

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
March 9, 2017

Present: Chair Jane Nicholson (by Skype), Mayor William MacDonald, Deputy Mayor Pat Power, Alyn How, Brian Bohaker, Samantha Myhre, Paul Paquette, Ruth Thorbourne and Chris Millier (by Skype).

Administration: Recording Secretary Sandi Millett-Campbell.

Regrets: None

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:00 am.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2017-MAR-09-1

It was moved by Mayor MacDonald, seconded by Samantha Myhre to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – February 23, 2017**

MOTION #MEAC-2017-MAR-09-2

It was moved by Mayor MacDonald, seconded by Brian Bohaker, to approve the minutes of February 23, 2017 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

i. **Sector Review – Commercial**

Chair Nicholson reviewed the revised introduction for the commercial policies. The Committee reviewed the text and agreed to add in the first paragraph ...”the Town of Annapolis Royal and surrounding area”...; in the fourth paragraph change to read “multiple-unit retail development” and the last paragraph, last sentence, remove “fronting on St. George Street.” Everyone agreed to the changes.

Planner Millier and the Committee discussed the generalized future land use map and how the Committee would like to see it look. The Committee agreed that the current ESA lands on Prince Albert Road need to be rezoned to a commercial zone with the boundaries outlined, and planning restrictions identified that share the Town’s vision for growth in this area.

The Committee discussed the three zones: Commercial General, Commercial Highway, and Commercial Heritage. The Committee agreed the Commercial General zone would extend from 358 St George Street to Drury Lane. The Commercial Heritage zone would start at Drury Lane and end at 112 St George Street. The Committee discussed removing the Commercial Heritage zone from 204 St Anthony Street and including 477 St George Street in this zone to capture the special nature of this heritage property. Mayor MacDonald will contact the homeowners of 204 St Anthony Street and see how they feel about a potential change in zoning.

The Committee reviewed the permitted uses in the Commercial General zone. The Committee would like to organize the list of uses under the four broad categories of retail, personal services, professional services and commercial services, and include in the beginning text the phrase “including but not limited to”. The Committee discussed including craft breweries and distillers in the list. Planner Millier noted that we would need a definition for this use and must decide if it would be included under manufacturing or if it would depend on whether the brewery/distillery was the primary or secondary use. The Committee started discussion on the Commercial Highway zone but, due to the time, will continue here next meeting.

Parking Lot: Policy 4.3 Special development control provisions.

6. NEW BUSINESS – None

7. CORRESPONDENCE FOR INFORMATION – None

Homework is to review commercial policy, Part 7 pages 8 to 10 of the MEAC working documents.

8. ADJOURNMENT

MOTION #MEAC-2017-MAR-09-3

It was moved by Paul Paquette to adjourn the meeting at 11:55 am. **CARRIED.**

Next Meeting: March 23, 2017 at 6:00 pm.

Chair Jane Nicholson

Recording Secretary Millett-Campbell