

Planning & Heritage Advisory Committee

Approved Minutes

February 6, 2017, 9:00 am

In Attendance: Councillor John Kinsella, Carol Hanson, Chair Barry Moody, Brian Bohaker, Community Development Coordinator (CDC) Sandi Millett-Campbell, Administrative Assistant Courtney Campbell as recording secretary, applicant of AR17-004-HER (left after application AR17-004-HER was discussed), and applicant of AR17-005-HER (left after application AR17-005-HER was discussed)

Regrets: Peter Davies, Councillor Holly Sanford

1. Call to Order:

Chair Barry Moody called the meeting to order at 9:14am.

2. Approval of the Agenda:

MOTION #PHAC-2017-02-06-01

It was moved by Councillor Kinsella, seconded by Brian Bohaker to approve the agenda with the amendment of fixing the date. **Motion carried.**

3. Approval of the Minutes:

MOTION #PHAC-2017-02-06-02

It was moved by Councillor Kinsella, seconded by Carol Hanson to approve the January 9, 2017 minutes. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. Business Arising:

- i. Joint Meeting with MEAC and PHAC – Possible dates – Update

Chair Barry Moody informed the committee that he had been in contact with Chair of MEAC Jane Nicholson and intends to meet to lay the groundwork with Jane Nicholson before setting a joint meeting date.

5. New Business:

- i. AR17-004-HER – 176-178 St George St –Request to Alter a Heritage Property

CDC Millett-Campbell summarized the application. The committee discussed and the applicant was available for questions.

MOTION #PHAC-2017-02-06-03

It was moved by Brian Bohaker, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 176-178 St. George Street be given heritage approval to replace the current front step with a wooden step and wooden handrail and add a 3 foot picket fence around the side prop-

erty, as detailed in the application AR17-004-HER, providing the requirements of the Land Use By-Law are met. **Motion carried.**

- ii. AR17-005-HER – 47 St James Street – Request to Alter a Heritage Property

CDC Millett-Campbell summarized the application. The committee discussed and the applicant was available for questions.

MOTION #PHAC-2017-02-06-04

It was moved by Councillor Kinsella, seconded by Brian Bohaker that PHAC recommends to Council that the applicant at 47 St James Street be given heritage approval to replace the window on the Victoria Street side with two wooden windows to the same size as the current shape, as detailed in the application AR17-005-HER, providing the requirements of the Land Use By-Law are met.

Motion carried.

PLANNING ADVISORY COMMITTEE

6. New Business: N/A

7. Reports:

- Planning Report – December 2016

MOTION #PHAC-2017-02-06-05

It was moved by Councillor Kinsella, seconded by Brian Bohaker to accept the December 2016 Planning Report as presented. **Motion carried.**

- MEAC – Approved Minutes December 8, 2016

The minutes were acknowledged.

8. Business Arising: N/A

9. Next Meeting:

- PHAC – March 6, 2017 at 9:00 am

10. Adjournment:

MOTION #PHAC-2017-02-06-06

It was moved by Councillor Kinsella, seconded by Carol Hanson to adjourn the meeting at 9:36 am.