

**Committee of the Whole
Approved Minutes
January 5, 2017 at 4:00 p.m.**

1. **PRESENT:** Mayor William MacDonald, Councillor Owen Elliot, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr, Active Living Coordinator Noah Scanlan, and Recording Secretary Sandi Millett-Campbell. Derick Smith, Madelyn Conyers and Phill Craik all left after their presentation.

2. **REGRETS:** Deputy Mayor Pat Power

3. **CALL TO ORDER:** Mayor MacDonald called the meeting to order at 4:00 pm.

4. **ADDITIONS TO AGENDA:**

- Under Section 11, New Business, vii) Draft Proclamation for Fort Anne Day

5. **APPROVAL OF AGENDA:**

MOTION #C2017-01-05-01

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda as amended.
Motion carried.

6. **APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**

- i. Committee of the Whole – December 7, 2016

MOTION #C2017-01-05-02

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the December 7, 2016 minutes as presented. **Motion carried.**

7. **PUBLIC INPUT:** None

8. **PRESENTATION:**

- **Annapolis Valley Climbing Club**

Derick Smith, member of Annapolis Valley Climbing Club, informed Council of the history of rock climbing and bouldering with outdoor and indoor facilities in the surrounding area. Student and participant, Madelyn Conyers shared her thoughts on bouldering and how it was both physically and mentally challenging as an individual sport. It is a sport for all ages, genders and is a great confidence builder. Madelyn showed Council the minimal equipment needed for this sport. Phill Craik, Climb Nova Scotia, informed Council that rock climbing is a fast growing sport and will be in the 2020 Olympics. Rock climbing/Bouldering is a great sport for rural communities as it is not expensive and is year round activity. The Annapolis Valley Climbing Club is looking for space at the Academy as they have funding available for capital expenditures. Council viewed a short video of the draft concept designed for the area at the Academy. The Annapolis Valley Climbing Club is willing to pay the extra insurance costs and willing to sign a Memorandum of Understanding to outline all the details.

¹ Chief Administrative Officer

9. ROUND TABLE: None

10. BUSINESS ARISING:

i. Appointment to Boards and Committees Policy – Possible change from November to December
CAO Barr outlined the procedure on the appointments and the possibility to the change the date to December in the current policy that is attached to the agenda package.

MOTION #C2017-01-05-03

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to Council to change the Policy on appointments to Boards, Committee and Task Forces Policy to read all memberships shall be approved by Council annually in December, on the recommendation of the Chair, or more often, as required. **Motion Carried.**

Council discussed the option on developing a policy on the timing of the election of the chair to the Committees. Discussion tabled for the next meeting to give staff time to make a recommendation.

ii. Volunteer Awards

Council discussed nominations for the award. Councillor Sanford and Councillor Kinsella volunteered to gather information on all recipients for the applications.

MOTION #C2017-01-05-04

It was moved by Councillor Sanford, seconded by Councillor Elliot to recommend to Council to advance Jim Howe for a national award as a recipient to the lifelong Achievement award. **Motion Carried.**

MOTION #C2017-01-05-05

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to Council to advance Durline and Alan Melanson for a regional award under the Business Leader award. **Motion Carried.**

MOTION #C2017-01-05-06

It was moved by Councillor Sanford, seconded by Councillor Elliot to recommend to Council to advance Heather McCormick for a regional award under the Community Leader award. **Motion Carried.**

iii. NAY Voting – Recording of Names

CAO Barr sent out a request for information to the other municipalities in relations to their procedures in a NAY vote. Council discussed the options and opinions around this topic.

MOTION #C2017-01-05-07

It was moved by Councillor Sanford, seconded by Councillor Elliot to recommend to Council that the Nay vote names are recorded in the minutes. **Motion Carried.**

iv. Revised REMO Agreement

CAO Barr updated Council with the correspondence from the County of Annapolis on the concern to keep the arbitration clause in the REMO agreement and CAO Barr's recommendation to drop the arbitration clause from the agreement.

MOTION #C2017-01-05-08

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to Council to direct CAO Barr to contact the County of Annapolis and inform them that the Town is prepared to remove the arbitration clause from the REMO agreement. **Motion Carried.** 1 Nay Vote Mayor MacDonald.

v. Shipping Containers on St. James Street

CAO Barr contacted the property owner regarding the shipping containers on St James Street. The property owner did state that the contents of the accessory building is from his business and not sure how long the containers would be there. The property owner is in compliance under the Land Use By-law for the accessory buildings and is required to get a development permit for the units.

Discussion ensued about by-law enforcement. The topic of by-law enforcement will be addressed at a Committee of the Whole meeting.

11. NEW BUSINESS:

i. Annapolis Valley Climbing Club – Discussion

Council agreed with the proposed project and would like to support the project in the space available to Annapolis Valley Climbing Club with the Club building the draft concept design shown. ALC Scanlan will follow up on the insurance coverage with the Town's provider.

MOTION #C2017-01-05-09

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to Council to support the request of space in The Academy for use by Annapolis Valley Climbing Club in principal and pending a satisfactory Memorandum of Understanding including that all insurance coverage is acceptable. **Motion Carried.**

ii. Skateboard Park – Discussion with ALC Noah Scanlan

ALC Scanlan updated Council on the background on the skateboard project from Annapolis Society for Youth Friendly Spaces (ASYFS) that started in 2007. The project was to have three phases and unfortunately only phase one has been complete and then interest from the group was lost. ALC Scanlan contacted ASYFS last year to see if they were interested in continuing with the other phases as the plan to place the dog park would be in the same area and the Committee was fine with the location being used for a public space and not interested in preceding with the other two phases of the skateboard park.

iii. Fibre-Op Project (County) – Verbal Update

Mayor MacDonald updated Council on the recent meetings with I-Valley and another conversations on options available to the Town. CAO Barr and Mayor MacDonald met with the County of Annapolis to see what they have planned for fibre-op and discussed the Town's option on working together.

iv. NSUARB Matter #M07376 – Municipality of Annapolis County Water Utility – Discussion

CAO Barr updated Council on the portion of the decision that deals with the Town. Under section 62, the Board finds, as had been decided in the last rate, decision that only the cost from the Granville Ferry system should be included in the wholesale rate. The County is now required to undertake a compliance filing By January 13th with a new rate study, and then the Town has two weeks to provide comments.

v. Laptop Computer – Capital Request

CAO Barr is looking for approval for a budget request under a capital fund for a laptop due to the cost being outside the budgeted capital items.

MOTION #C2017-01-05-10

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend to Council to approve the request of \$1200, as outlined in Tab 7 as a capital expenditure. **Motion Carried.**

vi. Tall Ship Festival Proposal Submission – Discussion

Mayor MacDonald updated Council on Ron Wesman's proposal for the Tall Ships 2017 and the opportunity to work on extending the event and adding a new festival. Council request a letter be sent to thank Ron for his work on this project for the "Ports of Good Cheer" and that the Town is waiting to see if Annapolis Royal would be a tour schedule for the Tall Ships.

vii. Draft Proclamation for Fort Anne Day

CAO Barr handed out a draft proclamation that would read on January 24th, 2017 as Fort Anne Day.

MOTION #C2017-01-05-10

It was moved by Councillor Kinsella, seconded by Councillor Sanford to recommend to Council to move the adoption of the draft proclamation of Fort Anne Day to Council. **Motion Carried.**

12. CORRESPONDENCE: None

13. IN-CAMERA: None

14. ADJOURNMENT

Councillor Elliot adjourned the meeting at 6:20 pm.

Chair William MacDonald

Recording Secretary Sandi Millett-Campbell