

**Town of Annapolis Royal
Council Meeting
Approved Minutes
February 21, 2017 at 6:00 pm**

1. PRESENT: Mayor William MacDonald, Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr, Recording Secretary Sandi Millett-Campbell. Members of the public: Eric Orde, Harold Fancy, Faye Fancy, Carol St. Amour, Gary Fitzpatrick, Byron Mersereau, Paula Hafting, Andrea Boulding, Louise Oliver and Linda Moffet. Most members of the public left after the public input section of the agenda.

2. REGRETS: None

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 6:00 pm.

4. ADDITIONS TO AGENDA: None

5. APPROVAL OF AGENDA:

MOTION #C2017-FEB-21-01

It was moved by Councillor Elliot, seconded by Councillor Kinsella to approve the agenda as presented. **Motion carried.**

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – January 16, 2017

MOTION #C2017-FEB-21-02

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the January 16, 2017 minutes as presented. **Motion carried.**

- ii. Special Council – February 14, 2017

MOTION #C2017-FEB-21-03

It was moved by Deputy Mayor Power, seconded by Councillor Elliot to approve the Special Council minutes of February 14, 2017 as presented. **Motion carried.**

7. PUBLIC INPUT: Traffic Flow Advisory Committee Recommendations

Members of the public voiced their concerns on the addition of the stop sign on St George St at the corner by St Anthony Street and the change of St Anthony Street to one way traffic from the intersection of St Anthony Street and Victoria Street to St George Street. The majority of the members of public agreed that the loading zone on St Anthony Street should be removed and re-located to St George Street as St George Street is already a one way street with the ability to allow traffic to go around the trucks when making deliveries.

¹ Chief Administrative Officer

8. PRESENTATIONS: None

9. ROUND TABLE:

Deputy Mayor Power: Pleased to see the responses and members of the public engaged in the police services survey. Personally received 3 citizens complimenting the Public Works department for how quickly our sidewalks and roadways were cleared and would like the compliments to be passed on to Public Works staff.

Councillor Elliot: Attended the Snow Moon Howl event at the French Basin Trail and reported that there was a good turn out even with the cold weather.

10. BUSINESS ARISING:

i. Traffic Flow Advisory Committee Recommendations

Council briefly discussed the members of the public's comments and that Council's priority should be the safety of the public.

MOTION #C2017-FEB-21-04

It was moved by Councillor Elliot, seconded by Councillor Kinsella to recommend that Council refer this issue back to Traffic Flow Advisory Committee for review of all input and submissions received for a new recommendation to Council. **Motion Carried.**

11. NEW BUSINESS:

i. Expression of Interest on Fire and Policing Committees

Mayor MacDonald reviewed the information received on UNSM Committees looking for expressions of interest. Mayor MacDonald volunteered to put his name forward for the Joint Policing Services and Safety Advisory Committee.

ii. Provincial Volunteer Week Nomination

CAO Barr updated Council that the Town usually submits a name for the volunteer awards on behalf of Town Council. Council discussed the many volunteers of Annapolis Royal and agreed to put forward Paula Buxton for her past 10 years of organizing Easter Eggstravaganza.

MOTION #C2017-FEB-21-05

It was moved by Deputy Mayor Power, seconded by Councillor Sanford that Council submit an application to recognize Paula Buxton as the Town's nominee for the Volunteer Award. **Motion Carried.**

iii. Rendez-Vous 2017 Tall Ships Regatta

Mayor MacDonald updated Council on the background of the Rendez-Vous 2017 Tall Ships and the events that will take place in Annapolis Royal over the two days, August 15 and August 16, 2017. The events will be covered by funding supplied by the Waterfront Development Group. Staff is working on the plans for the day's events and need to send in a deposit for the outdoor concert with JP Cormier.

MOTION #C2017-FEB-21-06

It was moved by Councillor Elliot, seconded by Councillor Sanford that Council pre-approve the deposit for JP Cormier Trio performance on August 16, 2017 as part of the Rendez-Vous 2017 Tall Ships Regatta. **Motion Carried.**

iv. Annapolis Royal Library – ARRA Renovations Proposal

CAO Barr is looking for Council's support on repurposing the lower portion of the Academy below the gymnasium area in the proposal received from Hatch to move forward with relocating the Annapolis Royal Library. The Friends of the Library have a deadline for February 28, 2017 for submitting their funding proposal and are looking for an approved concept plan and costing. The Engineers reviewed the impact noise and have submitted two proposals to accommodate the concerns and repurpose the space. CAO Barr is recommending that Council support design 2. CAO answered questions relating to the designs, financial impact to the Town and funding possibilities with Friends of the Library and Annapolis Valley Regional Library.

MOTION #C2017-FEB-21-07

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council express their support for option 2 under Hatch's Concept Development report on the relocation of the library and cost estimates provided by Hatch but is contingent on the design approval from Annapolis Valley Regional Library and contingent on funding sources with other government agencies and funding contributions by the Friends of the Library. **Motion Carried.**

Linda Moffat, on behalf of the Friends of the Library, expressed that they are excited on the proposal and hoping for a letter of support for their upcoming application to Communities, Culture and Heritage for renovations.

MOTION #C2017-FEB-21-08

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council provide a letter of support for their application in principal on the relocation of the library on the recommendation of the Town's engineer's concept report. **Motion Carried.**

v. Borrowing Resolution

CAO Barr referred Council to the report for decision.

MOTION #C2017-FEB-21-09

It was moved by Councillor Elliot, seconded by Councillor Kinsella that Council approve the Borrowing Resolution for Municipalities and School Boards as presented at the Council meeting held February 21, 2017 for the Town's Operating Line of Credit. **Motion Carried.**

vi. Ratification of Electronic Votes

a) Bill C-323

Mayor MacDonald outlined the motion by electronic vote and letter has been sent.

MOTION #C2017-FEB-21-10

It was moved by Councillor Kinsella, seconded by Councillor Elliot that Council ratify the electronic vote that the Town of Annapolis Royal provide a letter of support from Town Council in relation to Bill C-323. **Motion Carried.**

Mayor MacDonald read the correspondence received on Bill C-323.

b) Draft Budget for 2017-2018 for VWRM

Mayor MacDonald outlined the motion by electronic vote on the draft budget.

MOTION #C2017-FEB-21-11

It was moved by Councillor Elliot, seconded by Councillor Kinsella that Council ratify the electronic vote that the Town of Annapolis Royal vote in favour of the draft budget for the 2017-2018 for Valley Waste Resource Management. **Motion Carried.** 2 Nay Votes, Deputy Mayor Power and Councillor Sanford.

vii. Easter Eggstravaganza

CAO Barr outlined the background and the Marketing and Economic Development Committees support on the project. The Committee sees the value of the event but staff is looking for direction. Council discussed options on how to make the scaled down event happen this year with going to the Annapolis Board of Trade and resending out request for volunteers on Facebook and the Town Crier.

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole (CoW)

MOTION #C2017-FEB-21-12

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council agree to change the Policy on Appointments to Boards, Committee and Task Forces Policy to include section 5, the election of Chair and vice-Chair of all boards, committees, and task forces will occur at the first meeting following the membership approval by Council or as required due to a Chair or Vice-Chair resignation. **Motion Carried.**

MOTION #C2017-FEB-21-13

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council agree that the \$10 change fee be removed from the current website policy. **Motion Carried.**

MOTION #C2017-FEB-21-14

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council agree to sponsor Shayla Dukeshire in the Miss Teen Maritime International Event with a donation of \$250 for a half page advertising sponsorship ad in the program. **Motion Carried.** 1 Nay Vote Deputy Mayor Power.

MOTION #C2017-FEB-21-15

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council to accept the application from Zeynep Tonak for the 150 Community Leader position with the Town. **Motion Carried.** 1 Nay Vote by Deputy Mayor Power.

Planning and Heritage Advisory Committee (PHAC)

MOTION #C2017-FEB-21-16

It was moved by Deputy Mayor Power, seconded by that Councillor Kinsella that Council gives the applicant at 176-178 St. George Street heritage approval to replace the current front step with a wooden step with handrails and add a 3 foot picket fence around the side property, as detailed in the application AR17-004-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

MOTION #C2017-FEB-21-17

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council gives the applicant at 47 St James Street heritage approval to replace the window on the Victoria Street side with two wooden windows to the same size as the current shape, as detailed in the application AR17-005-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

Traffic Advisory Committee

MOTION #C2017-FEB-21-18

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council direct Public Works staff to install a yield sign on St. Patrick's Lane at the intersection with Champlain Drive. **Motion Carried.**

Marketing & Economic Development Committee (MEDC)

MOTION #C2017-FEB-21-19

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council indicate their support on hiring a Canada 150 Event Planner/Coordinator from approximately from April to October on a contract basis for this anniversary year contingent and subject to the 2017/2018 budget approval. **Motion Carried.**

MOTION #C2017-FEB-21-20

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council accept the approved changes to the Marketing and Economic Development mandate with the addition of adding in section 3 d) to receive submissions and bring forward to Council. **Motion Carried.**

MOTION #C2017-FEB-21-21

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council endorse CAO Barr's social media campaign to promote the Town as a Wedding Destination. **Motion Carried.**

Police Services Review Committee

MOTION #C2017-FEB-21-22

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council approve the Police Services Review Committee prepare for an evening public information session sometime toward the end of March. **Motion Carried.**

13. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor MacDonald

Mayor MacDonald updated Council on the Tall Ships event in August and the official announcement should be the end of March, plans moving along with Petit Parc, meeting with Annapolis Royal Legion, Parks Canada and Annapolis Heritage Society on rededicating Town Hall on the 100th Anniversary of Vimy Ridge, and attending the County Council meeting in Inglewood and bringing greetings from Council.

2. Marketing and Economic Development Committee – Councillor Elliot

Councillor Elliot updated Council on the two nights of presentations for the Donations and Grants policy, the draft images on the highway 101 sign and working with Nova Scotia Business Inc on updating our information on their database.

3. REMO – Mayor MacDonald

Mayor MacDonald reported that the February meeting was cancelled. CAO Barr updated Council on Melony Robinson and Sandi Millett-Campbell taking the ICS 100 training on-line and ICS 200 training in Digby this April.

4. Planning Services Report

Councillor Kinsella reviewed the report.

MOTION #C2017-FEB-21-23

It was moved by Councillor Kinsella, seconded by Councillor Elliot that Council accept the Planning Services report from January 2017 as presented. **Motion Carried.**

5. Planning and Heritage Advisory Committee – Councillor Kinsella

Nothing new to report this month.

6. Traffic Flow Advisory Committee – Councillor Kinsella

Councillor Kinsella reported the next meeting is scheduled for March 3, 2017.

7. CAO's Report

CAO Barr summarized the updates that have changed since the last report.

8. Police Report – Councillor Elliot

Councillor Elliot updated Council on the good information received from the survey with 70-75% satisfied with the current Police services. Chief McNeil has announced his retirement for May 2017 and will be submitting the official letter to the Board of Police.

9. Library Report – Deputy Mayor Power

No meeting in the month of February.

10. Valley Waste Resource Management – Councillor Kinsella

Councillor Kinsella attended two meeting, one special and regular meeting regarding and Council will be receiving a budget for review.

11. Water Report

Council acknowledged the report.

12. Municipal Effectiveness Advisory Committee – Mayor MacDonald

Mayor MacDonald updated Council on MEAC finishing the residential section, working on air B n' B criteria and then the Committee will be starting the commercial section.

13. CORRESPONDENCE:

- i. Purple Day for Epilepsy - Proclamation

Mayor MacDonald read the correspondence received on the draft proclamation. CAO Barr updated Council on the current policy relating to proclamations. Due to the policy Mayor Macdonald will decline the invitation.

MOTION #C2017-FEB-21-24

It was moved by Councillor Elliot, seconded by Councillor Kinsella that Council move the meeting in-camera at 9:27 pm to discuss a litigation concern. **Motion Carried.**

14. IN-CAMERA:

- i. Litigation

MOTION #C2017-FEB-21-25

It was moved by Councillor Elliot, seconded by Councillor Kinsella to move the meeting out of camera at 9:45 pm.

10. ADJOURNMENT:

It was moved by Councillor Elliot to adjourn the meeting at 9:45 pm.

Chair William MacDonald

Recording Secretary Sandi Millett-Campbell