

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
January 4, 2017 at 10:00 AM**

1. PRESENT: Chair Councillor John Kinsella, CAO Gregory Barr, Mayor Bill MacDonald as Ex-officio, Traffic Authority Kevin McLean, Chief Burt McNeil, Councillor Owen Elliot, Executive Assistant Amy MacManus, Administrative Assistant Courtney Campbell as Recording Secretary, and Community Development Coordinator (CDC) Sandi Millett-Campbell (for New Business item two)

2. REGRETS: N/A

3. CALL TO ORDER: Mayor McDonald called the meeting to order at 10:02 am

4. ADDITIONS TO THE AGENDA:

- i. Under section 10, New Business, item 1: selection of committee chair
- ii. Under Section 10, New Business, item 6: amphitheater parking
- iii. Under Section 10, New Business, item 7: fire lane at the Academy
- iv. Under Section 9, Business Arising, item 2: follow-up on safety at St. Anthony/ Victoria St. intersection

5. APPROVAL OF AGENDA:

MOTION TFAC#2017-01-04-01

It was moved by Mayor MacDonald, seconded by Councillor Elliot to approve the agenda as amended. **Motion carried**

6. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

- i. October 27, 2016

MOTION TFAC#2017-01-04-02

It was moved by Councillor Elliot, seconded by Traffic Authority McLean to approve the October 27, 2016 minutes with the following amendments: correction of spelling of Mayor Michael Tompkins' name; under business arising, item 2, Motion TFAC#2016-10-27-03 change "prohibited" to prohibitive. **Motion carried**

7. PUBLIC INPUT: N/A

8. PRESENTATIONS: N/A

9. BUSINESS ARISING:

- i. Alternative recommendation from Chief/Superintendent of Public Works for parking issue at 833 St. George Street, as per Council request

Chief McNeil and CAO Barr summarized the parking issues in front of 833 St. George St. and previously discussed potential solutions. Cars are often parked in what is a no parking location. The committee discussed options to deter parking in the area.

MOTION TFAC#2017-01-04-03

It was moved by Councillor Elliot, seconded by Mayor MacDonald to recommend to Council that Public Works install up to four, 4x4 posts in front of 833 St. George St. with up to four no parking signs. **Motion carried**

- ii. Follow-up on safety at St. Anthony/ Victoria St. intersection

Chief McNeil and Traffic Authority McLean summarized previous discussions on drivers assuming that the intersection is a four way stop and possible options to mitigate that assumption. It was decided that turning St. Anthony Street into a one-way street between St. George Street and Victoria Street would help with this problem.

10. NEW BUSINESS:

- i. Selection of committee chair

Chief McNeil nominated Councillor Kinsella as the Chair of the Committee. Traffic Authority McLean seconded the nomination.

- ii. Car charging station update from Sandi / possible parking implications

CDC Millett-Campbell summarized the status of the Tesla car charging stations. Potential locations were discussed including the stalls behind the Farmers Market, the Mayor's parking spot by Town Hall, and the grass area between the monument and the tree in the Library parking area. The car charging stations have arrived and need to be installed. More information on cost of installation is necessary. Staff will submit a written report at the next TFAC meeting that includes cost analysis and designs of the proposed car park stations venues.

- iii. Letter Regarding Loading by the Guardian

The Committee discussed the concerns outlined in a letter submitted by a citizen regarding the dangers of the loading area by the Guardian and the potential solutions.

MOTION TFAC#2017-01-04-04

It was moved by Councillor Elliot, seconded by Traffic Authority McLean, to recommend to Council to designate St. Anthony Street in between Victoria Street and St. George Street as a one way, appropriate signage, travelling west bound in the direction of Fort Anne. **Motion carried**

MOTION TFAC#2017-01-04-05

It was moved by Mayor MacDonald, seconded by Chief McNeil, to recommend to Council to install a stop sign along with a no right turn sign at that intersection on St. George Street travelling from the light down St. George Street. **Motion carried**

iv. Parking on Victoria Street between St. Anthony and St. George Streets

Having parking limited to one side of Victoria Street between St. Anthony and St. George was discussed, as there are concerns there is not enough space for two way traffic. It was concluded to monitor the area and when Public Works paints the lines in the spring, they will move the parking area back a bit from the corners so as to improve the line of vision.

v. Lighting at Fortier Mills crosswalk

The committee discussed the lighting on the telephone pole by the Fortier Mills crosswalk. Traffic Authority McLean agreed to investigate the area, as well as the lighting at the bottom of St. James Street on the right hand side. The safety of the intersection by the fire hall and Fortier Mills was also discussed, and will be revisited at the next meeting.

vi. Parking for amphitheatre

CAO Barr presented the revised proposal for the amphitheatre parking, discussion ensued. Traffic Authority McLean agreed that snow removal would remain possible and it was also mentioned that Irving has provided continued permission to use their lot on St. George Street for snow removal.

vii. Fire lane in front of the Academy

Chief McNeil mentioned that the fire lane in front of the Academy is and will continue to be a fire lane and it should be ensured that it remains clear in snow falls. Traffic Authority McLean to discuss with Tanner Developments.

11. OTHER: N/A

12. ADJOURNMENT: Chief McNeil adjourned the meeting at 11:55 am.

NEXT MEETING: 25th of January at 10:00 am