

**Town of Annapolis Royal  
Traffic Flow Advisory Committee (TFAC)  
Approved Minutes  
September 23, 2013**

- 1. CALL TO ORDER:** Mayor Tompkins called the meeting to order at 12:07 pm.
- 2. PRESENT:** Mayor Michael Tompkins, Councillor Byron Mersereau, Public Works/Local Traffic Authority Kevin McLean, Recording Secretary Sandi Millett-Campbell.
- 3. REGRETS:** Chief of Police Burt McNeil, Councillor Paul Paquette
- 4. ADDITIONS TO THE AGENDA:**  
**Business arising v) Rules on Towns Responsibilities on roadways**

**5. APPROVAL OF AGENDA:  
MOTION 1**

It was moved by Councillor Mersereau, seconded by Local Traffic Authority McLean to approve the agenda as amended. **CARRIED.**

**6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:**

It was moved by Councillor Mersereau, to table the minutes of the Traffic Flow Advisory Committee meeting held July 29, 2013 as presented.

**7. PUBLIC INPUT:** None

**8. PRESENTATIONS:** None

**9. BUSINESS ARISING:**

**i. Two Hour Parking Signs**

Discussion was held on the 2 hour parking from St James Street to Victoria Street, and it was decided to keep the parking the same as it is now.

**ii. Distance Required of Vehicles Parking by 1) intersections and 2) from a Stop Sign**

Councillor Mersereau handed out an information sheet on the Rules of the Road and parking areas. It was decided that Public Works staff would paint a section on Victoria Street 5 metres from the crosswalk back, to discourage the parking too close to the intersection of Victoria St and St George Street.

**iii. St. George and St. Anthony Street Intersection 2 Way Stop Sign**

Discussion was held on installing a stop sign at the corner of St George Street and St Anthony Street. It had been suggested that the Town look at increasing the traffic flow by posting the stop sign approximately 3 feet from the sidewalk on the street.

## **MOTION 2**

It was moved by Councillor Mersereau, seconded by Mayor Tompkins to recommend to Council that Public Works department install a stop sign on the corner of St. George St and St. Anthony to make a 2 way stop on a trial basis in Spring 2014. **CARRIED.**

### **iv. Business Parking within Town**

The parking lot issue is an ongoing concern. Mayor Tompkins has requested an inventory of the number of parking lots, with the number of spaces separated by 2 hour parking, business parking and visitor parking for the Town parking lots. The data will be collected and information will be forwarded to the next meeting.

### **v. Rules on Towns responsibilities on the roadways**

Mayor Tompkins is going to request a map with all the legal street requirements measurement for the Town, and brought forward for the next meeting.

## **10. NEW BUSINESS:**

### **i. Letter from Peter Davies**

The committee has discussed the request from Mr. Davies. The committee is requesting CAO St-Amour send a letter to Mr. Davies with the motion that is going to Council.

## **11. OTHER: None**

## **12. ADJOURNMENT:**

## **MOTION 3**

It was moved by Mayor Tompkins, seconded by Local Traffic Authority McLean to adjourn the meeting at 1:15 pm. **CARRIED.**

**NEXT MEETING: October 28, 2013 noon**

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Mayor Michael Tompkins

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Recording Secretary Millett-Campbell