

**Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
Approved Minutes  
July 29, 2013**

**1. CALL TO ORDER:** Mayor Tompkins called the meeting to order at 12:32 pm.

**2. PRESENT:** Mayor Michael Tompkins, Councillor Byron Mersereau, Councillor Paul Paquette, Public Works/Local Traffic Authority Kevin McLean, Chief of Police Burt McNeil, Recording Secretary Dawn Bourke.

**3. REGRETS:**

**4. APPROVAL OF AGENDA:**

**MOTION 1**

It was moved by Councillor Mersereau, seconded by Councillor Paquette to approve the agenda as presented. **CARRIED.**

**5. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

**MOTION 2**

It was moved by Councillor Mersereau, seconded by Councillor Paquette to approve the minutes of the Traffic Flow Advisory Committee meeting held July 9, 2013 as presented. **CARRIED.**

**6. PUBLIC INPUT:** None

**7. PRESENTATIONS:** None

**8. BUSINESS ARISING:**

**i. Two Hours Parking Signs**

Discussion was held regarding two hour parking signs, noting it is usually Monday to Friday 9am-5pm; Councillor Paquette noted on Victoria Street (by the health food store) there is a parking sign posted to 6pm; and inquired why is there two hour parking on Victoria Street. Local Traffic Authority Kevin McLean advised the 2 hour parking signs on St. George Street were initially installed mainly for the businesses so employees would not park on the street and the Victoria Street signs were installed last year. Councillor Paquette suggested Victoria Street does not need to have a 2 hour limit at all. Police Chief McNeil advised the signs are enforced. Councillor Mersereau provided some history noting a former Councillor had a particular issue, specifically with the strip by the post office as employees were parking all day every day in front of the post office and it is one of the busiest places in Town, the two hour parking sign allowed people going to the Post Office a parking site, and as soon as the sign went up it stopped the employee parking situation. Mayor Tompkins suggested the wide section (new section) low traffic area of Victoria Street should be parking for the business people (staff), concerned with not having enough parking spaces in the Legion area and the lighting is poor. Councillor Paquette suggested 15 minute only parking.

Councillor Mersereau advised there are two issues being discussed – one is removing the 2 hour parking restriction on the new section of Victoria Street; and the other is to keep employees from taking parking spaces all day; and suggested the Town send a letter to the businesses/merchants who have employees in the downtown area, and have staff parking in designated staff parking areas and leave on street parking spaces for customers, and inform them the Annapolis Royal Police Department has been asked to monitor the two hour parking and issue tickets when appropriate. It was suggested to keep the 2 hour parking by the post office from St. Anthony Street to Prince Albert Road, and St. Anthony Street to downtown on St. George Street. It was noted there is 2 hour parking on the post office side from Prince Albert Road to the Bread and Roses B & B, and there is no parking from beyond the church up Victoria Street. Discussion was also held regarding adding another no parking section on Victoria Street from the MT & T building up.

### **MOTION 3**

It was moved by Councillor Paquette, seconded by Councillor Mersereau to recommend to Council to retain the 2 hour parking restrictions in the two parking spots across from the Post Office. **CARRIED.**

Local Traffic Authority Kevin McLean inquired if it is possible for the Annapolis Royal Fire Department to give permission to the Town to allow parking in front of fire hydrants to provide more parking in the downtown area. It was noted Provincial Statutes legislates vehicles cannot block fire hydrants. It was agreed to find out the distance of parking by intersections requirement and the distance of parking from a stop sign requirement.

#### **ii. 2 Way Stop at Post Office**

Councillor Paquette suggested the 2 way stop sign by the post office (intersection of Victoria Street and St. Anthony Street) become a 4 way stop. Local Traffic Authority Kevin McLean suggested the incline will cause vehicles slipping in the winter if there is a 4 way stop sign. Mayor Tompkins advised it is a logical 4 way stop as it is an intersection. Councillor Mersereau noted a reason for a 4 way stop would be pedestrian traffic walking to the post office. It was agreed to leave this item for now and it will be reviewed when dealing with parking by the post office. Police Chief McNeil advised that he reviewed the last 5 years of vehicle accident reports and noted one accident on Victoria Street and one accident on St. Anthony were reported in the last 5 years.

#### **iii. Length of time parking allowed on Victoria Street - between Prince Albert Road and St. Anthony Street on the Canada Post Office side of the street**

This item was dealt with under item i Two Hour Parking Signs.

#### **iv. 4 Way Stop at St. Anthony and Victoria Street**

This item was discussed under item ii 2 Way Stop at Post Office.

#### **v. St. George and St. Anthony Street Intersection 2 Way Stop Sign**

Councillor Mersereau suggested discussion regarding the corner of St. George and St. Anthony Streets, by the drugstore, as one of the previous issues was to discuss a 2 way stop sign on the corner of St. George and St. Anthony.

Councillor Mersereau noted when turning left the visibility is poor, the Source building sticks out. Police Chief McNeil advised vehicles have to inch into the crosswalk before having a clear view of oncoming traffic and then impeding pedestrian traffic.

Councillor Paquette advised one of the comments from the public meeting is when driving up St. Anthony Street loading trucks are turning on Victoria Street, and if clear the trucks turn onto St. George Street. Councillor Mersereau advised the intersection is a visibility issue. Mayor Tompkins suggested adding this item back to the agenda, and to install a temporary stop sign and see what happens. Discussion was also held regarding the crosswalk at the intersection of St. George and St. James Streets.

**vi. Elvis Lane – right of way access**

Considerable discussion was held regarding the town owned land of the parking lot between Drury Lane and Church Street, the set back requirements from the center line of a road to property on Church Street and/or Drury Lane (25 or 33 feet); access requirements; and legal agreements with property owners. It was noted the Town paved the parking area; therefore there must be an understanding of use, or easements registered. Mayor Tompkins noted as a Town there is a need to have legal rights to enforce and control access points. Mayor Tompkins commented the TFAC needs to address business parking within Town.

Police Chief McNeil departed the meeting at 1:30 pm.

Councillor Mersereau suggested a title search of the deed registry advising Gordon Silver does title searches and can locate the necessary paperwork.

Mayor Tompkins advised the color map presented for use at this meeting may not be accurate.

**9. NEW BUSINESS:**

**10. OTHER**

**11. ADJOURNMENT:**

**MOTION 4**

It was moved by Councillor Mersereau, seconded by Councillor Paquette to adjourn the meeting at 1:41 pm. **CARRIED.**

**NEXT MEETING: September 23, 2013 noon**

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Mayor Michael Tompkins

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Recording Secretary Bourke