

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
February 17, 2016 at 12:00pm**

1. CALL TO ORDER: Vice-Chair Councillor Paquette called the meeting to order at 12:12pm.

2. PRESENT: Traffic Authority Kevin McLean, Chief Burt McNeil, Councillor Paquette, CAO Gregory Barr, Recording Secretary Amy MacManus, and a representative from Parks Canada

3. REGRETS: Councillor Hudson, Chair Mayor Michel Tompkins

4. ADDITIONS TO THE AGENDA: N/A

5. APPROVAL OF AGENDA:

TFAC#2016-02-17-01

It was moved by Chief McNeil, seconded by Traffic Authority McLean to approve the agenda as presented. Motion carried.

6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

January 19, 2016

TFAC#2016-02-17-02

It was moved by Traffic Authority McLean, seconded by Chief McNeil to approve the minutes from the January 19, 2016 meeting. Motion carried.

7. PUBLIC INPUT: N/A

8. PRESENTATIONS: N/A

9. BUSINESS ARISING:

i. Ad-hoc addition to the agenda: One Way Direction on St. George Street

Discussion about the suggested change to traffic flow on a portion of lower St. George Street. Committee members present did not think it was a wise decision to change the traffic direction on St. George Street. The Parks Canada representative stated that this works better for Fort Anne as well. The representative noted that there will be a formal request from Parks Canada to remove one parking spot from the front of Fort Anne to accommodate buses.

ii. Ad-hoc addition to the agenda: Fire Hall Intersection at St. Anthony Street and Prince Albert Street.

There is concern about the lighting in the area. Traffic Authority McLean presented the drawings that were done several years ago by Joy Elliott. Discussion ensued. Traffic Authority McLean will investigate the possibility of installing a flashing yellow light to warn drivers of the intersection and he will report back to the Committee.

iii. Ad-hoc addition to the agenda: Dale Comeau Parking at the Legion

Traffic Authority McLean relayed that Mr. Comeau's parking at the Legion is becoming a problem as he has seven cars parked at the Legion. The Legion is unhappy with the situation. Traffic Authority McLean has spoken with the Legion to explain that it is their private property so they are responsible for the parking lot and can respond to Mr. Comeau accordingly.

10. NEW BUSINESS:

i. Traffic Surveys Conducted on St. Anthony Street

Chief McNeil summarized his findings of the two traffic surveys he conducted on St. Anthony Street, which was required to aid in an informed decision regarding the possible change of the traffic flow direction. Discussion ensued. The Committee decided that based on the traffic survey findings, a change in traffic direction is not required and would not make sense. The Committee directed that the survey results be added to the minutes.

ii. Snow Removal in front of Driveway of Property PID#05002035

The issue of snow removal in front of PID#05002035 was discussed. The property owner is not pleased that the snow is piled there and is not removed. However, it is not a legal driveway therefore town is not responsible for clearing the snow from that area. The Committee directed staff to send a letter notifying the resident of this matter and encourage him to make a proper application for a driveway.

iii. Two Hour Parking Limit

Councillor Paquette thinks that tourists tend to need longer than the existing two hour parking limit and that the parking time limit ought to be increased to four hours. Discussion ensued. It was decided to increase the parking limit to four hours. A sticker with the number "4" will be placed over the "2" on all parking signs. Councillor Paquette would also like to see the Marketing and Economic Development Committee install signs that say "Free All Day Parking at the Farmers Market".

TFAC#2016-02-17-03

It was moved by Chief McNeil, seconded by Traffic Authority McLean to recommend to Council to change the two hour parking limits to four hour parking, using the sticker "4" on the sign. Motion carried.

11. OTHER

12. NEXT MEETING:

13. ADJOURNMENT: Councillor Paquette adjourned the meeting at 12:45p.m.