

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
June 14, 2017

Present: Chair Jane Nicholson, Mayor William MacDonald, Brian Bohaker, Alyn How, Marilyn Francis, Samantha Myhre, Barry Moody, Councillor Kinsella, Councillor Sanford, Carol Hanson and Chris Millier (by Skype).

Administration: CAO¹ Gregory Barr and Recording Secretary Sandi Millett-Campbell.

Regrets: Deputy Mayor Pat Power, Paul Paquette and Peter Davies

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 6:00 pm.

Chair Nicholson welcomed everyone for attending the joint meeting of PHAC and MEAC.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2017-JUN-14-1

It was moved by Mayor MacDonald, seconded by Brian Bohaker to approve the agenda as presented. **CARRIED.**

3. **PUBLIC INPUT** – None

4. **NEW BUSINESS**

- i. Update and Review of work done to date on MPS / LUB

Chair Nicholson briefly updated the Committee on how the previous Council set up MEAC and reviewed the MEAC mandate. MEAC has been working on the review since January 2016. The agenda package included the work done to date for the Committees to review. Chair Nicholson reviewed the vision statement and explained how all the work done to date has been reflected the overall vision of the Town.

Planner Millier outlined the process on the draft working documents that MEAC works from every meeting and how the Committee stays true to the mandate. MEAC started by going through the sections of the MPS and Planner Millier's rule is to facilitate the process for the Committee. MEAC has done a lot of good work to date and always has considered the residents in the decisions. The working document has been created for MEAC to review every meeting to confirm the committee's recommendations and changes. The main goal of the document is to streamline and make the document a plain language and accessible document for all. Planner Millier outlined the next steps would be to continue with the sector review. After the working notes are complete then MEAC will go back to the sectors and start filling in the LUB relating to that sector. The by-laws will follow the policies and link them together. After this process is complete the Committee will have a preliminary draft document. The preliminary draft document would then go to the public by themes and sectors, showing the existing and proposed wording to the Community. After community input a formalized draft will go to PHAC for the Committee to

¹ Chief Administrative Officer

review and make a recommendation to Council. Council will then follow the MGA² for first reading, hold a public hearing and then second reading and vote on the new document. The new MPS and LUB will need Ministerial approval before going into effect.

Barry Moody commended MEAC on the work done to date as it has shown a lot of effort. Carol Hanson was pleased to attend the meeting as it has been very helpful to hear the background work and she appreciates the process better. Councillor Kinsella also commented on the good work done to date and appreciated the update on the process from the beginning.

5. ADJOURNMENT

MOTION #MEAC-2017-JUN-14-2

It was moved by Marilyn Francis to adjourn the meeting at 7:07 pm. **CARRIED.**

Next Meeting: June 22, 2017 at 6:00 pm

Chair Nicholson

Recording Secretary Millett-Campbell

² Municipal Government Act