

Planning and Heritage Advisory Committee
MINUTES

CALL TO ORDER: The meeting was called to order at 9:30am by Chair Davies.

Present: Chair Davies, Deputy Mayor Mueller-Sparenberg, Councillors Hudson and Fearon, Corinne Frantel, Ian Lawrence, Grant Slinn, Planning Technician Keith Saunders, Administrative Assistant Monica Mills as recording secretary, Sefton Squires

Regrets:

APPROVAL OF PHAC MINUTES: Feb 5, 2012

Motion 1:

It was moved by Councillor Fearon, seconded by Councillor Hudson that the minutes dated February 5, 2012 be approved. Motion carried.

ADDITION TO AGENDA:

APPROVAL OF AGENDA:

Motion 2:

It was moved by Councillor Fearon, seconded by Corinne Frantel that the agenda dated March 5, 2012 be approved, Motion carried

PUBLIC HEARING

PRESENTATIONS

REPORTS:

Status Report on PHAC recommendations to Council and Action Items from PHAC Meetings

The committee discussed the items on the status report. Keith Saunders stated that a lot of items can be closed and deleted from the report. The committee discussed the plans for the cenotaph. It was decided that Deputy Mayor Mueller-Sparenberg and Ian Lawrence would approach the Legion Executive to discuss the plans for the cenotaph.

Motion 3:

It was moved by Councillor Fearon, seconded by Deputy Mayor Mueller-Sparenberg that the group signage at the market square remain under the control of Council. Motion carried.

BUSINESS ARISING - Planning

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
None			

NEW BUSINESS - Planning

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
Planning Services Report January 2012			

Business Arising: Heritage

ARRA ¹ Designation	The committee discussed the designation of ARRA as a heritage property. Currently, ARRA is owned by the Province. Keith Saunders stated that there was no point in proceeding as long as the school was still operating. Chair Davies stated that he had written a letter to the Minister of Education regarding the school. He added that he had not received a response and was intending on following up the matter this afternoon. He encouraged the other members of the committee to write similar letters and attend the meeting		
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¹ Annapolis Royal Regional Academy

	<p>regarding the closure on March 21, 2012.</p> <p>Motion 4: It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Ian Lawrence that the Town write a letter to the appropriate department regarding the designation of ARRA as a heritage property, seeking their agreement to the Town proceeding with the municipal registration process.</p>		
Cenotaph	The committee decided that Ian Lawrence and Deputy Mayor Mueller-Sparenberg will meet with the Legion executive regarding their plans for the cenotaph.	Ian Lawrence and Deputy Mayor Mueller-Sparenberg	
Holme's Garage	Discussion of this item was considered after moving in camera. Grant Slinn undertook to update the committee when he had information.	Grant Slinn	
Realtors Pamphlet	Chair Davies stated that he and Grant Slinn had produced sample brochures. The committee reviewed the brochures and discussed the possibility of arranging a meeting with local real estate agents to educate them on the importance of heritage within the Town. It was decided that it would be beneficial to post Grant Slinn's brochure on the website to inform potential buyers. It was decided that both brochures could be emailed to real estate agents so that they may educate potential buyers. Councillor Fearon and Chair Davies will meet to review the brochures prior to posting them.	Chair Davies, Councillor Fearon and Grant Slinn	
PHAC Terms of Office	There was no discussion.		
Sculptures	There was no discussion. Chair Davies subsequently advised that he had met with the Chair of ARCAC, Grace Butland who agreed that ARCAC would take the leadership role in planning a Sculpture walk. It is understood that there is no money coming from the Town to help the design /planning process.		
Windows at Town Hall	Sefton Squires presented the proposed designs of the windows which the committee reviewed. He explained that the arch window will be replaced with single-paned glass		

	<p>with the central pane being operable. He added that the single-pane window would have a U value of 1. The U value could be increased with curtains or a plastic pane. He added that all of the windows could be painted with white Duration paint, which has a lifetime warranty. Sefton Squires noted that the windows in Council Chambers were originally double-hung. He will be replacing them with single hung windows and will store the extra weights and pulleys in the frame for future use for wooden windows on the first floor.</p>		
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New Business: Heritage

<p>Request for alteration to Heritage Building 340 ST George</p>	<p>The committee reviewed the application to remove part of the chimney. Motion 5: It was moved by Grant Slinn, seconded by Deputy Mayor Mueller-Sparenberg that PHAC recommends to Council that the property located at 340 St George Street be given heritage approval to alter its exterior appearance to allow for removal of the damaged section of chimney down to the eaves. Motion carried.</p>		
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NEXT MEETING: April 2, 2012

ADJOURNMENT

Motion 6:

It was moved by Deputy Mayor Mueller-Sparenberg, seconded by Corinne Frantel that the meeting be adjourned at 11:03am. Motion carried.