

Planning and Heritage Advisory Committee
October 3, 2011
9:30am

CALL TO ORDER: The meeting was called to order at 9:31am by Chair Peter Davies.

Present: Peter Davies, Corinne Frantel, Councillor Sherman Hudson, Councillor Kathie Fearon, Grant Slinn, Keith Saunders and Administrative Assistant Monica Mills as recording secretary.

Regrets: Ian Lawrence

APPROVAL OF PHAC minutes: August 2, 2011

It was moved by Councillor Hudson, seconded by Councillor Fearon that the minutes dated August 2, 2011 be approved. Motion carried.

ADDITION TO AGENDA:

-Heritage: New Business, Town Hall front door

APPROVAL OF AGENDA

It was moved by Grant Slinn, seconded by Corinne Frantal that the agenda be approved as amended. Motion carried.

Reports:

- Status reports on PHAC recommendations to Council: Keith Saunders reported that all of the previous recommendations to Council have been addressed. The status of the Harris House signage: Keith Saunders reported that the matter has gone to the Town's legal advisor. Chair Davies suggested that the owner of the Old Dairy building be notified regarding the illegal sign on their building. Keith Saunders replied that he would discuss the matter with Building Inspector Hank Sawchuck.
- Councillor Fearon suggested that an item be placed in the November Town Crier announcing the winners of the building awards.
- Chair Davies requested an update on the location of group signage. Keith Saunders stated that Sharon McAuley would address this matter at the November 7, 2011 meeting.

BUSINESS ARISING – Planning Advisory Committee

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE

N/A			
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NEW BUSINESS - Planning Advisory Committee

Development & Building Report August 2011 - September 2011	The committee discussed the reports. Chair Davies asked if a permit was issued for 266 St Anthony Street. Keith Saunders replied in the negative, he added that approval would have to be retroactive.		
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BUSINESS ARISING: Heritage Advisory Committee

N/A			
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NEW BUSINESS - PHAC

ITEM	DECISION / ACTION	RESPONSIBILITY	TARGET DATE
Request for an alteration to a Registered Heritage Property	<p>The committee discussed the ownership of 266 St Anthony Street which is also 324 St George Street. Chair Davies suggested that it be verified whether or not the owner had a building permit prior to construction.</p> <p>Councillor Fearon suggested that an article be placed in the Town Crier explaining to residents, as well as approval from PHAC, a building permit is required for all construction and alterations to heritage buildings or buildings that are next to designated heritage properties.</p> <p>Recommendation 1: It was moved by Councillor Hudson, seconded by Grant Slinn that Council approve the construction of a 8x13 addition to 324 St George Street retroactively. The committee would like Council to note that this particular project had been constructed prior to PHAC approval and the owner of the property had not obtained a building permit; therefore this recommendation is made with great hesitance by the committee, as the owner's actions undermines the authority and purpose of heritage</p>		

	consideration by the committee.		
b. Meeting with the County Heritage Advisory Committee	Chair Davies reported that he had met with Marilyn Wilkins, Chair of the County Heritage Advisory Committee, to discuss a joint heritage advisory meeting. The committee decided that it would be best to schedule the meeting during the daytime later in the month at the County office. Chair Davies will communicate the committee's recommendations to the County.		
c. LUB/HB sign Control	Keith Saunders stated that Sharon McAuley would discuss this item with PHAC at the Nov. 7, 2011 meeting.		
d. Front door of Town Hall	<p>The committee discussed the new front door at Town Hall. Councillor Fearon suggested that the committee have a formal protest against the installation of the door. Grant Slinn stated that he was prepared to resign from the committee as the actions of Town Hall undermine the authority of the committee. Administrative Assistant, Monica Mills stated that Sharon McAuley had requested that she search for the date of the approval of the new door. Council had been discussing the front door as early as 2009 and the latest discussion occurred at Council on May 16, 2011. She added that she would continue to search for the specific motion of approval.</p> <p>Recommendation 2: It was moved by Grant Slinn, seconded by Councillor Hudson that PHAC would like to issue a strong protest about the changes to the front door of Town hall, a registered Heritage property, for which an application should have been made for a substantial change to this heritage property. The above mentioned change occurred without any input from PHAC. PHAC finds this door inappropriate and recommends that Council refinish the door in a faux wood style which would make the door more appropriate.</p>		

NEXT MEETING: November 7, 2011

ADJOURNMENT:

It was moved by Councillor Fearon, seconded by Councillor Hudson that the meeting be adjourned at 10:30am. Motion carried.