

**Town of Annapolis Royal  
Planning & Heritage Advisory Committee  
Approved Minutes  
November 12, 2013**

**PRESENT:** Chair Adrian Nette, Ernest Dick, Ian Lawrence, Councillor Paul Paquette, Sefton Squires, Planning & Heritage Marketing Coordinator Sandi Millett-Campbell, CAO Carol St-Amour, Recording Secretary Dawn Bourke, 2 members of the public.

**REGRETS:** Councillor Sherman Hudson

1. **Call to Order:** Chair Nette called the meeting to order at 9:30 am.

2. **Additions to the Agenda:** None

3. **Approval of the Agenda:**

**MOTION 1**

It was moved by Ian Lawrence, seconded by Councillor Paquette to approve the agenda as presented. **CARRIED.**

4. **Approval of the Minutes:**

- Approval of the minutes of the Planning & Heritage Advisory Committee held on October 7, 2013.

**MOTION 2**

It was moved by Ern Dick, seconded by Councillor Paquette to approve the minutes of the Planning & Heritage Advisory Committee meeting held October 7, 2013 as presented. **CARRIED.**

**PLANNING ADVISORY COMMITTEE**

5. **Reports - None**

6. **Business Arising - None**

7. **New Business - None**

**HERITAGE ADVISORY COMMITTEE**

8. **Reports**

- **Status Report on PHAC Recommendations to Council & Action Items from PHAC Meetings**

Sefton Squired inquired with regards to the concrete ramp at 324 St. George Street.

Councillor Paquette advised the encroachment for the ramp requires further information prior to the approval of Town Council. It was noted as far as the Planning and Heritage Advisory Committee is concerned the ramp issue has been completed.

PHMC Millett-Campbell reviewed the Heritage Status Report.

9. **Business Arising - None**

## 10. New Business

a) AR-13-035-HER – 669 St George St - Request for Changes to Heritage Building  
PHMC Millett-Campbell advised that a TEU Unit/ shipping container is located on this property.

### **MOTION 3**

It was moved by Councillor Paquette, seconded by Ern Dick, that PHAC recommend to Council that the application to build a storage shed at 669 St George Street as detailed in the application AR13-035-HER be approved, providing all conditions of the Land Use By-law are met.

**CARRIED.**

b) AR-13-036-HER – 294 St George St – Request for Changes to Heritage Building

### **MOTION 4**

It was moved by Councillor Paquette, seconded by Ian Lawrence, that PHAC recommend that Council give heritage approval to the applicant to install signage at 294 St George Street as detailed in the application AR13-036-HER, providing the requirements of the Land Use By-law are met.

**CARRIED.**

c) AR13-038-HER - 223 St. George Street – Request for Changes to Heritage Building

### **MOTION 5**

It was moved by Ern Dick, seconded by Councillor Paquette, that PHAC recommend to Council that the applicant at 223 St. George Street be given heritage approval to add heat pumps on the sides of the house, and not visible to viewers on St George Street, as detailed in application AR13-038-HER be approved, providing all conditions of the Land Use By-law are met. **CARRIED.**

PHMC Millett-Campbell suggested that an article be placed in the Town Crier regarding the process to be followed if someone wishes to install heat pumps in a heritage building or is adjacent to a heritage building.

## **Next Meeting**

- Tentative – December 2, 2013 9:30am

## 11. Adjournment

### **MOTION 6**

It was moved by Ern Dick, seconded by Councillor Paquette to adjourn the meeting at 9:55 a.m.

**CARRIED.**

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Chair Adrian Nette

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Recording Secretary Bourke