

**Town of Annapolis Royal
Traffic Flow Advisory Committee (TFAC)
Approved Minutes
May 3, 2017 at 10:00 AM**

1. PRESENT: Chair Councillor John Kinsella, Mayor William MacDonald as Ex Officio (left at 10:30), Traffic Authority Kevin McLean, Chief Burt McNeil, CAO Gregory Barr, and Recording Secretary Courtney Campbell

2. REGRETS: N/A

3. CALL TO ORDER:

Chair Kinsella called the meeting to order at 10:04am.

4. APPROVAL OF AGENDA:

Addition-Under New Business, item i, Meeting Schedule

MOTION TFAC#2017-05-03-01

It was moved by Mayor MacDonald, seconded by Councillor Elliot, to approve the May 3, 2017 with the addition of Meeting Schedule under New Business, item i. **Motion carried.**

5. APPROVAL OF TRAFFIC FLOW ADVISORY COMMITTEE MINUTES:

- i. March 2, 2017

MOTION TFAC#2017-05-03-02

It was moved by Mayor MacDonald, seconded by Councillor Elliot, to approve the March 2, 2017 minutes as presented. **Motion carried.**

6. PUBLIC INPUT: N/A

7. PRESENTATIONS: N/A

8. BUSINESS ARISING:

- i. Intersection By the Fire Hall
 - An update on the progress was provided, currently waiting on the Department of Transportation for their input.
- ii. Lighting by the Fortier Mills Crosswalk
 - Traffic Authority McLean updated the committee saying that the lighting is completed, and that Nova Scotia Power moved the light for free when they were installing a new pole. Traffic Authority McLean said that the only light that is left to move is the one on St. James St. and he is working to get the quote lowered.

iii. Car Charging Stations- Update

- An update was provided to the committee by CAO Barr, Mayor MacDonald, and Traffic Authority McLean. The charging stations have been installed and the signage has been ordered. When the weather is appropriate it will be paved and the parking spot painted green. It is currently in the process of being added to online maps that show the different charging stations available. The Town has received mostly positive comments on the charging stations, although some have complained about the look of the posts. Dressing up the posts to make them more visually appealing was discussed. Councillor Elliot mentioned that he would like a final report of the cost to the Town once the stations were complete and Chair Kinsella agreed.

iv. Traffic Study- Verbal Update

- CAO Barr updated the committee on the traffic study, currently we are waiting on the engineers. They have walked through the area and are waiting for the traffic flow studies, which Chief McNeil then gave to CAO Barr.

v. No Parking signs at 833 St. George St.

- The committee had received a letter and a phone call from a concern citizen regarding the signage that was put up in front of 833 St. George Street. The letter had issue regarding the visual and enforcement. Chief McNeil checked the reports from January 2016 to April 2017 and informed the committee on the number of tickets and warnings. It was also discussed to move the electronic speed sign to the area, as speeding was mentioned as a concern. The safety of parking was also brought up and it was detailed that it is a bigger safety issue for cars to park across the street from 833. Chief McNeil also mentioned that a lot of individuals ignore the signs posted on telephone poles, but they must be left there for provincial regulations. Councillor Elliot made the point that if everything was reversed when there was a complaint nothing would ever change.

MOTION TFAC#2017-05-03-03

It was moved by Chief McNeil, seconded by Councillor Elliot, to recommend that Council direct staff to remove two of the recently installed posts and signs in front of 833 St George Street.

Motion carried.

Ad-hoc Addition to the Agenda: Daytime Workers Parking

- It was mentioned that a media blitz may be helpful, but it was decided that face to face contact would be preferable. It was also mentioned by CAO Barr that it is important to be tactful and communicate that it is to the benefit of your business to have workers park somewhere other than St. George Street and is a courtesy to your customers. Chair Kinsella said that he would be happy to go to the businesses, but suggested that someone from the Board of Trade join him, preferably Holly Sanford. Recording Secretary Campbell will draft a letter for the businesses and email the Board of Trade to see if there is a volunteer. Chief McNeil will be enforcing the 4 hour parking as tourist season begins, although this is difficult to monitor.

9. NEW BUSINESS:

i. Meeting Schedule

- CAO Barr discussed that it was easier to cancel an unnecessary meeting than it was to try to schedule a meeting last minute. It was decided that traffic flow will be bimonthly on the first Wednesday at 10am.

10. OTHER: N/A

11. ADJOURNMENT:

Councillor Elliot moved to adjourn at 10:58am.

NEXT MEETING: July 5th at 10am.