

## Planning & Heritage Advisory Committee

### Approved Minutes

October 3, 2016, 9:30 am

**In Attendance:** Chair Alan Melanson, Councillor Sherman Hudson, Brian Bohaker, Carol Hanson, Community Development Coordinator (CDC) Sandi Millett-Campbell, Recording Secretary Amy MacManus, applicant of AR16-033 (left after application AR16-033 was discussed), applicant of AR16-036-HER (left after application discussed)

**Regrets:** Councillor Paul Paquette

1. Call to Order: Chair Melanson called the meeting to order at 9:30am.

2. Approval of the Agenda:

**MOTION #PHAC-2016-10-03-01**

It was moved by Councillor Hudson, seconded by Brian Bohaker to approve the agenda as presented. Motion carried.

3. Approval of the Minutes

- Approval of the minutes of the Planning & Heritage Advisory Committee held on September 6, 2016.

**MOTION #PHAC-2016-10-03-02**

It was moved by Carol Hanson, seconded by Councillor Hudson to approve the September 6, 2016 minutes with one amendment; the spelling of Brian Bohaker's name be corrected in **MOTION #PHAC-2016-09-06-01**. Motion carried.

### HERITAGE ADVISORY COMMITTEE

4. Business Arising

- i. Non-registered properties adjacent to a heritage property – Review current structure

CDC Millett-Campbell explained the current local regulations around properties abutting heritage properties and that the Municipal Effectiveness Advisory Committee is currently reviewing these regulations to determine if they need amending. The committee discussed.

- ii. Letter from Minister Ince – For Information Only

The letter was acknowledged.

5. New Business

- i. AR16-033 – 121 Prince Albert Rd – Request to Alter a Development Agreement with a Non-substantial change

CDC Millett-Campbell summarized the application. The committee discussed.

**MOTION #PHAC-2016-10-03-03**

It was moved by Brian Bohaker, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 121 Prince Albert Road be given approval to install a garbage sorting unit as detailed in the application AR16-033, providing the requirements of the Land Use By-Law are met. Motion carried.

- ii. AR16-035-HER – 36/38 St Anthony Street – Request to De-register a Heritage property

CDC Millett-Campbell summarized the application. The committee discussed.

**MOTION #PHAC-2016-10-03-04**

It was moved by Barry Moody, seconded by Brian Bohaker that PHAC recommends to Council to start the process of deregistering the municipal registration at 36/38 St Anthony Street and to hold a Public Hearing on Monday, October 17, 2016 at 6pm to consider the proposed de-registration. Motion carried.

iii. AR16-036-HER – 253 St George Street – Request to Alter a Heritage Building (Tab 5)  
CDC Millett-Campbell summarized the application. The committee discussed.

**MOTION #PHAC-2016-10-03-05**

It was moved by Councillor Hudson, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 253 St. George Street be given heritage approval to add the wheelchair ramp and landing, as detailed in the application AR16-036-HER, providing the requirements of the Land Use By-Law are met. Motion carried.

iv. Gussied Up for 2017 – Information only

CDC Millett-Campbell relayed information about the Annapolis Royal Façade Program. The Committee agreed to move the November PHAC meeting to November 14<sup>th</sup> in order to accommodate any applications from the Façade program that require PHAC approval.

**MOTION #PHAC-2016-10-03-06**

It was moved by Brian Bohaker, seconded by Councillor Hudson to move the November PHAC meeting to November 14<sup>th</sup> to allow for Annapolis Royal Façade Improvement Program applications. Motion carried.

**PLANNING ADVISORY COMMITTEE**

6. New Business: N/A

7. Reports

- Planning Report – July 2016 & August 2016

CDC Millett-Campbell summarized the July and August reports.

**MOTION #PHAC-2016-10-03-07**

It was moved by Brian Bohaker, seconded by Councillor Hudson to accept the July 2016 Planning Report. Motion carried.

**MOTION #PHAC-2016-10-03-08**

It was moved by Brian Bohaker, seconded by Barry Moody to accept the August 2016 Planning Report. Motion carried.

- MEAC – Approved Minutes August & Sept 2016

The committee acknowledged the minutes. Discussion ensued.

8. Business Arising

9. Next Meeting

- PHAC – November 14, 2016 9:30 am

10. Adjournment

**MOTION #PHAC-2016-10-03-09**

It was moved by Barry Moody, seconded by Sherman Hudson to adjourn the meeting at 10:21 am. Motion carried.