

**Town of Annapolis Royal
Approved Minutes of the Special Council Meeting
June 8, 2013, 10:00 a.m.**

1. **PRESENT:** Mayor Tompkins, Deputy Mayor Power, Councillor Hudson, Councillor Mersereau, Councillor Paquette, CAO St-Amour.
2. **REGRETS:** None
3. **CALL TO ORDER:** Mayor Tompkins called the meeting to order at 10:00 a.m.
4. **BYLAW ENFORCEMENT:**

Council discussed the need for a bylaw enforcement function as there are Town Bylaws that are not being adhered to and therefore require enforcement. There was a suggestion that this function might be performed by members of the Annapolis Royal Police Department. A review of Town bylaws will be done and a draft policy formulated for Council's consideration.

5. **LETTER TO COUNTY RE: ECONOMIC DEVELOPMENT DEPARTMENT ASSISTANCE AND ARRA ISSUE**

The Annapolis Royal Regional Academy sub-committee established an August 31, 2013 deadline for development of an information package for use in soliciting expressions of interest in the redevelopment of the ARRA property.

MOTION 1

Moved by Councillor Paquette, seconded by Deputy Mayor Power that a letter be sent to the Municipality of the County of Annapolis Council asking for assistance from staff of the County Economic Development Department to the Town's Ad hoc Annapolis Royal Regional Academy (ARRA) Committee and further, request County Council's consideration of a grant to the Town in an amount of \$5,000 to match the Town's contribution for creation and printing of promotional material and advertising, to seek expressions of interest from developers and businesses for future development prospects at ARRA. **CARRIED.**

6. **COUNCIL REMUNERATION POLICY**

Council discussed the draft policy as written and presented by Councillor Mersereau and decided to consider the policy after Council completes their discussion of the draft 2013/14 budget later in the meeting.

7. **TELUS – CELLULAR PROPOSAL**

Telus rates are competitive with Bell Aliant.

8. **CUSTOM PAGE MEDIA – INFRASTRUCTURE UPGRADE PROPOSAL**

Council reviewed the proposal and asked the CAO to seek clarification regarding the server software version, travel time, sharing of excel spreadsheets with Sharepoint and software compatibility with laptops.

9. DELOITTE LLP – ANNUAL ENGAGEMENT LETTER – AUDIT COMMENCES JUNE 17, 2013

Council sought clarification if there is wording in the tender document about negligence on behalf of the auditor being the responsibility of the audit.

10. ACADIA CENTRE FOR SOCIAL & BUSINESS ENTREPRENEURSHIP – PROPOSAL

Council reviewed the proposal and asked that the Town of Yarmouth be asked about grants that they may have obtained for ACSBE to proceed with work for the Town. Additionally, Council requested that Paul Stackhouse be contacted to see if ACSBE proposal might fit criteria for funding through the Destination Southwest ferry fund.

Council recessed at 11:40 a.m.

Council reconvened at 11:47 a.m.

11. ANNAPOLIS POOL STANDING COMMITTEE

Council reviewed the draft Annapolis Pool Standing Committee policy and noted that if this committee is formed, the general liability insurance will be covered under the Town insurance policy without additional coverage. The Friends of Annapolis Pool Society (FAPS) will continue to purchase their own Directors and Officers liability insurance. FAPS will be the management arm of the Committee that runs the pool and its programs and the Council Standing Committee will be the overseers.

MOTION 2

Moved by Councillor Paquette, seconded by Councillor Hudson that the Policy Establishing the Annapolis Pool Committee as amended, be approved.

CARRIED.

MOTION 3

Moved by Deputy Mayor Power, seconded by Councillor Paquette that Councillor Hudson and Councillor Paquette be appointed the Town representatives on the Annapolis Pool Standing Committee and further that Anna Guest, Lynn Longmire and Pierre Igot be appointed The Friends of the Annapolis Pool Society representatives. **CARRIED.**

Council directed the CAO to provide a copy of the policy to the Town insurers.

Council recessed at 12:00 noon

Council reconvened at 12:35 p.m.

MOTION 4

Moved by Councillor Mersereau, seconded by Councillor Hudson to move in camera at 12:37 p.m. **CARRIED.**

12. IN CAMERA:

- i) Reason (e) Contract Negotiations
- ii) Reason (e) Contract Negotiations
- iii) Reason (c) Personnel Matter

Council moved out of in camera at 2:13 p.m.

13. DISCUSSION OF DRAFT 2013/14 BUDGET LINE ITEMS

Council continued their line-by-line review of various operation and capital budget items. The CAO was directed to ask the Province what future capital expenditures were being planned or contemplated in relation to Seniors Housing. Deputy Mayor Power noted that she understands low income people, not necessarily seniors, living in Annapolis Royal Seniors Housing complexes.

14. COUNCIL REMUNERATION POLICY

The current annual remuneration rates for members of Council have not changed during the past six years and are as follows; Mayor \$8,500.; Deputy Mayor \$5,500.; Councillors \$4,000. Councillor Mersereau stated that as the Mayor's position as well the Councillor positions were contested during the October, 2012 election, the current low rate of remuneration did not appear to be an impediment to attracting candidates to serve on Council. He further stated that he did not believe any increase in remuneration, other than a CPI based cost of living increase was warranted, at least until early 2015 in order to allow sufficient passage of time for the results of the efforts of the current Council to be more effectively measured. He also proposed that stakeholder input be invited prior to increasing Council remuneration beyond a CPI based cost of living increase, and that in any event the aggregate for the annual remuneration for all Council Members be capped at 2.0% of General Operating Revenues for the preceding fiscal year. It was subsequently discussed that the cap based on a percentage of General Operating Revenues might more appropriately be set at 2.5%.

MOTION 5

Moved by Councillor Paquette, seconded by Councillor Mersereau that the Council Remuneration Policy as amended, except Section 1, be approved. **CARRIED.**

MOTION 6

Moved by Councillor Paquette, seconded by Deputy Mayor Power that Section 1. The Annual remuneration to be paid to the Mayor, the Deputy Mayor, and Councillor of the Town beginning on July 1, 2013, shall be as follows:

- a) Mayor - \$10,500;
- b) Deputy Mayor - \$6,700
- c) Each Councillor - \$5,000.

Councillor Mersereau voted nay. **CARRIED.**

15. ADJOURNMENT

MOTION 7

Moved by Councillor Mersereau, seconded by Councillor Hudson adjourn at 3:30 p.m. **CARRIED.**

<i>1Action:</i>	<i>Date</i>	<i>Signature</i>
Reviewed by CAO		
Changes made by Admin		
Approved for website by CAO		
Sent to webmaster		