

**Town of Annapolis Royal
Council Meeting
Approved Minutes
April 18, 2017 at 6:00 pm**

1. PRESENT: Mayor William MacDonald, Deputy Mayor Pat Power, Councillor John Kinsella, Councillor Holly Sanford, CAO¹ Gregory Barr, Recording Secretary Sandi Millett-Campbell. Four members of the public were also in attendance.

2. REGRETS: Councillor Owen Elliot

3. CALL TO ORDER: Chair MacDonald called the meeting to order at 6:02 pm.

4. ADDITIONS TO AGENDA:

- i. Under New Business 11. iv) Hogg Island Municipal Boundaries
- ii. Under New Business 11. v) Development Agreement – 121 Prince Albert Road

5. APPROVAL OF AGENDA:

MOTION #C2017-APR-18-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the agenda with the additions. **Motion carried.**

6. APPROVAL OF COUNCIL MINUTES:

- i. Council – March 20, 2017

MOTION #C2017-APR-18-02

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power to approve the March 20, 2017 minutes as presented. **Motion carried.**

- ii. Special Council – April 5, 2017

MOTION #C2017-MAR-18-03

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power to approve the April 5, 2017 Special Council minutes as presented. **Motion carried.**

7. PUBLIC INPUT:

Alan Melanson would like to congratulate Council for supporting the Easter Eggstravanga and Holly with all her volunteers doing a great job on the day's events. The 2017 Explorer Guide is complete and ready to go to Saltscapes Expo in Halifax and all of the provincial visitor information centres. There is an electronic copy of the Explorer Guide on the website. Mayor MacDonald thanked Alan for doing a great job with the Explorer Guide once again this year.

¹ Chief Administrative Officer

One member of the public thanked Council for celebrating the 100th Anniversary Vimy Ridge and Council did a great job with the ceremony. Mayor MacDonald commented that it was a great partnership with Parks Canada, Port Royal Legion, Annapolis Heritage Society and the Town all working together.

8. PRESENTATIONS: None

9. ROUND TABLE:

Deputy Mayor Power: Congratulated Holly and crew for the Easter Eggstravangza event. One suggestion was to stagger the start times for the little ones. Well done.

Councillor Sanford: Holly has agreed to organize the event again next year.

Councillor Kinsella: Congratulations to Holly and great promotion on social media from Alan Melanson.

10. BUSINESS ARISING: None

11. NEW BUSINESS:

- i. Ratification of Electronic Vote – Vimy Ridge

MOTION #C2017-APR-18-04

It was moved by Deputy Mayor Power, seconded by Councillor Kinsella to ratify the electronic vote that Council pre-approve the cost for an inscription on the blank side of the Town Hall corner stone, at a cost of \$850 for the Rededication of Town Hall from the 2017/2018 operating budget. **Motion carried.**

- ii. Ratification of Electronic Vote – Amphitheatre Tender

MOTION #C2017-APR-18-05

It was moved by Councillor Kinsella, seconded by Councillor Sanford to ratify the electronic vote that Council accept the Brown Bros. Excavating Ltd tender in relation to the construction of the amphitheatre as per the recommendation outlined in the engineer report dated April 11, 2017. **Motion carried.**

- iii. Retirement Luncheon for Police Chief

CAO Barr updated Council on the plans for the retirement luncheon for the Police Chief at Fort Anne Cafe. The event will be held on May 31 with 3 options off the menu for \$11.95 per person with Council, Board of Police Commission, and staff members invited.

MOTION #C2017-APR-18-06

It was moved by Deputy Mayor Power seconded by Councillor Sanford approve that Council host a retirement luncheon for the Police Chief on May 31st, 2017 at the Fort Anne Cafe. **Motion Carried.**

- iv. Hoggs Island Municipal Boundaries

CAO Barr updated Council on the municipal boundary issue with the Town and County of Annapolis and the two parties not agreeing on the location of this municipal boundary on Hogg's Island. The Annapolis

Royal Wharf Association is working on the current floating dock project and the location of the scope of work would be on the land on Town property. The County has provided information outlining the municipal boundaries to be only 200 feet from the Nova Scotia Power property line. The solicitors have recommended to survey the land and reach an agreement on the boundary line or agree to disagree on the municipal boundary lines. Council discussed the options of going through the Development Agreement and follow our Land Use By-Law or follow up with the Development Agreement. Council agreed to expedite the process and waive the application fee. CAO Barr will contact the Annapolis Royal Wharf Association and update them on Council's decision on the municipal boundary and moving forward with a development agreement.

MOTION #C2017-APR-18-07

It was moved by Councillor Kinsella seconded by Deputy Mayor Power that Council proceed with requiring a Development Agreement under our current Municipal Planning Strategy, Land Use By-Law and our interpretation of the Hogg's Island municipal boundary. **Motion Carried.**

MOTION #C2017-APR-18-08

It was moved by Deputy Mayor Power seconded by Councillor Sanford that Council waive the \$1000 Development Agreement permit fee. **Motion Carried.**

v. Development Agreement – 121 Prince Albert Road

CAO Barr updated Council on the application received to put an addition on the warehouse under a current development agreement from 2009. CAO Barr read an email from the Town's Development Officer on the application not being a substantial change and Council can make a motion to approve the addition as non-substantial or make the applicant go through a development agreement amendment for the addition.

MOTION #C2017-APR-18-09

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council approve the application for 121 Prince Albert Road as a non-substantial change to the 2009 Development Agreement, as recommended by our Development Officer. **Motion Carried.**

12. RECOMMENDATIONS FROM COMMITTEES, BOARDS AND COMMISSIONS:

Committee of the Whole (CoW)

MOTION #C2017-APR-18-10

It was moved by Councillor Sanford, seconded by Deputy Mayor Power that Council approve the General Operating budget totaling \$1.9 million with the residential tax rate at \$1.65 and the commercial tax rate at \$3.15 for the 2017/2018 fiscal year. **Motion Carried.**

MOTION #C2017-APR-18-11

It was moved by Deputy Mayor Power seconded by Councillor Kinsella that Council approve a \$1.5 million Capital budget that provides for all the projects outlined in the draft capital budget presented. **Motion Carried.**

MOTION #C2017-APR-18-12

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council approve the buy-out of the existing Sharp MX2610 copier in the amount of \$2,395 plus HST in the 2016/2017 year. **Motion Carried.**

MOTION #C2017-APR-18-13

It was moved by Councillor Sanford seconded by Deputy Mayor Power that Council approve the Capital Equipment Replacement Policy with the updated appendices A and B. **Motion Carried.**

MOTION #C2017-APR-18-14

It was moved by Deputy Mayor Power seconded by Councillor Kinsella that Council change the existing Low Income Tax Exemption Policy as shown in the revised attached policy. **Motion Carried.**

MOTION #C2017-APR-18-15

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council approve the amended Snow and Ice Control policy as presented and that the CAO be authorized to consider the two existing claims by the property owners of 454 St George Street and 108 Victoria Street under this amended policy. **Motion Carried.**

MOTION #C2017-APR-18-16

It was moved by Councillor Sanford seconded by Deputy Mayor Power that Council approve the location of the newly designed Community Identity signs to be located at exit 20 (westbound) and exit 22 (eastbound) on highway 101. **Motion Carried.**

MOTION #C2017-APR-18-17

It was moved by Deputy Mayor Power seconded by Councillor Kinsella that Council give a \$25 donation to the Cornwallis Military Historical Association to accompany the Mayor's attendance of the event. **Motion Carried.**

MOTION #C2017-APR-18-18

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council support King's Theatre and share the replacement cost of the oil tank up to the amount of \$2,500. This one-time arrangement would no way negate the King's Theatre lease agreement. Council will also proceed to enter into discussions with King's Theatre on the future ownership of the building. **Motion Carried.**

MOTION #C2017-APR-18-19

It was moved by Councillor Sanford seconded by Deputy Mayor Power that Council approve the changes to the Building By-Law as presented to reflect the current fee schedule and the removal of the plumbing permit in the building and planning fees as outlined in the Building By-Law. **Motion Carried.**

MOTION #C2017-APR-18-20

It was moved by Deputy Mayor Power seconded by Councillor Kinsella that Council agree that the applicant at 590 St George Street be eliminated from paying the plumbing fee in application AR17-001. **Motion Carried.** 1 Nay Vote Councillor Kinsella.

MOTION #C2017-APR-18-21

It was moved by Councillor Sanford seconded by Deputy Mayor Power that Council direct staff to write a letter of support for the Natal Day Committee and First Fridays. **Motion Carried.**

MOTION #C2017-APR-18-22

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council enter into a new lease agreement with David Whitney for the Farmers' Market building as presented. **Motion Carried.**

MOTION #C2017-APR-18-23

It was moved by Deputy Mayor Power seconded by Councillor Kinsella that Council approve the amendment to the Second Amending Agreement for VWRM as recommended by Town legal Counsel. **Motion Carried.**

Planning and Heritage Advisory Committee (PHAC)

MOTION #C2017-APR-18-24

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council gives the applicant at 223 St George Street heritage approval to install a wall sign as detailed in the application AR17-009-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

MOTION #C2017-APR-18-25

It was moved by Councillor Sanford seconded by Deputy Mayor Power that Council gives the applicant at 285 St George Street heritage approval to add a clock face to the front of the clock tower, as detailed in the application AR17-010-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

Marketing & Economic Development Committee

MOTION #C2017-APR-18-26

It was moved by Deputy Mayor Power seconded by Councillor Kinsella Council not to pursue a membership with a Regional Enterprise Network. **Motion Carried.**

MOTION #C2017-APR-18-27

It was moved by Councillor Kinsella seconded by Councillor Sanford that Council accept the branding tagline of Let's Start at the Very Beginning, for Canada 150 as presented. **Motion Carried.**

Board of Police Commission

MOTION #C2017-APR-18-28

It was moved by Councillor Sanford seconded by Deputy Mayor Power that Council approve that the Police Review committee, having done what it was mandated to do, be dissolved. **Motion Carried.**

13. REPORTS FROM COMMITTEES, BOARDS AND COMMISSIONS:

1. Mayor's Report – Mayor MacDonald

Mayor MacDonald updated Council on Zeynep Tonak as our Canada 150, the awarding of the amphitheatre tender, a positive announcement on this project soon to be release, responding to the

media release on the CBC's mini-series and will be meeting to see if the Premier and MP if we can make our own story of the first contact. Now that the budget has passed many new projects will be starting.

2. Marketing and Economic Development Committee – Councillor Sanford

Councillor Sanford updated Council on the highway signs on highway 101, strategic planning on land development, and starting on Destination Marketing. Working on Canada 150 projects and the new tagline.

3. REMO – Mayor MacDonald

Deputy Mayor Power will attend this month's meeting. CAO Barr, Melony Robinson, and Sandi Millett-Campbell attended and received the ICS200 training.

4. Planning Services Report

Council reviewed the report.

5. Planning and Heritage Advisory Committee – Councillor Kinsella

Councillor Kinsella reviewed the meeting and the two applications came forward. Pleased to see the Town Hall clock project moving forward.

6. Traffic Flow Advisory Committee – Councillor Kinsella

Councillor Kinsella reported that the Committee did not meet this month as the Committee is waiting for a report from engineers.

7. CAO's Report

CAO Barr summarized the updates that have changed since the last report.

8. Police Report – Mayor MacDonald

Mayor MacDonald updated Council on the interview process for the Police Chief position.

9. Library Report – Deputy Mayor Power

Most of the March meeting was discussing the financial report for the fundraising money for the new location of the library. Saturday at noon will be the official launch of the fundraising for the new library. Great article in the Chronicle Herald for the announcement at the library.

10. Valley Waste Resource Management – Councillor Kinsella

Councillor Kinsella reported VWRM is continuing to have budget discussions and tour the building.

11. Water Report

Council acknowledged the report.

12. Municipal Effectiveness Advisory Committee – Mayor MacDonald

Mayor MacDonald updated Council on MEAC and is currently working on the institutional sector and has completely residential and commercial sectors.

14. CORRESPONDENCE:

- i. Annapolis Board of Trade Funding 2017

For information only.

- ii. ARCAC – Maritime Culture Project
For information only.
- iii. Bill C-203
For information only.
- iv. VWRM – Management Minute
For information only.

MOTION #C2017-APR-18-29

It was moved by Councillor Kinsella, seconded by Councillor Sanford that Council move the meeting in-camera at 7:51 pm to discuss contract negotiations. **Motion Carried.**

15. IN-CAMERA:

- i. Contract Negotiations

MOTION #C2017-APR-18-30

It was moved by Councillor Kinsella, seconded by Councillor Sanford to move the meeting out of camera at 8:09 pm.

MOTION #C2017-APR-18-31

It was moved by Councillor Kinsella, seconded by Deputy Mayor Power that Council agree that the Town of Annapolis Royal be added as a Party to the Valley Region Solid Waste-Resource Management Authority InterMunicipal Services Agreement dated October 1, 2001 as described in the draft Third Amending Agreement. **Motion Carried.**

16. ADJOURNMENT:

It was moved by Deputy Mayor Power to adjourn the meeting at 8:11 pm.

Chair William MacDonald

Recording Secretary Sandi Millett-Campbell