

**Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
Approved Minutes  
July 9, 2013**

**MEMBERS:**

Mayor Michael Tompkins (Ex officio)  
Councillor Byron Mersereau  
Councillor Paul Paquette  
Public Works/Local Traffic Authority Kevin McLean  
Chief of Police Burt McNeil

- 1. CALL TO ORDER:** Mayor Tompkins called the meeting to order 12:12 pm.
- 2. PRESENT:** Mayor Tompkins, Councillor Mersereau, Councillor Paquette, Police Chief McNeil and Recording Secretary Bourke.
- 3. REGRETS:** Local Traffic Authority Kevin McLean

**ADDITION TO AGENDA:**

- 8. iv Two Hour Parking Signs
- 8. v 2 Way Stop at Post Office
- 8. vi 4 Way Stop at St. Anthony and Victoria Street
- 8. vii Accident Reports

**4. APPROVAL OF AGENDA:**

**MOTION 1**

It was moved by Councillor Paquette, seconded by Councillor Mersereau to approve the agenda as amended. **CARRIED.**

**5. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:  
March 26, 2013; and April 18, 2013**

**MOTION 2**

It was moved by Councillor Paquette, seconded by Councillor Mersereau to approve the minutes of the Traffic Flow Advisory Committee meeting held March 26, 2013 as presented. **CARRIED.**

**MOTION 3**

It was moved by Councillor Paquette, seconded by Councillor Mersereau to approve the minutes of the Public Meeting of the Traffic Flow Advisory Committee meeting held April 18, 2013 as presented. **CARRIED.**

**7. PRESENTATIONS: None**

## **8. BUSINESS ARISING: None**

### **i. Elvis Lane – right of way access**

Discussion was held regarding the Elvis Lane right of way access between #21 and #27 on the Annapolis Royal Market Area Map as follows:

- there is sign indicating “Elvis Lane” that was put up by the property owner
- there is a right of way between Building 17 & 27
- the lane has stop signs on other end of it
- on a normal road you cannot have visible barriers for sight lines
- where it enters onto St. James there would have to be a stop sign
- on one end there a camper blocking sight line and the other end has a bush the blocks sight lines, obstructing people trying to get out into traffic
- check agreement regarding plowing the roads
- pedestrian mall, expand the market, the lane way is on private property and owner had agreed to a right of way
- in the marketing document it mentions the Church Street Pedestrian area, and whatever they were planning was completed. Should have been documented. Review Council minutes
- the back area of old post office should be blocked during market on Wednesday and Saturdays
- people who drive are cautious of pedestrians
- it is a single lane traffic flow, has safety issues along it, that is where the terms of the right of way becomes more important
- parking on right of way blocks access
- no complaints of people going in from St. James
- the bank staff and the retail restaurant staff are parking back there
- there is metal post when travelling onto Elvis Lane by Church Street
- delivery trucks park out front
- Mayor Tompkins asked Police Chief McNeil to take a look Elvis Lane and Church Street where the steel post with cement inside it is
- the idea was for it to be a pedestrian lane
- the post that is there should only be in place during market place
- need to look at right of way agreement lane.

### **ii. Church Street – pedestrian walkway**

This item was discussed with the previous item.

### **iii. Farmers Market Parking**

Discussion was held regarding the Farmers Market Parking as follows:

- issue is a safety concern
- vending trucks parking in the parking lot, enticing people to walk into a parking lot for the vendors
- biggest issue is blocking the fire hydrants by the old foundry building
- vendors taking over the handicap parking spots
- big vending truck that parks on slant

- nothing to stop trucks from going in
- vendors take up parking closest to pub, no barriers to traffic
- in order to make more parking spots put more vendors on Church Street and less in parking lot
- usually same vendors in same spots
- additional parking at legion with signs directed to Market
- vendors in parking lot should be moved out and take over church street.

#### **MOTION 4**

It was moved by Councillor Paquette, seconded by Mayor Tompkins to recommend to Council that Council meet with the Farmers Market Association for an initial conversation with a view to accomplishing the removal of the vendors from the Farmers Market Parking Lot and move them to Church Street. **CARRIED.**

Further discussion as follows:

- no entry, exit or any signs that state this is a public parking area
- consider an entry and exit to manage flow of parking lot it is a free for all now
- nothing directing people “this is the farmers market” and “this is the parking area”
- suggest one new sign with parking and arrow right at the corner by lane by dairy
- on Drury Lane the first one has to be an entrance and the other the exit.

Issues with traffic and safety concerns with traffic. It was agreed to bring items 8.iv, 8.v and 8.vi to the next meeting of the Traffic Flow Committee and discuss these items first.

#### **vii Accident Reports**

Police Chief McNeil was asked to provide a report on accidents that have occurred in the last 5 years in the area of St. Anthony and Victoria streets and St. Anthony and St. George streets.

#### **9. NEW BUSINESS:**

#### **10. OTHER**

#### **11. ADJOURNMENT:**

##### **MOTION 5**

It was moved by Mayor Tompkins, seconded by Councillor Mersereau to adjourn the meeting at 1:16 pm. **CARRIED.**

**NEXT MEETING:** July 29 at noon

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Mayor Michael Tompkins

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Recording Secretary Bourke