

**Committee of the Whole
Approved Minutes
March 2, 2017 at 4:00 p.m.**

1. PRESENT: Mayor William MacDonald, Deputy Mayor Pat Power, Councillor Owen Elliot, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell. VWRM² Michael Coyle left the meeting after his presentation. Byron Mersereau was also in attendance.

2. REGRETS: None

3. CALL TO ORDER: Mayor MacDonald called the meeting to order at 4:00 pm.

4. ADDITIONS TO AGENDA:

- Under Section 11, New Business, iii) First Aid Training

5. APPROVAL OF AGENDA:

MOTION #C2017-MAR-02-01

It was moved by Councillor Kinsella, seconded by Councillor Elliot to approve the agenda as amended.
Motion carried.

6. APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

- i. Committee of the Whole – February 2, 2017

MOTION #C2017-MAR-02-02

It was moved by Deputy Mayor Power, seconded by Councillor Sanford to approve the February 2, 2017 minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

Byron Mersereau requested information on when Council receives the financial information as it is not on the agenda today. CAO Barr responded that the financial information is received monthly and quarterly statements are on the agenda with the Director of Finance attending the meetings to update and answer any questions.

Byron Mersereau explained to Council the situation to his neighbour's property that he is looking after in his neighbour's absence and he found a window broken due to the Town's snow blowing the sidewalk and would like Council to pay for the repairs to the window. Byron outlined the definition of tort and whether it being intentional or unintentional. Is the Town taking reasonable measures when snow blowing the sidewalks with many houses close to the sidewalks?

8. PRESENTATION:

- **Valley Waste Resource Management**

Michael Coyle, President of Valley Waste Resource Management outlined the 2017/2018 proposed budget. Coyle outlines the capital and operating budgets and the proposed changes. The budget increase is 3.16%. Council and staff asked questions relating to the budgets.

¹ Chief Administrative Officer

² Valley Waste Resources Management

9. ROUND TABLE:

Deputy Mayor Power: Congratulated Holly on the excellent article in the Spectator for the Easter Eggstravaganza.

10. BUSINESS ARISING:

- i. Commercial Property Assessment Increase By-Law – Report for Decision

CAO Barr updated Council on the direction of the revised By-Law. The two significant changes in the Annapolis Royal version includes a minimum threshold before someone can apply for the rebate and also outlines how the rebate could arise due to the sale of the property rather than solely development. All the changes have been made and will be circulating back to the province for review. This version is for Council's preliminary review and if agreed will be sent to Municipal Affairs for review then to Town solicitors before coming back to Council for first reading.

11. NEW BUSINESS:

- i. Snow Removal Damage

CAO Barr outlined the Town's policy of the Snow and Ice Removal Policy and the advice from our legal counsel. Council discussed the current policy and the latest claim received.

MOTION #C2017-MAR-02-03

It was moved by Council Sanford, seconded by Councillor Kinsella to recommend to Council that we review the cost of the window before Council makes a decision on paying back the homeowner at 454 St George Street. **Motion Carried.** 2 Nays Deputy Mayor Power and Councillor Elliot

MOTION #C2017-MAR-02-04

It was moved by Deputy Mayor Power, seconded by Councillor Elliot to recommend to Council that Council review the current Snow and Ice Removal Policy at the next Committee of the Whole and that no claims be paid out until the policy has been completed. **Motion Carried.**

- ii. Change Request for Town Meeting at external location for April CoW to April Council

CAO Barr discussed the proposed CoW meeting in April at The Academy is not possible as the auditorium is busy and is requesting that Council be willing to change the Fire Hall for the April Council meeting instead. Council agreed to the change of venue and meeting to hold the April Council meeting at the Fire Hall on April 19, 2017.

MOTION #C2017-MAR-02-05

It was moved by Councillor Elliot seconded by Councillor Kinsella to recommend to Council that they schedule the April Council meeting at an external location to Town Hall rather than the April Committee of the Whole as previously moved. **Motion Carried.**

- iii. First Aid Training

CAO Barr updated Council that the standard first aid training course will be held here at Town Hall on March 23, 2017. CAO Barr inquired if Council would be interesting in attending and Council would be responsible for paying their own cost.

12. CORRESPONDENCE:

- i. King's Theatre – Towns Representative on Board of Directors

Mayor MacDonald updated Council that King's Theatre would like to have a non-voting member attend the meetings. Council discussed the option of being a non-voting capacity. Councillor Sanford agreed to attend as the Town's representative.

13. IN-CAMERA: None

14. ADJOURNMENT

Councillor Kinsella adjourned the meeting at 6:05 pm.

Chair William MacDonald

Recording Secretary Sandi Millett-Campbell