

**Town of Annapolis Royal
Council Meeting Approved Minutes
July 18, 2016 at 6:00 pm**

1. PRESENT: Vice-Chair Deputy Mayor Power, Councillors Mersereau and Hudson, CAO¹ Gregory Barr, Recording Secretary Amy MacManus, DoF² Melony Robinson (left after the Water Utility Budget was presented), and Lawrence Lake of Morse Brewster Lake (left after his presentation)

2. REGRETS: Mayor Michael Tompkins and Councillor Paquette

3. CALL TO ORDER: Chair Power called the meeting to order at 6:03pm.

4. ADDITIONS TO AGENDA:

- Under Section 11, New Business: Town Hall Opening Hours
- Under Section 11, New Business: Public Works Lawn Mower
- Under Section 11, New Business: Water Tower Update
- Under Section 11, New Business: Replacement of a Citizen's Lawn Chair

5. APPROVAL OF AGENDA:

MOTION #C2016-07-18-01

It was moved by Councillor Hudson, seconded by Councillor Mersereau to approve the agenda as amended. Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – June 20, 2016

MOTION #C2016-07-18-02

It was moved by Councillor Hudson, seconded by Councillor Mersereau to approve the minutes from June 20, 2016 with the following amendment: **MOTION #C-2016-06-20-17** that the discussion explaining why the motion was defeated be added to the minutes (that a motion was not required as staff could make the decision. The Cadets were granted permission). Motion carried.

- ii. Special Council – July 6, 2016

MOTION #C2016-07-18-03

It was moved by Councillor Hudson, seconded by Councillor Mersereau to approve the minutes from July 6, 2016 as presented. Motion carried.

Councillor Mersereau requested that for clarity purposes it be noted as a discussion point that in MOTION #SC2016-07-06-04 the date the "28th" refers to July 28th.

7. PUBLIC INPUT: N/A

8. ROUND TABLE:

Councillor Mersereau: Noted that there have been a good number of committee and sub-committee meetings since the last council meeting. He was disappointed that he was the only councillor in

¹ Chief Administrative Officer

² Director of Finance

attendance at the public strategic planning meeting and would like to see councillors in attendance at the upcoming sessions. The Historic Gardens *Wine and Roses* and *House and Garden Tour* were great successes and it was the best year yet for the roses.

9. PRESENTATIONS:

- Morse Brewster Lake – Audited Statements

Lawrence Lake of Morse Brewster Lake, presented the Draft Audited Statements. Discussion of the statements and amendments were made. Mr Lake will make the amendments tonight and send to DoF Robinson tomorrow who will forward them to Council so that they can be passed at the Special Council meeting on July 28, 2016.

10. BUSINESS ARISING:

- i. Water Utility Budget

Council discussed the water utility budget and made amendments prior to approving the budget.

MOTION #C2016-07-18-05

It was moved by Councillor Mersereau, seconded by Councillor Hudson to accept the Water Utility Budget presented with the following three changes subject to the removal of the \$10,000 flexible balance in 2016 for the Lequille water storage tower; an increase in professional services to \$10,000.00 from \$5,000.00; an increase in the transfer to Water Capital for \$62,500 from \$57,500.00. Motion carried.

- ii. Annapolis Valley International Town Criers Competition - Funding Request

Council discussed the funding request.

MOTION #C2016-07-18-06

It was moved by Councillor Mersereau, seconded by Councillor Hudson that we advise the organizing Chair for Town Crier competition to notify him that the Town will give them a \$600.00 contribution in the next fiscal year subject to the Town's support being recognized in the publicity. Motion carried.

11. NEW BUSINESS:

- i. Ratification of Electronic Vote Held June 27, 2016

MOTION #C2016-07-18-07

It was moved by Councillor Mersereau, seconded by Councillor Hudson that we ratify the electronic vote held June 27, 2016 to approve **MOTION #2016-06-27**: It was moved by Councillor Mersereau, seconded by Deputy Mayor Power that Council approves submission of a funding application for a project to the Clean Water and Wastewater Fund (CWWF) that entails replacement of sections 1460, 1470, 1490, 1500, 1910, 1920, 1930, 1940, 1950, and a portion of section 1120 of town sanitary lines and new manholes as outlined in the project submitted to CWWF for the sum total project costs of \$274,411, as provided by Hatch in their estimate dated May 20, 2016. Motion carried.

- ii. Town Hall Opening Hours

CAO Barr proposed that Town Hall change their opening hours from 8:30am-4:30pm.

MOTION #C2016-07-18-10

It was moved by Councillor Mersereau, seconded by Councillor Hudson that the hours during which the administration office at Town Hall is open to serve rate payers be changed from 9am-3pm to 8:30am-4:30pm effective within the next two weeks to be determined by the CAO. Motion carried.

iii. Public Works Lawn Mower

CAO Barr summarized the report on the Public Works Lawn Mower and the quotes for replacement. Council discussed.

MOTION #C2016-07-18-11

It was moved by Councillor Mersereau, seconded by Councillor Hudson that the CAO and the Superintendent of Public Works be authorized to pursue and to accept the Nova International quote for a new Kubota on the basis quote at a cost of \$5850.00 and HST subject to using their best efforts to maximize the proceeds from the existing mower either by a trade in allowance or re-sale. Motion carried.

iv. Water Tower Update

CAO Barr updated Council on the Water Tower and latest recommendations from the engineers. The most recent assessment included the total cost of replacement of the tank versus the cost of rehabilitation of the tank, which would add another 20 years to the life of the tank. If no action is taken, the tank will last 5-8 years. Council agreed to follow the engineers' recommendation and include the rehabilitation cost on a future budget.

v. Replacement of a Citizen's Lawn Chair

CAO Barr explained that Public Works were tidying up the parking lot area near Sinclair Mews and accidentally threw out a citizen's yard chair (it was located near the garbage that was being disposed). Council directed staff to pay the citizen the \$50.00 replacement cost of the chair.

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Planning and Heritage Advisory Committee (PHAC):

MOTION #C2016-07-18-04

It was moved by Councillor Mersereau, seconded by Councillor Hudson that Council gives the applicant at 539 St George Street heritage approval to replace the asphalt shingles with a grey metal roofing, as detailed in the application AR16-021-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

Marketing and Economic Development Committee (MEDC):

MOTION #C2016-07-18-07

It was moved by Councillor Mersereau, seconded by Councillor Hudson that Council approve that the Town investigate sources of funding for the \$25,000 to match the funding offered by AIRO for a façade beautification program. Motion carried.

CAO Barr relayed that he has done some investigation into potential funding sources for the Town's portion of the funding. To date he has not found a funding source. Council discussed the feasibility of being able to financially participate in the proposal. Staff will further investigate funding and the item will be addressed at the Special Council meeting on July 28, 2016.

Committee of the Whole (CoW)

MOTION #C2016-07-18-08

It was moved by Councillor Hudson, seconded by Councillor Mersereau that we ask staff and the Traffic Authority to proceed with establishment of a trail crossing following the guidelines provided by Joel Crowell, Provincial Traffic Authority, at the French Basin Trail, minus the warning stop signs on the trail. Motion carried.

MOTION #C2016-07-18-09

It was moved by Councillor Mersereau, seconded by Councillor Hudson that Council pass the resolution to guarantee a proportionate share of the Valley Waste capital financing in the form of the draft resolution presented to the Committee of the Whole meeting on July 6, 2016. Motion carried.

15. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor Tompkins
Not in attendance.
2. Marketing and Economic Development Committee – Mayor Tompkins
No discussion.
3. ARRA – Councillor Mersereau
No new updates. Optimistic that there are more condos that will sell in the coming days.
4. REMO – Councillor Hudson
No recent meeting. CAO Barr stated that there was CAO meeting related to REMO but he hasn't had a chance to review all of the take-away materials from the meeting.
5. Planning Services Report
Council discussed the report; query around the one development permit issued.
6. Planning and Heritage Advisory Committee – Councillor Paquette
Councillor Paquette not in attendance.
7. Traffic Flow Advisory Committee – Mayor Tompkins
No meeting.
8. CAO's Report
CAO Barr summarized his report. Discussion ensued.
9. Police Report – Deputy Mayor Power
Deputy Mayor Power provided an update.
10. Library Report – Deputy Mayor Power
Deputy Mayor Power was unable to attend last week's meeting.

11. Valley Waste Resource Management – Councillor Hudson
The next meeting is scheduled for later this week.

12. Water Report
No comments on the report.

13. Waterfront Development Committee - Mayor Tompkins
CAO Barr provided an update.

14. Municipal Effectiveness Advisory Committee (MEAC) - Councillor Mersereau
Councillor Mersereau updated Council on MEAC. To date he is disappointed in the progress of the committee as it is a bit slow moving.

16. OTHER BUSINESS:

17. CORRESPONDENCE:

i. UNSM MGA Review Website
Council discussed.

18. IN-CAMERA:

19. ADJOURNMENT:

It was moved by Councillor Hudson to adjourn the meeting at 9:05pm.

Vice-Chair Pat Power

Recording Secretary Amy MacManus