

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
February 9, 2017

Present: Chair Jane Nicholson (by Skype), Mayor William MacDonald, Deputy Mayor Pat Power, Alyn How, Brian Bohaker, Samantha Myhre, Ruth Thorbourne and Chris Millier (by Skype).

Administration: CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell.

Regrets: Paul Paquette

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2017-FEB-09-1

It was moved by Mayor MacDonald, seconded by Ruth Thorbourne to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – January 12, 2017**

MOTION #MEAC-2017-FEB-09-2

It was moved by Brian Bohaker, seconded by Samantha Myhre, to approve the minutes of January 12, 2017 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

i. **Sector Review – Residential**

Planner Millier reviewed the working document relating to the sections that were changed from last meeting. Chair Nicholson would like to see the introductory text include the definition of the non-conforming use.

The Committee would like to see the policy for Nonconforming Structures and Uses under X.4 c) on page 9 of the working document dated February 9, 2017 to include relaxations and restrictions to this section would be by development agreement. Definitions will need to be updated to the standards for legal precedents and a challenge to be accessible to the general public in simple language. The Committee reviewed page 7 of the working document for the criteria for rezoning and development agreements. The zones are outlined in the LUB² and the MPS³ should show how to respond to change in the general zones and changes for specific areas. The Committee reviewed page 52 of the MPS and the criteria for amendment to the land use by-law and evaluation of proposals for development agreements. Under section 27.7.1 b) the following suggested changes were made: i) the financial capability of the Town to undertake development; iv) the existing and proposed road networks adjacent to, or leading to the development; vi) the

¹ Chief Administrative Officer

² Land Use By-Law

³ Municipal Planning Strategy

adequacy of stored water capacity for fire protections; and; vii) the potential for damage to or destructions of designated heritage properties or sites; viii) the impact on character defining elements on adjacent or abutting properties. With the addition or not of viii) the Committee should add to page 7 of the working document to add heritage properties to include abutting properties as supplementary sections. Under section 27.7.1 d) should add to the wording and other nuisance factors or environmental factors. This completes section 27.7.

6. NEW BUSINESS – None

7. CORRESPONDENCE FOR INFORMATION – None

Homework is to review commercial policy, Part 7 page 25 of the Municipal Planning Strategy.

8. ADJOURNMENT

MOTION #MEAC-2017-FEB-09-3

It was moved by Deputy Mayor Power to adjourn the meeting at 12:02 pm. **CARRIED.**

Next Meeting: February 23, 2017 at 10:00 am.

Chair Jane Nicholson

Recording Secretary Millett-Campbell