

**Committee of the Whole  
Unapproved Minutes  
October 5, 2016 at 6:30 p.m.**

**1. PRESENT:** Mayor Michael Tompkins, Deputy Mayor Power, Councillor Byron Mersereau, Councillor Paul Paquette, Councillor Sherman Hudson, CAO<sup>1</sup> Gregory Barr, Recording Secretary Amy MacManus, a member of the public (left at 7:30pm)

**2. REGRETS:** N/A

**3. CALL TO ORDER:** Mayor Tompkins called the meeting to order at 6:55pm

**4. ADDITIONS TO AGENDA:**

- Under Section 10, Business Arising, Item 1: “Water Development” be corrected to “Waterfront Development”
- Under Section 13, In-camera: Personnel Matter
- Under Section 13, In-camera: Personnel Matter
- Under Section 13, In-camera: Contract Negotiations be changed to Acquisition, Sale, Lease and Security of Municipal Property
- Under Section 11, New Business: Assessment of Federally Owned Properties within Municipalities
- Under Section 11, New Business: Fire Services Commission

**5. APPROVAL OF AGENDA:**

**MOTION #C2016-10-05-01**

It was moved by Councillor Mersereau, seconded by Councillor Hudson to approve the agenda as amended. Motion carried.

**6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

- i. Committee of the Whole – September 7, 2016

**MOTION #C2016-10-05-02**

It was moved by Councillor Hudson, seconded by Councillor Paquette to approve the September 7, 2016 minutes as presented. Motion carried.

**7. PUBLIC INPUT:** N/A

**8. ROUND TABLE:**

Councillor Paquette: Queried whether a sidewalk could be painted in by the Fire Hall between the Fire Hall and Highway 1. The subject will be addressed at the next Traffic Flow Committee meeting as will the 4-hour parking signs being implemented not on St. George Street.

Councillor Hudson: Relayed that he had a great time campaigning with the Mayor at the seniors’ home.

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<sup>1</sup> Chief Administrative Officer

Councillor Mersereau: Relayed that he has done some work on the water board issue and investment policy.

Deputy Mayor Power: Stated that the celebratory evening at the Academy was lovely. Council thanked CAO Barr and ARRA Project Manager Heather McCormick for their work on the project.

Mayor Tompkins: Noted that the Academy celebrations and signing-off on the sale of the ARRA property on October 3<sup>rd</sup> were very special. He thanked council members for their work these last four years and has thoroughly enjoyed working with members.

**9. PRESENTATIONS:**

- Presentation to Council

CAO Barr thanked council and presented them with a gift as a token for their work over the last four years.

**10. BUSINESS ARISING:**

- i. Waterfront Development Projects – Verbal Update

CAO Barr updated council on waterfront projects. The boardwalk tender has been issued with a submission deadline of October 17, 2016. The amphitheatre tender will be issued in a couple of weeks. Discussion ensued.

- ii. The Academy Library & Gym – Verbal Update

CAO Barr provided a verbal update on the Academy gym and library with focus on heating options and subsequent funding possibilities. Council discussed. Staff will be submitting a grant application to ACOA by the end of October.

**11. NEW BUSINESS:**

- i. Investment Policy

Council discussed the draft investment policy and suggested edits that were made by Councillor Mersereau, CAO Barr, and Director of Finance Melony Robinson. Councillor Mersereau will complete the draft. CAO Barr will add further amendments in draft form and then submit it to Municipal Affairs for their review.

- ii. Lequille Subdivision Customers

Mayor Tompkins and CAO Barr summarized the water concerns in two Lequille subdivisions. An engineer assessment is required to assess what needs to be done to properly service the customers in the subdivision. Talks have been underway with Premier McNeil and CAO John Ferguson, County of the Municipality of the County of Annapolis, to determine how best to address the issue. Council for the County has requested some assurances from residents and the Town if it is to proceed with the engineering assessment.

**MOTION #C2016-10-05-03**

It was moved by Deputy Mayor Power, seconded by Councillor Mersereau to recommend to Council that the Annapolis Royal Water Utility take over the total operation of the water service to the Hillside Drive and Branch Water Pipeline subdivisions and incorporate the residents of these subdivisions as regular customers of the Utility, subject to the completion, at no cost to the Utility, of all infrastructure and system upgrades required to have these service areas meet the standards of the Annapolis Royal

Water Utility both within the town boundaries and the county area to be serviced by Town. Motion carried. Councillor Hudson voted nay.

iii. Boat Building Project Future – Discussion

CAO Barr relayed that Ian Curry informed him that if the Tancook Whaler is to launch for 2017 then an entire month of work dedicated to working on the boat is required. Council discussed whether to press for the project to be completed for the 2017 celebrations or encourage the project to continue next summer as it did this summer. The latter was agreed upon.

iv. Canadian Legacy Society – Discussion

Mayor Tompkins informed council that the federal government denied funding for the Legacy Project. Mayor Tompkins relayed potential steps that are being considered as a response. Discussion ensued.

v. Inter-municipal Emergency Services Agreement Amendments

CAO Barr outlined the amendments in the agreement. Discussion ensued and council directed CAO Barr to make some enquiries about certain points in the agreement.

vi. Assessment of Federally Owned Properties within Municipalities

Deputy Mayor Power questioned where the property assessment of Fort Anne came from. Councillor Mersereau summarized what had occurred here and in Halifax regarding the grants and assessments of federally owned properties within municipalities.

vii. Fire Services Commission

Deputy Mayor Power queried why Annapolis Royal is not a part of the Fire Services Commission and would like more information. Council directed CAO Barr to ask Chief of Fire, Malcolm Francis, who is on the commission and why have they not presented to town council.

viii. Financials

- a) Town Operating August 2016 - Income Statement
- b) Town Operating August 2016 – Balance Sheet
- c) Water Operating August 2016 – Income Statement
- d) Water Operating August 2016 – Balance Sheet
- e) Capital Water August 2016 - Balance Sheet
- f) General Capital August 2016 – Balance Sheet
- g) Capital Reserve August 2016 - Balance Sheet
- h) Operating Reserve August 2016 – Balance Sheet

Council discussed.

vii. Aged Receivables

- a. Aged Receivables Water
- b. Aged Receivables Taxes

Council discussed.

**12. CORRESPONDENCE:**

- i. Letter of Support Request  
Council acknowledged the letter.

**MOTION #C2016-10-05-04**

It was moved by Councillor Hudson, seconded Councillor Paquette to move the meeting in-camera at 9.08pm. Motion carried.

**13. IN-CAMERA:**

- i. Acquisition, Sale, Lease and Security of Municipal Property
- ii. Litigation
- iii. Personnel
- iv. Personnel

**MOTION #C2016-10-05-05**

It was moved by Councillor Hudson, seconded Councillor Paquette to move the meeting out of camera at 10:29pm. Motion carried.

**14. ADJOURNMENT:**

The meeting was adjourned at 10:30pm.

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Chair Michael Tompkins

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Recording Secretary Amy MacManus