

Planning & Heritage Advisory Committee
Approved Minutes
May 1, 2017, 9:00 am

Present: Chair Barry Moody, Councillor John Kinsella, Councillor Holly Sanford, Peter Davies, Carol Hanson, Mayor MacDonald as Ex-Officio, Community Development Coordinator (CDC) Sandi Millett-Campbell as Recording Secretary. Shawn Oliver was also in attendance and left after his application was discussed.

Regrets: Vice-Chair Brian Bohaker

1. Call to Order:

Chair Barry Moody called the meeting to order at 9:04 am.

2. Approval of the Agenda:

MOTION #PHAC-2017-05-01-01

It was moved by Councillor Kinsella, seconded by Councillor Sanford to approve the May 1, 2017 agenda as presented. **Motion carried.**

3. Approval of the Minutes:

- Approval of the minutes of the Planning & Heritage Advisory Committee held on April 3, 2017.

MOTION #PHAC-2017-05-01-02

It was moved by Councillor Sanford, seconded by Councillor Kinsella to approve the April 3, 2017 minutes as presented. **Motion carried.**

HERITAGE ADVISORY COMMITTEE

4. Business Arising:

- i. Joint Meeting with MEAC and PHAC – Possible dates – Update

Chair Moody will be talking with the Chair of MEAC¹ to discuss possible dates for May 2017.

5. New Business

- i. AR17-007-HER – 209 St George St –Request to Alter a Heritage Property

CDC Millett-Campbell updated the Committee on the other options available to make the steel doors have a more heritage feel. The applicant showed the Committee a sample of the painting technique that is available to make the doors have a wooden look and the research on the durability of the veneer sample that was presented last month. The Committee discussed the options and the applicant answered the Committees questions.

¹ Municipal Effectiveness Advisory Committee

MOTION #PHAC-2017-05-01-03

It was moved by Peter Davis, seconded by Carol Hanson that PHAC recommends to Council that the applicant at 209 St George Street be given heritage approval to apply a painted wooden grain technique in a lighter colour and using a straighter grain with less knots than shown in the sample for application AR17-007-HER. **Motion Defeated.** Councillor Kinsella, Councillor Sanford, Mayor MacDonald, and Chair Barry Moody voted Nay.

MOTION #PHAC-2017-05-01-04

It was moved by Councillor Sanford, seconded by Councillor Kinsella that PHAC recommends to Council that the applicant at 209 St George Street be given heritage approval to install steel doors, as a non-conforming use and no way to set a precedent for application AR17-007-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

ii. AR17-011-HER – 519 St George St – Request to Alter a Heritage Property

CDC Millett-Campbell summarized the application to replace the current sign to a new updated version.

MOTION #PHAC-2017-05-01-05

It was moved by Peter Davis, seconded by Councillor Sanford that PHAC recommends to Council that the applicant at 519 St George Street be given heritage approval to replace the current ground sign with the new design as detailed in the application AR17-011-HER, providing the requirements of the Land Use By-Law are met. **Motion Carried.**

PLANNING ADVISORY COMMITTEE

6. New Business:

i. Planning Conference in Halifax

CDC Millett-Campbell presented the Committee with the Planning Conference in Halifax for information only as there are no funds allocated in the budget for members to attend. Mayor MacDonald stated that if anyone would like to attend the conference they could submit a request to Council for consideration.

ii. Development Agreement – Causeway Project

CDC Millett-Campbell updated the Committee on the recent municipal boundaries discrepancy on Hogs Island with the Town and County. Council has agreed to follow our Land Use By-Laws and is requesting a Development Agreement for the project. The land in question is owned by Department of Transportation so if they department wishes they can exercise their right as a provincial land owner and not abide by municipal regulations. If a Development Agreement is required the Committee may be asked to hold an emergency meeting to help facilitate the timelines for the project to stay on schedule.

7. Reports:

- Planning Report – February 2017

MOTION #PHAC-2017-05-01-06

It was moved by Councillor Kinsella, seconded by Councillor Sanford to accept the March 2017 Planning Report as presented. **Motion carried.**

- MEAC – Approved Minutes March 23, 2017

The minutes were acknowledged. Peter Davies asked for clarification of the work that MEAC is doing and what role PHAC plays in the review. Mayor MacDonald outlined the work MEAC has done to date and the process the review will undertake. PHAC will have the opportunity to review the document and recommend any changes before going to Council and public meetings.

8. Business Arising: N/A

9. Next Meeting:

- PHAC – June 5, 2017 at 9:00 am

10. Adjournment:

Councillor Kinsella moved to adjourn at 10:02 am.

Chair Barry Moody

Recording Secretary Sandi Millett Campbell