

**Town of Annapolis Royal
Council Meeting Approved Minutes
January 16, 2017 at 6:00 pm**

1. PRESENT: Mayor William MacDonald, Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr, Recording Secretary Amy MacManus, presenter Beth Fairn (left after her presentation), Lillian Stewart (left after Business Arising, item 1), Superintendent of Public Works Kevin McLean (left at 6:45pm), members of the public

2. REGRETS: N/A

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 6:03pm

4. ADDITIONS TO AGENDA:

- Under Section 8, Presentations: Beth Fairn – Request for Use of Space for Volunteer Tutors
- Under Section 10, New Business: FCM Community Leaders
- Under Section 10, New Business: iValley Application
- Under Section 17, In-camera: Litigation
- Under Section 17, In-camera: Contract Negotiations

5. APPROVAL OF AGENDA:

MOTION #C2016-01-16-01

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda as amended.

Motion carried.

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – December 14, 2016

MOTION #C2016-01-16-02

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to approve the December 14, 2016 minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

Mayor MacDonald read a petition signed by approximately a dozen residents to oppose the removal of the public compost bins at the Public Works yard. Discussion ensued with comments from the gallery, council, and Superintendent of Public Works McLean. After further discussions, Council determined to uphold the current motion to eliminate the compost bins at the Public Works yard. Council directed staff to contact Valley Waste to put their community liaison person in touch with the concerned citizens.

8. PRESENTATIONS:

- Beth Fairn – Request for Use of Space for Volunteer Tutors

Ms. Fairn is concerned about the teachers work to rule and the effect it is having on the students preparing for exams. She would like to assemble tutors and requests that the Town provide direction of how to do this, possible tutor names, and provide space for the tutors. Council discussed and decided that if Ms. Fairn posts on her personal Facebook page then the Town/Council members can share the post. Town Hall will be made available as tutor space.

¹ Chief Administrative Officer

MOTION #C2016-01-16-03

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to provide space as available for the purposes of tutoring and the Town will share on Facebook any posts related and list Beth Fairn as a contact. **Motion carried.**

9. ROUND TABLE: N/A

10. BUSINESS ARISING:

- i. Fort Anne Day Script and Program – Lillian Stewart

Ms. Stewart ran through the latest script for the January 24th celebrations and addressed questions related to the re-enactment.

11. NEW BUSINESS:

- i. Invitation to Attend African Heritage regular County Council on February 21st at 10am

Mayor MacDonald will attend the County's African Heritage month event. Council discussed the invite list for the Town's event and directed staff to send an invitation to the County's Council and MP Colin Fraser. The understanding is that the Premier will be attending.

- ii. Notice of Date Change in February 2017

Due to the February Council meeting falling on a holiday, the February meeting will be held on Tuesday, February 21.

- iii. iValley Application

Mayor MacDonald summarized the application request by iValley for funding to create a Heat Map Annapolis Valley for FiberOp. Discussion ensued. Council all agree that funding the heat mapping will be redundant as there is an absolute need for FiberOp in town. It was decided that Mayor MacDonald will communicate to iValley that Council are declining funding the heat mapping but will thank them for being ambassadors and pushing the issue forward.

- iv. FCM Community Leader

Mayor MacDonald summarized the FCM Community Leader program. Discussion ensued about who may be a good community leader or whether it should be someone who wants to self-nominate. Council directed staff to promote the program through Town channels (Facebook, the Town Crier, the website, and email) and approach community members who might be suitable for the role.

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole (CoW):

MOTION #C2016-01-16-04

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council agree to change the Policy on appointments to Boards, Committee and Task Forces Policy to read all memberships shall be approved by Council annually in December, on the recommendation of the Chair, or more often, as required. **Motion carried.**

MOTION #C2016-01-16-05

It was moved by Councillor Kinsella, seconded by Councilor Sanford that Council advance Jim How for a national award as a recipient to the lifelong Achievement award. **Motion withdrawn.**

Council discussed the nomination as the award represents volunteer work as opposed to paid work. Council does want to honour Mr. How's contributions and will work toward finding another vehicle to honour him.

MOTION #C2016-01-16-06

It was moved by Councillor Sanford, seconded by Councillor Elliot, that Council advance Durline and Alan Melanson for a regional award under the Business Leader award. **Motion carried.**

MOTION #C2016-01-16-07

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council advance Heather McCormick for a regional award under the Community Leader award. **Motion carried.**

MOTION #C2016-01-16-08

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council agree that the nay vote names are recorded in the minutes. **Motion carried.**

MOTION #C2016-01-16-09

It was moved by Councillor Kinsella, seconded by Councilor Sanford that Council direct CAO Barr to contact the County of Annapolis and inform them that the Town is prepared to remove the arbitration clause from the REMO agreement. **Motion carried.**

MOTION #C2016-01-16-10

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council support the request of space in The Academy for use by Annapolis Valley Climbing Club in principle and pending a satisfactory Memorandum of Understanding including that all insurance coverage is acceptable. **Motion carried.**

MOTION #C2016-01-16-11

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council approve the request of \$1200 for a laptop, as outlined in Tab 7 of the Committee of the Whole agenda, as a capital expenditure. **Motion carried.**

MOTION #C2016-01-16-12

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council move the adoption of the draft proclamation of Fort Anne Day. **Motion carried.**

Planning and Heritage Advisory Committee (PHAC):

MOTION #C2016-01-16-13

It was moved by Councillor Kinsella, seconded by Councilor Sanford that Council give heritage approval to replace the five front windows to vinyl windows, replace the second story wooden door with a wooden door with a window, install two heat pumps under the new wooden deck with a wooden privacy fence, as detailed in the application AR17-003-HER, providing the requirements of the Land Use By-Law are met. **Motion carried. One nay vote (Mayor MacDonald).**

Council discussed the application, with emphasis on window materials. Mayor MacDonald is in favour of a recommendation for vinyl inserts within wooden frames.

MOTION #C2016-01-16-14

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council consider the going forward with the provincial designation of King's Theatre. **Motion carried.**

Traffic Flow Advisory Committee:

MOTION #C2016-01-16-15

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council direct Public Works install up to four, 4x4 posts in front of 833 St. George St. with up to four no parking signs. **Motion carried.**

Discussion by Council regarding the above motion.

MOTION #C2016-01-16-16

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council designate St. Anthony Street in between Victoria Street and St. George Street as a one way, with appropriate signage, travelling west bound in the direction of Fort Anne. **Motion tabled.**

Discussion by Council regarding the above motion. It was decided to table the motion until the public has been notified via the Town Crier newsletter and other Town notification resources so as to allow for public input via written submissions or public input at the February Committee of the Whole meeting.

Recommendation 3:

...that Council direct staff to install a stop sign along with no right turn sign at the intersection of St Anthony/St George travelling from the lights down St. George Street. **Recommendation tabled.**

Discussion by Council regarding the above recommendation. It was decided to table the motion until the public has been notified via the Town Crier newsletter and other Town notification resources so as to allow for public input via written submissions or public input at the February Committee of the Whole meeting.

Board of Police Commission:

MOTION #C2016-01-16-17

It was moved by Councillor Kinsella, seconded by Councilor Sanford that Council authorize Chief McNeil to hire a casual officer to replace Greg Morrell who was recently hired as a full time constable. **Motion carried.**

Police Services Review Committee:

MOTION #C2016-01-16-18

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council agrees that the Police Services Review Committee focus be taken away from staffing solutions from the RCMP, Bridgewater, and Kentville and that the Police Services Review Committee be mandated to focus on looking for efficiencies and changes with respect to the current force and consider whether or not improvements are needed or necessary. **Motion carried.**

Council discussed how to notify the public of the findings of the review committee. The review committee will determine this at their next meeting on January 19th. Council stressed the need for the public being given an opportunity for input into police services.

15. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor MacDonald

Mayor MacDonald summarized his attendance at the Financial Management Workshop he attended last week. The Mayor was disappointed that the teen dance had to be cancelled due to the weather but is pleased that it will be rescheduled and agreed with the decision to cancel the dance. He is excited about working with Parks Canada on the upcoming celebrations. The Town is still awaiting replies from the boards on which Council sent an offer to sit on.

2. Marketing and Economic Development Committee – Councillor Elliot

Councillor Elliot summarized updates on MEDC work; the new highway signage, MEDC is still not going to put forward a recommendation to join REN, the new website has launched, there are new members on the committee, and Royan is sending delegates for the Canada Day celebrations.

3. REMO – Mayor MacDonald

The next meeting is January 26th.

4. Planning Services Report

Council acknowledged the report.

5. Planning and Heritage Advisory Committee – Councillor Kinsella

Councillor Kinsella noted that there are new and returning members with a wealth of experience and knowledge.

6. Traffic Flow Advisory Committee – Councillor Kinsella

Recommendations were addressed earlier in the agenda. It is valuable to have Superintendent of Public Works McLean and Chief McNeil at the table.

7. CAO's Report

CAO Barr summarized the updates that have changed since the last report.

8. Police Report – Councillor Elliot

Most issues were addressed under the recommendation from the committees.

9. Library Report – Deputy Mayor Power

There has not been a recent meeting. The AGM is tomorrow, January 17th.

10. Valley Waste Resource Management – Councillor Kinsella

The next meeting is Wednesday, January 18.

11. Water Report

Council acknowledged the report.

12. Municipal Effectiveness Advisory Committee – Deputy Mayor Power

Deputy Mayor Power summarized the updates from MEAC.

16. CORRESPONDENCE: N/A

MOTION #C2016-01-16-19

It was moved by Councillor Elliot, seconded by Councillor Kinsella to move the meeting in-camera at 8.44pm to discuss litigation and contract negotiations. **Motion carried.**

17. IN-CAMERA:

- i. Litigation
- ii. Contract Negotiations

MOTION #C2016-01-16-20

It was moved by Councillor Elliot, seconded by Councillor Kinsella to move the meeting out of camera at 9:30pm.

MOTION #C2016-01-16-21

It was moved by Councillor Sanford, seconded by Deputy Mayor Power to to remove the “in exchange for consideration” condition for Jacob Tanner Developments that was included in Motion #C2016-12-14-22. **Motion carried.** One nay vote (Councillor Elliot).

18. ADJOURNMENT:

It was moved by Councillor Kinsella to adjourn the meeting at 9:34pm.

Chair William MacDonald

Recording Secretary Amy MacManus