

**Town of Annapolis Royal
Council Meeting
Approved Minutes
March 20, 2017 at 6:00 pm**

1. PRESENT: Mayor William MacDonald, Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr, Recording Secretary Sandi Millett-Campbell. Two members of the public attended the meeting.

2. REGRETS: None

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 6:01 pm.

4. ADDITIONS TO AGENDA:

- i. In-camera – Litigation
- ii. In-camera – Contract Negotiations
- iii. In-camera – Contract Negotiations
- iv. In-camera – Personnel
- v. In-camera – Contract Negotiations
- vi. New Business iv) Amphitheatre

5. APPROVAL OF AGENDA:

MOTION #C2017-MAR-20-01

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda with the additions. **Motion carried.**

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – February 21, 2017

MOTION #C2017-MAR-20-02

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to approve the February 21, 2017 minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

Byron Mersereau would like to thank Council for bringing forward the pre-approval budget request for the Annapolis Board of Trade.

8. PRESENTATIONS: None

9. ROUND TABLE:

Deputy Mayor Power: A citizen requested Councils approval to make the shredding truck available for the public to use or the use of the shredder in house. Calendar items to be added to the agenda or to include the events in the round table discussion.

¹ Chief Administrative Officer

Councillor Sanford: Concern on the building on the corner of Church St and St Anthony Street. CAO Barr updated Council on the process of having a citizen submit a dangerous or unsightly premises complaint.

Councillor Elliot: Historic Gardens Annual General Meeting is on March 29, 2017.

Mayor MacDonald: Celebrate epilepsy awareness month and requested Council wear the pins to support the event. Mayor MacDonald handed out the ribbons for everyone to wear.

10. BUSINESS ARISING:

i. Expenses for Window Damage

CAO Barr received the information received on the window expenses. Council tabled the discussion and move the discussion under item 12, recommendations on the agenda.

ii. MEAC Member Recommendation

CAO Barr updated Council on receiving an application for recommendation to participate on the Municipal Effectiveness Advisory Committee for the term ending December 2017.

MOTION #C2017-MAR-20-03

It was moved by Councillor Elliot, seconded by Councillor Kinsella that Council accept Marilyn Francis as the community representative on the Municipal Effectiveness Advisory Committee. **Motion Carried.**

iii. Farmers' Market Lease

CAO Barr outlined the background and recommended a renewal on the 5 year lease with a 15% increase in the base rate and elimination of the profit sharing component. Council tabled and moved this item in-camera.

iv. April Council Meeting Date – April 18, 2017

CAO Barr updated Council on the availability to have the Council meeting on April 18, 2017 at the fire hall as the location was previously booked. Council agreed to the date change.

11. NEW BUSINESS:

i. AWEC Prom

CAO Barr reviewed the request for decision on the request to use the gym for the AWEC prom. Staff recommends the regular rental fee for the space be charge but that AWEC should be the first choice of location. Council agreed that the Town support the students and staff proceed as normal with the rental rate.

ii. Shared Meeting Request

CAO Barr reviewed the emails to reach out to have a joint regional meeting on strategic planning. CAO Barr recommends that the Town not take part in the joint meeting as we can do it in-house and save the cost factor of the joint meeting. The idea of having a joint regional meeting with the County and Middletown is a good idea but not sure if this topic is ideal for this situation is valuable. Council discussed and while there was some interest in the joint meetings, Council is not looking to move forward with this strategic planning with Gordon MacIntosh at this time. Council did express interest in working together on other sharing opportunities. Previous Councils attended a monthly meeting with joint discussions. CAO Barr will respond to Middleton.

MOTION #C2017-MAR-20-04

It was moved by Councillor Elliot that Council direct staff to contact Middleton and the County of Annapolis to arrange a meeting date with Gordon MacIntosh as set out in the email. **Motion was not seconded.**

iii. Lequille Water Reservoir

CAO Barr reviewed the report for decision on the repairs required to the Lequille Water Reservoir. The Provincial Capital assistance program is now accepting applications and would be eligible for these repairs. The repairs would add 20 years life to the reservoir. The majority of the repairs are to be done on the interior of the tank in 2 to 4 years it will be necessary to have full replacement if not completed this year.

MOTION #C2017-MAR-20-05

It was moved by Councillor Elliot seconded by Councillor Kinsella to approve submission of a funding application for the rehabilitation of the Lequille Water Reservoir under the Provincial Capital Assistance Program (PCAP) as outlined in the recommendation from Hatch dated July 12, 2016 (with updated financial estimates from the original amount of \$376,000 +HST) and to approve proceeding with the project subject to successful receipt of 50% of funding from PCAP. **Motion Carried.**

iv. Amphitheatre

CAO Barr updated Council on the status on the waterfront development project and the details with the amphitheatre tender. Staff has reviewed the tender and the differences from the funding estimates and will be watching the areas that could be adjusted as we proceed. CAO Barr will send out the funding breakdown details to Council for their review. Staff is estimating that the project will be approximately \$30,000 over budget due to the awarded waterfront boardwalk tender being higher than estimated. CAO Barr will bring the tender recommendation to Council before awarding the tender along with any recommendations for changes that may be required to the scope of work.

MOTION #C2017-MAR-20-06

It was moved by Councillor Sanford seconded by Councillor Kinsella to approve that staff proceed with the tender process for the amphitheatre. **Motion Carried.**

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole (CoW)

MOTION #C2017-MAR-20-07

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council review the cost of the window before Council makes a decision on paying back the homeowner at 454 St George St.

Motion Carried. 1 Nay Vote Councillor Elliot

MOTION #C2017-MAR-20-08

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council review the current Snow and Ice Removal Policy at the next Committee of the Whole meeting and no claims be paid out until the policy review has been completed. **Motion Carried.**

MOTION #C2017-MAR-20-09

It was moved by Councillor Sanford seconded by Councillor Elliot that Council schedule the April Council meeting at an external location to Town Hall rather than the April Committee of the Whole as previously moved. **Motion Carried.**

Planning and Heritage Advisory Committee (PHAC)

MOTION #C2017-MAR-20-10

It was moved by Councillor Elliot, seconded by that Deputy Mayor Power that Council gives the applicant at 253 St. George Street heritage approval to add a facial wall sign, as detailed in the application AR17-006-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

Traffic Advisory Committee

MOTION #C2017-MAR-20-11

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council direct staff to proceed with installing Tesla car charging stations in front of Fort Anne as outlined in option 2 in the report for decision. **Motion Carried.** 2 Nay votes Deputy Mayor Power and Councillor Sanford.

MOTION #C2017-MAR-20-12

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council direct staff to consult with the town engineers respecting the intersection at Victoria Street and St. Anthony Street and the loading zone on St. Anthony Street at St. George Street. **Motion Carried.**

Marketing & Economic Development Committee (MEDC)

MOTION #C2017-MAR-20-13

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council direct Steven Slipp to proceed with the second option with the logo type face with the upper and lower case tag line. **Motion Carried.**

MOTION #C2017-MAR-20-14

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council pre-approve \$500 from the 2017-2018 budget for the Easter Eggstravaganza. **Motion Carried.**

MOTION #C2017-MAR-20-15

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella that Council pre-approve \$15,000.00 from the 2017-2018 budget to Annapolis Region Community Arts Council for the Fundy Boat Works project and that the funds are to be allocated to complete and launch the Tancook Whaler. **Motion Carried.**

MOTION #C2017-MAR-20-16

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council pre-approve \$9,000.00 from the 2017-2018 budget to the Annapolis Board of Trade with the allocation of \$1,500.00 for First Fridays and \$7,500.00 for the Visitor Information Centre. **Motion Carried.** 1 Nay Vote Councillor Sanford

MOTION #C2017-MAR-20-17

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council pre-approve \$200 from the 2017-2018 budget to the Port Royal Legion to host a reception on behalf of the Town for a Vimy Ridge ceremony and rededication of Town Hall. **Motion Carried.**

MOTION #C2017-MAR-20-18

It was moved by Councillor Elliot, seconded by Deputy Mayor Power that Council pre-approve up to \$400 from the 2017-2018 budget for the onetime cost of a professionally designed template for the Town Crier monthly issue. **Motion Carried.**

Police Services Review Committee

*Moved to in-camera

13. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor MacDonald

Mayor MacDonald updated Council on the upcoming Vimy Ridge event, amphitheatre project moving along, tall ships on schedule, met with the Upper Clements board, Canada legacy 150 project with the Town and County on organizing a two day event, and the discussion of the AWEC banners and the banners currently at The Academy.

2. Marketing and Economic Development Committee – Councillor Elliot

Councillor Elliot updated Council on the budget process and looking for monies on other activities the Committee would like to see accomplished this fiscal year.

3. REMO – Mayor MacDonald

Mayor MacDonald reported no meeting to date.

4. Planning Services Report

Council reviewed the report.

5. Planning and Heritage Advisory Committee – Councillor Kinsella

PHAC talked about the provincial designation of King's Theatre and Bill 118 and the Conservation District and that PHAC had no recommendations on Bill 118.

6. Traffic Flow Advisory Committee – Councillor Kinsella

Councillor Kinsella reported that the Committee met to discuss the changes on the intersection at Prince Albert Road and St Anthony Street. Tony Harvey and Malcolm Francis attended the meeting.

7. CAO's Report

CAO Barr summarized the updates that have changed since the last report.

8. Police Report – Councillor Elliot

Councillor Elliot updated Council on the information session tomorrow night. Staff had made an occupational health and safety complaint on a Taser issue and the board is currently reviewing the request.

9. Library Report – Deputy Mayor Power

No meeting last this month. Both parties on side of the relocation of the Library.

10. Valley Waste Resource Management – Councillor Kinsella

Councillor Kinsella reported the information with the inter-municipal agreements and will discuss in-camera. The concern that their proposed budget will not be approved by April 1, 2017.

MOTION #C2017-MAR-20-19

It was moved by Councillor Kinsella, seconded by Councillor Elliot that Council recognizes the value of the services performed by the Valley Waste Resource Authority and wishes to ensure the uninterrupted continuation of said services and to maintain the effective operation of the Authority, in the event the VWRA proposed budget for 2017-2018 not be approved in a timely manner by the Parties, Council agrees to continue funding the Authority at the level supplied during the 2016-2017 fiscal year. **Motion Carried.**

11. Water Report

Council acknowledged the report.

12. Municipal Effectiveness Advisory Committee – Mayor MacDonald

Mayor MacDonald updated Council on MEAC and pleased that Marilyn Francis is now a member of the Committee. Work is proceeding ahead.

13. CORRESPONDENCE:

i. Trans County Transportation Society

Mayor MacDonald reviewed the request and Council discussed. Staff will send a letter outlining the budget process.

MOTION #C2017-MAR-20-20

It was moved by Councillor Elliot, seconded by Councillor Kinsella that Council move the meeting in-camera at 8:15 pm to discuss litigation, contract negotiations, and personnel concerns. **Motion Carried.**

14. IN-CAMERA:

- i. Litigation
- ii. Contract Negotiations
- iii. Contract Negotiations
- iv. Personnel
- v. Contract Negotiations

MOTION #C2017-MAR-20-21

It was moved by Councillor Elliot, seconded by Councillor Kinsella to move the meeting out of camera at 9:19 pm.

MOTION #C2017-MAR-20-22

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council extend the current contract with Hatch for another year, ending March 31, 2018. **Motion Carried.**

MOTION #C2017-MAR-20-23

It was moved by Councillor Sanford, seconded by Councillor Elliot that Council enter into a new five year lease agreement with a 15% increase in the base rate (\$11,500 over five years compared to the current \$10,000) and eliminate the profit sharing component of the lease agreement with the Famers' Market as presented. **Motion Carried.**

MOTION #C2017-MAR-20-24

It was moved by Councillor Elliot, seconded by Councillor Sanford that Council approve the document titled Employment Opportunity Chief of Police advertisement that has been presented to the Board of Police Commissioners; specifying in particular that the regular hours of work are 9am to 5pm, but since the Police Chief may at times be required to replace a Patrol Officer on the shift schedule, it is understood that hours of work may vary. **Motion Carried.** 1 Nay Vote Deputy Mayor Power.

MOTION #C2017-MAR-20-25

It was moved by Councillor Elliot, seconded by Councillor Kinsella that Council direct CAO Barr to obtain written legal opinion and arrange meeting with legal counsel in relation to NSUAR decision. **Motion Carried.**

10. ADJOURNMENT:

It was moved by Councillor Elliot to adjourn the meeting at 9:23 pm.

Chair William MacDonald

Recording Secretary Sandi Millett-Campbell