

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
March 3, 2017 at 10:15 AM**

1. PRESENT: Chair Councillor John Kinsella (arrived at 10:25), CAO Gregory Barr, Mayor Bill MacDonald as Ex-officio, Traffic Authority Kevin McLean, Chief Burt McNeil, Councillor Owen Elliot, Administrative Assistant Courtney Campbell as Recording Secretary, Community Development Coordinator(CDC) Sandi Millett-Campbell, Fire Chief Malcolm Francis, Department of Transportation (DoT) Operations Supervisor Tony Harvey (left after Business Arising, section i)

2. REGRETS: N/A

3. CALL TO ORDER: Councillor Elliot called the meeting to order at 10:21am.

4. APPROVAL OF AGENDA:

MOTION TFAC#2017-03-03-01

It was moved by Mayor MacDonald, seconded by Chief McNeil to approve the agenda as presented. **Motion carried.**

5. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

- i. February 2, 2017

MOTION TFAC#2017-03-03-02

It was moved by Chief McNeil, seconded by Mayor MacDonald to approve the February 2, 2017 minutes as presented. **Motion carried.**

Chair Kinsella joined in the meeting, apologized for being late, and resumed the position of Chair.

6. PUBLIC INPUT: N/A

7. PRESENTATIONS: N/A

8. BUSINESS ARISING:

- i. Intersection By the Fire Hall
 - Tony Harvey from DoT stated that there were no issues from DoT about looking into this project. He mentioned that it had been studied before and a roundabout was suggested, although he did not think the situation warranted this. It was also mentioned that the DoT was currently surveying the causeway for another issue, and that the timing would be good for them to continue further down to examine the ownership in the area in question. Traffic Authority McLean explained the previous proposal that was received in 2004. Chair Councillor Kinsella suggested that a ninety degree angle would be important to

increase line of sight, and therefore safety of the intersection. Fire Chief Francis stated that in the thirty-eight years he has been here there have only been two accidents in the intersection and he was involved in both of them in the way to an emergency call. He also stated that the accidents were due to the layout of this piece of road. Traffic Authority McLean recommended a flashing light at the intersection to caution drivers, but Tony Harvey suggested that it may not be necessary if the intersection was made ninety degrees. It was also discussed by the committee that Fortier Mills is getting busier, so there will be more traffic from that area as time goes on. Tony Harvey suggested that the committee see what the province would suggest first, thinking that they would want a ninety degree angle and to look at the traffic history in the area. Traffic Authority McLean mentioned making the intersection attractive to keep visitors in town instead of continuing straight through the lights. CDC Millett-Campbell mentioned that this area can also be very dangerous for walkers. CDC Millett-Campbell was to send an email to Tony Harvey to get in contact with Joe Crowell as he may be able to give more insight. Tony Harvey also mentioned that if the town decides to proceed with something at the intersection that they should apply to take over the property next to the intersection. It was decided that safety was the most important issue and that potential solutions should be discussed with the fire department.

ii. Car Charging Stations

- CAO Barr summarized the report for decision, and informed the committee that he preferred the option at the Farmer's Market, as it was more economical and an easier installation (no paving was necessary). Chief McNeil stated that he preferred the option by Fort Anne due to several factors, the image looks better, individuals may see the fort and get out to walk around and draw them downtown. Chief McNeil also stated that he thought users may not come back up the street after they have used the station at the Farmer's Market. Mayor MacDonald also stated that he preferred the Fort location as mixing the old with the new makes good promotional material and that losing two parking spots out of eighty did not seem like that big of a deal. Traffic Authority McLean mentioned that it may take a long time to prepare, get the materials, and pave at the Fort location.

MOTION TFAC#2017-03-03-03

It was moved by Councillor Elliot, seconded by Chief McNeil to recommend to Council that they direct staff to proceed with installing Tesla car charging stations in front of Fort Anne, as outlined in option 2 in the report for decision. **Motion carried.**

iii. Traffic Flow Recommendations- St. Anthony One Way and St. George Stop Sign

- The public reactions on the traffic flow recommendations from the February 21st Council meeting were summarized. It was discussed that the loading zone has been there for twenty to twenty-five years. History has shown trucks unloading on St. George Street because it is one way, but Chief McNeil stated that moving the loading zone would be solving one problem only to make another. It was stated that trucks unloading on St. George for the Guardian may jam the area up, take longer to unload, and vehicles may not be able to fit through. CAO Barr reminded the committee that there were two issues at hand and that it was

important that they were also trying to alleviate traffic flow at the intersection by the post office, due to the dangers it poses. The committee discussed the addition of stop signs by the post office. CAO Barr also recommended getting a professional opinion, such as the town engineers.

MOTION TFAC#2017-03-03-04

It was moved by Councillor Elliot, seconded by Chief McNeil, to recommend that Council direct staff to consult with the town engineers respecting the intersection at Victoria Street and St. Anthony Street and the loading zone on St. Anthony Street at St. George Street. **Motion carried.**

iv. Follow-Up- Property on Upper St. George St.

- Traffic Authority McLean advised the committee that everything was prepared and ready to go to install the no parking signs at the property by the hospital, public works just needed to wait for the ground to thaw.

v. Follow-Up- Yield Sign on St. Patrick's Lane

- Traffic Authority McLean advised the committee that everything was prepared and ready to go to install the yield sign on St. Patrick's Lane, public works just needed to wait for the ground to thaw.

Ad-hoc addition to the agenda

Councillor Kinsella asked Traffic Authority McLean about the lighting by the Fortier Mills crosswalk and Traffic Authority McLean stated that he had been in contact with Nova Scotia Power and wanted them to provide quotes before any work was done.

9. NEW BUSINESS:

- i. TIR 2017 Traffic Count Program and Traffic Count Requests for Towns and Municipalities of Nova Scotia
 - The committee was presented the recent counts, as requested.

10. OTHER: N/A

11. ADJOURNMENT: Councillor Elliot moved to adjourn 11:48 am.

NEXT MEETING: TBD