

**Planning & Heritage Advisory Committee  
Approved Minutes of Meeting Held  
September 2, 2014, 6:30 p.m.**

**Present:** Chair Adrian Nette, Councillor Sherman Hudson, Ian Lawrence, Sefton Squires, Planning Heritage and Marketing Coordinator Sandi Millett-Campbell, Recording Secretary Dawn Bourke and Sheila Journeay.

**Regrets:** Ern Dick, Councillor Paul Paquette

1. **Call to Order:** Chair Nette called the meeting to order at 6:37 pm
2. **Additions to the Agenda:** Business Arising Item 9a) 21 Church Street

**3. Approval of the Agenda:**

**MOTION #PHAC-2014-09-2-01**

It was moved by Councillor Hudson, seconded by Ian Lawrence to approve the agenda as amended.  
**CARRIED**

4. **Approval of the Minutes of the Planning & Heritage Advisory Committee held on July 16, 2014.**

**MOTION #PHAC-2014-09-2-02**

It was moved by Councillor Hudson, seconded by Ian Lawrence to approve the minutes of the Planning & Heritage Advisory Committee held July 16, 2014 as presented. **CARRIED**

**PLANNING ADVISORY COMMITTEE**

**5. Reports Planning Services Report – June 2014 & July 2014**

PHMC Millett-Campbell reviewed the Planning Services Report for June 2014.

**MOTION #PHAC-2014-09-2-03**

It was moved by Councillor Hudson, seconded by Ian Lawrence to accept the Planning Services Report for June 2014 as presented. **CARRIED**

PHMC Millett-Campbell reviewed the Planning Services Report for July 2014.

**MOTION #PHAC-2014-09-2-04**

It was moved by Ian Lawrence, seconded by Sefton Squires to accept the Planning Services Report for July 2014 as presented. **CARRIED**

**6. Business Arising**

**7. New Business**

**HERITAGE ADVISORY COMMITTEE**

**8. Reports: Status Report on PHAC Recommendations to Council & Action Items from PHAC Meetings**

PHMC Millett-Campbell reviewed the Heritage Status Report.

**MOTION #PHAC-2014-09-2-05**

It was moved by Ian Lawrence, seconded by Sefton Squires to accept the Heritage Status Report as of July 30, 2014 as presented. **CARRIED**

**9. Business Arising**

**a) 21 Church Street AR14-021-HER-21**

Sefton Squires advised that the recommendation to Council from the Planning and Heritage Advisory Committee regarding the emergency fire escape was based on an order from the Fire Marshall specifying to have the work done in 30 days; and the footprint was to remain the same. Sefton Squires advised he will talk to the members of Council regarding this.

**10. New Business**

**a) AR14-023-HER – 401 St George Street – Request for Changes to a Heritage Property**

**MOTION #PHAC-2014-09-2-06**

It was moved by Ian Lawrence, seconded by Sefton Squires that PHAC recommends to Council that the applicant at 401 St George Street be given heritage approval to replace the windows, install a new deck, add additional parking, and install a ground sign as detailed in the application AR14-023-HER, providing the requirements of the Land Use By-law are met. **CARRIED**

**b) AR14-024-HER – 64 St Patrick's Lane – Request for Changes to a Property Adjacent to a Heritage Property**

**MOTION #PHAC-2014-09-2-07**

It was moved by Sefton Squires, seconded by Ian Lawrence that PHAC recommend to Council that the application to build a garage at 64 St. Patrick's Lane as detailed in the application AR14-024 be approved, providing all conditions of the Land Use By-law are met. **CARRIED**

**11. Next Meeting**

Tentative – October 6, 2014 9:30 am

**12. Adjournment**

**MOTION #PHAC-2014-09-2-08**

It was moved by Ian Lawrence, seconded by Sefton Squires to adjourn the meeting at 7:11 pm **CARRIED**

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Chair Adrian Nette

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Recording Secretary Bourke