

Municipal Effectiveness Advisory Committee (MEAC)
Approved Minutes
September 14, 2017

Present: Chair Jane Nicholson, Mayor William MacDonald, Deputy Mayor Pat Power, Alyn How (arriving at 10:15am), Brian Bohaker, Samantha Myhre and Chris Millier (by Skype).

Administration: Recording Secretary Sandi Millett-Campbell

Regrets: Paul Paquette

1. **CALL TO ORDER:** Chair Nicholson called the meeting to order at 10:02 am. Chair Nicholson informed the Committee that member Marilyn Francis has resigned due to a death in the family.

2. **APPROVAL OF AGENDA**

MOTION #MEAC-2017-SEPT-14-1

It was moved by Samantha Myhre, seconded by Mayor MacDonald to approve the agenda as presented. **CARRIED.**

3. **APPROVAL OF THE MINUTES – July 27, 2017**

MOTION #MEAC-2017-SEPT-14-2

It was moved by Samantha Myhre, seconded by Deputy Mayor Power, to approve the minutes of July 27, 2017 as presented. **CARRIED.**

4. **PUBLIC INPUT – None**

5. **BUSINESS ARISING**

The Committee discussed and reviewed the changes to the vision statement to include the character defining elements in the agenda package. The Committee combined the first two paragraphs and will insert architectural design in the fourth paragraph. DO Millier will update the vision to include the changes discussed.

- i. **Parks and Open Spaces**

DO Millier updated the Committee on the policy not referencing the section number of the MGA¹ as the section may change and then we would have to revise the MPS / LUB document. The Committee agreed to remove the section references throughout the document. The Committee reviewed the Future Opportunities changes in 9.8 to 9.11 and change 9.11 to include providing they are permitted and promoted.

¹ Municipal Government Act

ii. Environment and Conservation Policy Sector Review

Chair Nicholson spoke to members in the area on information regarding soil types and did not find any new information. The Committee reviewed the policy and introductory text. The Committee made changes to delete the first paragraph; the Town has a limited number of land for development; include the Towns' water supply with the County of Annapolis; remove general conditions to read traditionally; and include the site specific details are the responsibility of the owner. Under 5.2 remove Map A – areas subject to study and not developable; 5.4 remove 5% of Town and 5.5 group uses in a list form.

Planner Millier and Chair Nicholson will work together to make the changes and reformat the working notes for the next meeting.

6. NEW BUSINESS: None

7. CORRESPONDENCE FOR INFORMATION – None

Homework: Historic District Part 15 / Fort Anne Part 13; CDD – Causeway and Waterfront area

8. ADJOURNMENT

MOTION #MEAC-2017-SEPT-14-3

It was moved by Deputy Mayor Power to adjourn the meeting at 12:00 pm. **CARRIED.**

Next Meeting: September 28, 2017 at 10:00 am

Chair Nicholson

Recording Secretary Millett-Campbell