Squires, that PHAC recommends to Council that the applicant at 430 St. George Street be given heritage approval to repair and replace the windows to match the size and shape of the existing windows, repair the side verandah, remove the rear porch, rotate and move the garage, and other repairs as detailed in application AR14-014-HER, providing all conditions of the Land Use By-law are met. **CARRIED**

b) AR14-015-HER – 396 St George Street - Request for Changes to a Heritage Property

PHMC Millett-Campbell reviewed the application.

MOTION #PHAC-2014-June-9-06

Moved by Sefton Squires, seconded by Ern Dick that PHAC recommends to Council that the applicant at 396 St. George Street be given heritage approval to add a staircase at the back of the building and install a wooden sign on the front lawn by the garden, as detailed in application AR14-015-HER, providing all conditions of the Land Use By-law are met. **CARRIED**

c) AR14-017-HER – 712 St George Street – Request for Changes to a Heritage Property

PHMC Millett-Campbell reviewed the application.

MOTION #PHAC-2014-June-9-07

Moved by Councillor Hudson, seconded by Councillor Paquette, that PHAC recommends to Council that the applicant at 712 St. George Street be given heritage approval to install a fence at the rear of property as detailed in application AR14-017-HER, providing all conditions of the Land Use By-law are met. **CARRIED**

d) AR14-018-HER – 62 Chapel Street – Request for Changes to a Heritage Property

PHMC Millett Campbell reviewed the application. Sefton Squires corrected the misinformation regarding this property advising the back portion was built in 1941 and the front portion was built in 1729 and suggested the misinformation regarding 62 Chapel Street should be corrected.

MOTION #PHAC-2014-June-9-08

Moved by Councillor Hudson, seconded by Councillor Paquette that PHAC recommends to Council that the applicant at 62 Chapel Street be given heritage approval to replace the windows in the porch with double hung wooden windows as detailed in application AR14-018-HER, providing all conditions of the Land Use By-law are met. **CARRIED**

11. Next Meeting:

July 7, 2014 6:30 pm

PHMC Millett-Campbell advised no meetings are held during the month of August and suggested an article be placed in the July Town Crier advising of the meeting date of July 7, 2014 and the next meeting in September 2, 2014.

It was agreed to place an article in the Town Crier regarding the dates of the Planning & Heritage Advisory Committee meetings for July and September, noting no August meeting will be held.

Sefton Squires asked if the members of the Committee could receive the unapproved minutes as soon as possible after the meeting. PHMC Millett-Campbell advised this matter could be discussed with the CAO.

12. Adjournment:

MOTION #PHAC-2014-June-9-09

Moved by Councillor Hudson, seconded by Councillor Paquette to adjourn the meeting at 7:17pm.

CARRIED

Chair Adrian Nette

Recording Secretary Bourke